



**EASTERN  
FISH AND GAME COUNCIL**

***MEETING  
AGENDA***

**15 August 2019**

## AGENDA

### The 177th Meeting of the Eastern Fish and Game Council

**Venue:** Eastern Fish & Game Region Offices  
Paradise Valley Road  
**ROTORUA**

**Date:** Thursday, 15 August 2019

**Commences:** 12.00 PM

	<u>Page Number</u>
1 Welcome (12.00 PM)	
2 Apologies	
3 Tribute to Ray Bushell	
4 Minutes of the previous meeting (13 June 2019)	1
5 Identification of Items for Council Policy	
6 Matters Arising	
7 Notification of Items of General Business	
8 Conflict of Interest Register	10
9 2019-2020 Operational Work Plan (12.20 PM, 5 min)	(R) 12
10 Catfish Incursions and Issues Arising (12.25 PM, 45 min)	(D) 13
11 Regional & National Financial Processes (1.10 PM, 20 min)	(D)
12 Presentation: Martin Taylor, CE NZ Council (1.30 PM, 45 min)	(D)
13 Dates for Setting Licence Fees in 2020 (2.15 PM, 5 min)	(R) 16
14 Species Monitoring Report	(I) 19
15 Liaison Officers Reports (2.20 PM, 10 min)	20
16 Operational Reports (2.30 PM, 15 min)	
16.1 Management Report	22
16.2 Health and Safety Report	(R) 36
16.3 Finance Report	(R) 38
16.4 Licence Sales Report	48
17 General Business (2.45 PM, 15 min)	
18 Meeting Closes (3pm)	

**(R)** = resolution required, **(D)** = for discussion/advice, **(I)** = for information only

**UNCONFIRMED MINUTES OF THE 176<sup>th</sup> MEETING OF THE EASTERN FISH  
AND GAME COUNCIL, HELD AT THE ROTORUA OFFICES OF FISH & GAME  
NEW ZEALAND ON THURSDAY 13<sup>th</sup> JUNE 2019 AT 12.00PM**

**Present**

Crs Murray Ferris, Barry Roderick, Lindsay Lyons, Laurance Tamati, Geoff Thomas, Ngahi Bidois, Ken Coombes, and Alan Baird.

**IN ATTENDANCE**

Andy Garrick, Kate Thompson, Matt McDougall, Anthony van Dorp, Lynne Sands, Mark Sherburn, John Meikle, Eben Herbert, Matt Osborne, John Meikle, Carmel Veitch, and Lloyd Gledhill (Eastern Fish & Game); Dave Conley (Department of Conservation).

**1.0 WELCOME AND KARAKIA**

1.1 Cr Murray Ferris (Chairman) opened the meeting at 12.10pm, welcomed all present and invited Cr Ngahi Bidois to perform a karakia.

**2.0 APOLOGIES**

2.1 Apologies were received from Crs David Woolner and Adam Rayner.

2.2 *Agreed (Alan Baird/Ken Coombes) that the apologies for the 176<sup>th</sup> meeting of the Eastern Region Fish and Game Council be sustained. [19/06/2.2]*

**3.0 MINUTES OF THE PREVIOUS MEETING (11 APRIL 2019)**

3.1 *Agreed (Lindsay Lyons/Ngahi Bidois) that the minutes of the meeting held on 11 April 2019 be confirmed as a true and correct record. [19/06/3.1]*

3.2 Cr Lindsay Lyons had been led to believe by a New Zealand Council office staff member that the agenda item on Health and Safety should be considered following acceptance of the minutes from the previous meeting. Andy Garrick queried whether this was in relation to health and safety matters to be aware of on the day, or the bi-monthly report on Health and Safety activities which was included in the agenda under the Operational Reports section. Lindsay was under the impression that it had applied to both. Council supported the inclusion of a health and safety briefing at the commencement of the meeting for visitors attending, but felt it was appropriate to review the Health and Safety update report with the rest of the operational reports.

**4.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY**

4.1 *Agreed (Geoff Thomas/Laurance Tamati) that Item 11.6 relating to an increase in the proposed donation for the children's fishing programme be included in Council policy. [19/06/4.1]*

**5.0 MATTERS ARISING**

5.1 Cr Barry Roderick wished to confirm whether the proposed Game Bird Hunting Code of Conduct had provided for the recovery of injured birds? Matt McDougall confirmed that it had.

5.2 Andy Garrick provided a response to questions raised by Cr Barry Roderick at the April meeting about Eastern staff numbers and the extent to which this region contributes to national initiatives. Andy informed Council that the Eastern Council's combined staff contribution to national projects and assistance to the Hawke's Bay Fish and Game

Council amounted to almost one FTE for the 2017-18 financial year, but added that it is difficult to put an exact measurement on this as staff are constantly liaising with other regions and national office staff as they are with us, and for pragmatic reasons a substantial amount of this time is likely to be coded to Eastern work programmes rather than national liaison. Andy noted that there is a lot of give and take within the organisation, and that other Fish & Game regions also contribute to national initiatives. Having nine full time staff and three part timers with a diverse range of skills and considerable depth of experience means that we are in a better position to be able to assist with external programmes than many other regions. Andy pointed out that while this region was considered by some to be 'overstaffed', a considerable amount of staff time involved with external projects was contracted out on a cost recovery basis which needed to be taken into account when concerns were raised that we were overstaffed. Andy concluded by saying that rather than seeing Eastern Region as being overstaffed, Fish & Game needed to recognise that a number of other regions and the organisation as a whole was in fact, understaffed given the statutory obligations we were expected to deliver on.

## **6.0 NOTIFICATION OF ITEMS FOR GENERAL BUSINESS**

- Cr Alan Baird – Update on Upland Game Preserves
- Cr Alan Beard – Introduction of grey teal to the game bird hunting schedule
- Cr Barry Roderick – Recovery of game birds
- Cr Lindsay Lyons – Plastic in the environment
- Cr Barry Roderick – Catfish update

## **7.0 CONFLICT OF INTEREST REGISTER**

7.1 No conflicts of interest were identified.

## **8.0 DEVELOPMENT OF THE 2019 – 2020 OPERATIONAL WORK PLAN**

8.1 Andy Garrick updated Council on the changes that had been made to the 2019-20 Operational Work Plan since the last draft had been circulated which included the contestable fund bid for a CPI increase to Salaries (submitted to and subsequently approved by the NZ Council), and re-allocation of staff time within the plan. Andy added that the proposed contestable fund allocations were still subject to approval of the licence fees by the Minister.

8.2 Cr Barry Roderick wished to applaud the staff who prepare the OWP acknowledging the considerable work involved in its preparation.

8.3 *Agreed (Alan/Baird/Lindsay Lyons) that Council receives the latest 2019-20 draft Budget and Operational Work Plan and approves that it be circulated to clubs and interested parties for comment. [19/06/8.3]*

## **9.0 2019-2020 LICENCE FEES**

9.1 Andy Garrick informed Council that the 2019-20 Licence Fees paper was largely for information purposes only as the deadline for providing feedback to the New Zealand Council this year had been brought forward to 29 May. The agenda item did however, provide an opportunity to discuss the proposed fees and/or process if Council wished to. The change in the NZC deadline meant that it had been necessary to circulate the paper to Council earlier by email, in order to provide feedback within the required deadline. Andy had received responses from most Councillors, and concern had been raised that there had been no opportunity for a proper discussion to have taken place

- around this table. He said that much of the feedback received supported reverting to the timelines the organisation used to work to, to ensure that this can occur in the future.
- 9.2 Cr Murray Ferris noted that licence fees cannot continue to increase and that there was a need to look at alternative sources of revenue. Andy Garrick acknowledged this but commented that the current increase was not unreasonable if looked at in the context of inflation, and that CPI adjustments were necessary in his opinion to ensure we can continue to deliver what is expected and required of us.
- 9.3 Cr Barry Roderick commented that some regions' operational budgets were very similar, yet there were considerable differences in how much licence revenue each of those regions brought in, and queried the background to that? Andy Garrick noted that regardless of the income each region generated, each required sufficient funding to carry out its fundamental statutory duties, hence the need for some regions to be topped up from the national pool. He did say however, that it was his understanding that there was some discussion taking place around this at a national level. Staff also pointed out that a region's licence sales were not necessarily reflective of the number of users of that region's resources or the operational and resource management needs of that region. Examples of this were the extent to which Auckland/Waikato licence holders took advantage of fish and game opportunities within the Northland and Eastern regions, while West Coast resources were a target for Central South Island licence holders and those from other South Island regions. Carmel Veitch understood that in 1991 base funding levels were established, and the protocol was that any increases to those base funds required approval from Managers and the New Zealand Fish and Game Council via a contestable funding process. Cr Lindsay Lyons highlighted the increase in staffing from 1991 when Fish & Game was made up of 40 staff members whereas it numbers 76 today. He confirmed that there was to be some consideration on the subject at a national level to determine whether the current situation was fair and equitable.
- 9.4 Andy Garrick commented that while a number of audits of regions had been undertaken recently, none of these focussed specifically on operational matters to identify how consistent regions were in terms of the resourcing they put into specific programmes and each of the various functional areas Fish & Game is obligated to. Lindsay agreed, and advised that periodic audits would continue to be undertaken and that these would focus on different things. He commented that it may be possible to undertake these internally, but however it was done it needed to be transparent.
- 9.5 Cr Barry Roderick queried the level of funds being put into legal processes through the New Zealand Council administered legal fund. Cr Lindsay Lyons advised that the level of funding allocated to the legal fund had been scaled back with more focus being placed on communication and settling out of court. Andy Garrick advised that he and Eben Herbert had been tasked with working on the criteria for more objectively ranking applications to the legal fund with the aim hopefully, of reducing the extent to which litigation was required. There was a need to better evaluate the return on investment of the legal funds spent and whether we were achieving the outcomes we wanted to. Barry noted that the Eastern Region drew down relatively little from the legal fund for environmental processes, and that it would be interesting to see what the total expenditure of some of the other regions would be if their legal spending was included within that total.
- 9.6 Cr Lindsay Lyons commented that an increase in the fishing licence fee of approximately \$3 each year which kept in pace with inflation would mean that regions would not have to dip into their reserves each year to offset inflationary costs, nor have to put fees up by a more significant amount if fees weren't increased each year as

occurred when the Minister declined to increase the licence fee a few years back. Cr Murray Ferris felt that fishing licence fees were reasonable compared with the price of everything else. Staff also commented that while they often hear grumbles about the cost of licences while in the field, when other costs such as fuel, tackle, ammunition, and food and accommodation expenses are pointed out, these licence holders generally acknowledge that the licence fee is a small component of the overall cost of their recreational past time.

- 9.7 Cr Ngahi Bidois noted that fish licence sales were down for this region, but game licence sales had not been affected. Andy Garrick advised that this region's fish licence sales had been on a downward trend for some time and that the proposed R3 work would hopefully find some answers, the overall aim being to increase participation and lift licence sales performance. Cr Barry Roderick queried Dave Conley regarding the Department of Conservation's ten-year licence sales performance for the Taupo fishery? Dave informed Council that the Taupo fishery licence sales results were not dissimilar to what was occurring in the Eastern Region, though he felt that they could possibly be at the bottom of the curve as the last two years had been relatively stable. The 24-hour licence was a huge category for them, and this had seen a consistent drop off in numbers since the early 2000s. This had been attributed to declining tourist participation with so many alternative activities now available. Cr Ken Coombes understood that the new Taupo family licence was a hit with anglers, and Dave confirmed this advising that they would be taking a closer look at the number of participants captured under this new category. Dave was interested in the work Fish & Game was doing on R3 and felt that this would be beneficial for the Taupo fishery also.
- 9.8 Cr Murray Ferris reiterated earlier comments with regard to informing the New Zealand Council of this Council's concerns over the licence fee setting/consultation process, and the need for regional councils to have sufficient time for discussion to occur.
- 9.9 ***Agreed (Murray Ferris/Ken Coombes) that Council requests Andy Garrick write to the New Zealand Council advising its concern over this year's licence fee consultation process and requests that in future this be timed to allow Council to discuss this annual statutory obligation at their scheduled Council meeting. [19/06/9.9]***

## **10.0 SPORTS FISHING REGULATIONS**

- 10.1 Andy Garrick advised Council that each year, the recommended Anglers Notice regulations for the year coming, after consultation with interested parties, needed to be forwarded to the Minister of Conservation. He said that Council had passed a resolution in 2012 to undertake a comprehensive review of the Anglers Notice biennially rather than every year, and noted that 2019 was an intervening year and a full formal review was not required until next year. Andy advised that no matters warranting urgent consideration had come to staff's attention over the past twelve months, and that being so, staff recommended the status quo apply for 2019-2020 unless Councillors had concerns they wanted addressed now.
- 10.2 ***Agreed (Laurance Tamati/Alan Baird) that Council agrees the status quo should apply for the 2019-2020 Anglers Notice. [19/06/10.2]***
- 10.3 Andy advised Council that the last full review of the Anglers Notice, undertaken in 2018, had aimed to simplify regulations and had resulted in some dramatic changes to the Fly Fishing Only restrictions on the Rotorua Lakes. He said it would be useful to have another look at opportunities for simplifying regulations, and based on last year's experience, there was merit in commencing this process well ahead of next year's

- formal review. Andy advised that there were undoubtedly some other areas that could have restrictions removed, and suggested it would be useful for Council to give some thought to opportunities they might see too.
- 10.4 To facilitate this Matt Osborne provided a brief presentation informing Council that the process to simplify the Anglers Notice aligned with the objectives of the R3 programme in removing barriers to participation and increasing opportunity. Matt advised that only positive feedback had come from the changes to Fly Fishing Only rules on the Rotorua lakes, and provided some examples of other areas within the region that could potentially accommodate some changes. Cr Ngahi Bidois advised that no issues had been observed at the Awahou stream mouth since spin fishing had been introduced there. He said it was pleasing to see the young spin anglers showing a lot of respect to the older fly anglers, and while spinning may not be as successful as fly fishing, it introduced kids to fishing and in due course they might have a go at fly fishing. Cr Murray Ferris felt that Council needed to support such changes and make more decisions along these lines adding that there was no reason that rules couldn't be reconsidered if they resulted in unforeseen issues.
- 10.5 Cr Ken Coombes asked whether further perch had been found in Tauranga? Matt Osborne advised that only two had been found to date. Cr Barry Roderick advised that an earlier review of the Anglers Notice saw a suggestion to allow bait fishing in Lake Okareka but this was not successful due to the risk of anglers introducing coarse fish there. He asked whether this argument still held since catfish had now been found in the Rotorua lakes. Andy Garrick suggested there was nothing to prevent the pros and cons of bait fishing from being reconsidered if Council wished to.
- 10.6 Barry also queried moving the opening of the Ngongotaha Stream from 1 December to 1 October to align with the new season and opening of the three big lakes. Matt Osborne advised that the underlying reason for the December opening related to the prolonged period over which rainbow trout spawned and the perceived importance of the stream in terms of maintaining fish stocks in Lake Rotorua. Cr Lindsay Lyons supported Barry's proposal as he felt the population of fish in Lake Rotorua was high and could potentially accommodate this change.

## **11.0 PRESENTATION BY MATT OSBORNE "A YEAR IN THE LIFE OF A FISHERIES MANAGER"**

- 11.1 Matt Osborne presented by power point an overview of Eastern Region's fisheries monitoring programmes which were undertaken over the course of the year. These included summer and winter boat based creel surveys, winter shoreline surveys, competition data analysis, and the Datawatch tag programme. Matt also provided an update on the Lake Tarawera food web and acoustic smelt monitoring programme, and provided some examples of work undertaken on water quality monitoring, escapement trapping, and river drift dive monitoring.
- 11.2 Andy Garrick noted that staff had given a number of presentations to Council such as these since the end of last year, and invited Council to identify other topics that they might want to have a greater insight to. Cr Murray Ferris suggested it would be useful for Council to get a feel of everything that we do, and Cr Ngahi Bidois asked if it was possible for Councillors to come along and observe some of these activities. Andy answered in the affirmative.

## **12.0 NATIONAL PROSECUTION POLICY**

- 12.1 Andy Garrick advised that Council had been asked to provide feedback on the National Prosecution Policy and invited Anthony van Dorp to provide some background to this. Anthony said that the policy update was required due to the removal of reparation as a tool for settling minor infringements, and the resulting need to refer all matters through the Courts with diversion an option for settling many of these. The proposed Infringement Notice system and policy around that also needed to be incorporated into the National Prosecution policy. Anthony advised that the goal of the two new policies was to have all regions acting in a consistent manner and within the law when dealing with offences.
- 12.2 Anthony provided a brief overview of the Infringement Notice Policy covering the processes involved, and provided some scenarios.
- 12.3 Cr Barry Roderick asked whether offences committed by foreign visitors could be fast tracked as often they had departed NZ before any action could be taken? Anthony advised that this was not an option as the Infringement Notice system still provided offenders with 56 days to settle a fine before further action could be taken, and often they had left the country by then. He said it is possible to post Notices to overseas addresses and should that visitor wish to return to NZ they would be greeted with an outstanding fine if they had failed to pay previously, or if a person had been facing prosecution and had failed to appear, they could in some circumstances be issued with a warrant to arrest. He advised this problem was more prolific in the Otago and Southland regions than this region.
- 12.4 Cr Lindsay Lyons thanked Anthony for putting these policies together acknowledging the assistance of Robert Sowman and Jacob Smyth from the NZ Council Office and Southland Region respectively.
- 12.5 *Agreed (Lindsay Lyons/Ken Coombes) that Council receives the draft National Prosecution Policy as submitted. [19/06/12.5]***

## **13.0 NATIONAL INFRINGEMENT NOTICE POLICY**

- 13.1 The National Infringement Notice Policy item had been discussed in conjunction with the National Prosecution Policy and no further discussion was required.
- 13.2 *Agreed (Ngahi Bidois/Alan Baird) that Council receives the Draft National Infringement Notice Policy as submitted. [19/06/13.2]***

## **14.0 LIAISON OFFICERS REPORTS**

### **14.1 *Tongariro-Taupo Conservation Board***

No report.

### **14.2 *Bay of Plenty Conservation Board***

No report.

### **14.3 *Department of Conservation***

Dave Conley spoke on behalf of the Department of Conservation fishery team. He said the fishery was in good shape and spoke of the acoustic smelt monitoring work that the Department was also undertaking on Lake Taupo. Early trapping had seen the average size of brown trout increase by 0.5 kg and licence sales were tracking in line with the previous season. Cr Lindsay Lyons queried the resulting harvest after the minimum size had been reduced? Dave advised that surveys had indicated there had been a 20% increase in harvest. Cr Barry Roderick wondered whether they were seeing an early run and Dave advised that it was a bit too early to tell.



- 14.4 Cr Lindsay Lyons asked Dave about the push for trout farming on Lake Rotoaira. Dave advised that there had been quite a bit of misinformation circulating and provided some clarification. It was not the lake owners making the pitch but rather a business development adviser for the Rotoaira Forest Trust which borders the lake. The project was pitched as a land-based reticulation programme on the Forest Trust land. Lindsay queried why they did not propose salmon farming rather than trout? Dave advised that the water temperatures were very warm in summer and the canals were often dry. He said that if it was to occur it could only be land based, connected to a spring, and very small scale. Trout farming raised a number of issues to consider ranging from ecological risks, to poaching and the black market, and biosecurity. Dave confirmed Andy Garrick's question as to whether the Department had submitted to the Select Committee. Cr Ngahi Bidois asked if the perceived issues raised around trout farming could be addressed, was it something worth considering by Fish & Game or DOC? Ngahi commented that he didn't know enough about it to hold a position, and noted also for future reference, that he knows Tiwana Tibble from the Rotoaira Forest Trust and therefore may have a conflict of interest in relation to this topic.
- 14.5 Cr Barry Roderick asked how many staff are employed by the Department for the Taupo Fishery. Dave advised 14 FTEs which included 18 part timers.

#### **14.6 *New Zealand Fish and Game Council***

Cr Lindsay Lyons' report featured the following:

- Policy Advisor Jack Kos to replace Robert Sowman when he retires in November
- Communications Manager Brian Anderton replaces Don Rood who retired earlier this year
- Resolving issues between CEO/regions
- Six new Councillors on the NZC which is working well together
- Awaiting final report from the Hawke's Bay Council audit
- Consideration of communications language used e.g. weapons versus firearms, hunting versus shooting
- Alternative sources of revenue – donations function now up and running on website
- Bequest and donations policy finalised
- No change to allowance made for black powder guns to use lead
- Fish & Game Chairs meeting to be repeated 23 November 2019
- Firearms law review
- Meeting Minister of Conservation next week.

#### **15.0 OPERATIONAL REPORTS**

15.1 Due to time constraints there was no discussion of the Operational Reports.

**15.2 *Agreed (Barry Roderick/Laurance Tamati) that Council receives the Management and Health and Safety reports. [19/06/15.2]***

**15.3 *Agreed (Ken Coombes/Ngahi Bidois) that Council receives the Finance Report and approves payments for March and April 2019 totalling \$287,731.26. [19/06/15.3]***

15.4 Council also received the Licence Sales report.

#### **16.0 GENERAL BUSINESS**

16.1 Cr Alan Baird asked if there had been any further feedback regarding Upland Game Properties? Andy Garrick advised that this Council's feedback was submitted to the

- NZC in March and that no further advice or feedback had been received. Cr Lindsay Lyons advised that the New Zealand Council had nothing to report on the matter yet.
- 16.2 Cr Alan Baird also queried the possibility of having grey teal added to the game bird schedule as he was aware that there were good numbers of them in his local area. Cr Lindsay Lyons advised that this had been considered previously and had gone through public consultation and to the Minister, but the result was no change to the schedule.
- 16.3 Cr Barry Roderick wanted to know the percentage of birds' hunters were recovering as he had seen a number dumped on local roads and not being utilised. Andy Garrick said that while we have a code of conduct outlining expectations sadly you cannot change some people's behaviour. Matt McDougall had estimated from hunter surveys that around 5% were not recovered but this was not entirely accurate as often other hunters will pick them up.
- 16.4 Cr Barry Roderick queried the use of grass carp in waterways to control vegetation and commented that Dr Alistair Suren from BOPRC had been advocating for it. Eben Herbert said he had observed one canal in which all vegetation had been removed in it when grass carp were present and he never recorded ducklings in it. Andy Garrick advised that he was aware that the Bay of Plenty Regional Council was putting together a lowland drains task force to look at the values of these areas and how they should be managed, and hoped that Fish & Game would be invited to be part of that. He commented that the use of grass carp in drains needed to be more thoroughly researched before we could provide a qualified position on it. Eben Herbert said that Fish & Game would be concerned about widespread and intensive use of grass carp and its effects on mallard productivity.
- 16.5 Cr Lindsay Lyons commented on the plastic wads and cartridge shells ending up in the environment, and asked that this Council write to the New Zealand Council to get a discussion going around this. Andy Garrick advised that staff had investigated alternative options previously, but at that time there were not really any viable alternatives. Eben Herbert, who had investigated earlier, suggested that it would be worth revisiting as things had come a long way since then. John Meikle suggested that Fish & Game could put more effort into promoting hunters picking up after themselves and staff agreed that this should be the first step towards changing hunters' behaviours. Problems with monofilament line and packets were also identified at popular fishing spots.
- 16.6 It was agreed that the catfish item should be postponed for now and put up as a future agenda item.
- 17.0 MEETING CLOSED**
- 17.1 Closing karakia by Cr Ngahi Bidois.
- 17.2 The meeting was closed at 3.25.

.....  
**Murray Ferris**  
**Chairman**

## SUMMARY OF RESOLUTIONS

### 2.0 APOLOGIES

- 2.2 *Agreed (Alan Baird/Ken Coombes) that the apologies for the 176<sup>th</sup> meeting of the Eastern Region Fish and Game Council be sustained. [19/06/2.2]*

### 3.0 MINUTES OF THE PREVIOUS MEETING (11 APRIL 2019)

- 3.1 *Agreed (Lindsay Lyons/Ngahi Bidois) that the minutes of the meeting held on 11 April 2019 be confirmed as a true and correct record. [19/06/3.1]*

### 4.0 IDENTIFICATION OF RESOLUTIONS FOR INCLUSION IN COUNCIL POLICY

- 4.1 *Agreed (Geoff Thomas/Laurance Tamati) that Item 11.6 relating to an increase in the proposed donation for the children's fishing programme be included in Council policy. [19/06/4.1]*

### 8.0 DEVELOPMENT OF THE 2019 – 2020 OPERATIONAL WORK PLAN

- 8.3 *Agreed (Alan/Baird/Lindsay Lyons) that Council receives the latest 2019-20 draft Budget and Operational Work Plan and approves that it be circulated to clubs and interested parties for comment. [19/06/8.3]*

### 9.0 2019-2020 LICENCE FEES

- 9.9 *Agreed (Murray Ferris/Ken Coombes) that Council requests Andy Garrick write to the New Zealand Council advising its concern over this year's licence fee consultation process and requests that in future this be timed to allow Council to discuss this annual statutory obligation at their scheduled Council meeting. [19/06/9.9]*

### 10.0 SPORTS FISHING REGULATIONS

- 10.2 *Agreed (Laurance Tamati/Alan Baird) that Council agrees the status quo should apply for the 2019-2020 Anglers Notice. [19/06/10.2]*

### 12.0 NATIONAL PROSECUTION POLICY

- 12.5 *Agreed (Lindsay Lyons/Ken Coombes) that Council receives the draft National Prosecution Policy as submitted. [19/06/12.5]*

### 13.0 NATIONAL INFRINGEMENT NOTICE POLICY

- 13.2 *Agreed (Ngahi Bidois/Alan Baird) that Council receives the Draft National Infringement Notice Policy as submitted. [19/06/13.2]*

### 15.0 OPERATIONAL REPORTS

- 15.2 *Agreed (Barry Roderick/Laurance Tamati) that Council receives the Management and Health and Safety reports. [19/06/15.2]*
- 15.3 *Agreed (Ken Coombes/Ngahi Bidois) that Council receives the Finance Report and approves payments for March and April 2019 totalling \$287,731.26. [19/06/15.3]*

## 8. CONFLICT OF INTEREST REGISTER

Ref: 7.02.01

30 July 2019

### 1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

### 2. Background

The Eastern Fish and Game Council at its October 2016 meeting revised its policy and rules for dealing with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

**Conflict of Interest** (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter<sup>1</sup> i.e:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

**A potential conflict of interest** (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;

---

<sup>1</sup> “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (ii) The member's other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member's private interest or duty may influence or motivate the actions of the member in relation to a matter; and
- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

**Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):**

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) providing a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

### **3. Recommendation**

***3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised.***

## **9. 2019-2020 OPERATIONAL WORK PLAN**

**Ref: 8.02.01**

**30 July 2019**

### **1. Purpose**

To approve the Operational Work Plan prepared for the 2019-2020 year after taking into account any submissions received on the draft plan approved for circulation at Council's June meeting.

### **2. Background**

During its February and April Council meetings Council identified and confirmed the priority work areas and projects that it wants to focus on next year. At its last (June) meeting, Council reviewed a revised version of the draft OWP and budget which incorporated staff hours and the additional funding we obtained as an outcome of the contestable funding process that was concluded in late April, and agreed (*Alan/Baird/Lindsay Lyons*) that Council receives the latest 2019-20 draft Budget and Operational Work Plan and approves that it be circulated to clubs and interested parties for comment. [19/06/8.3]. No amendments to the draft were required.

Copies of the draft OWP were sent to 13 clubs and stakeholders after the meeting (clubs for whom we have a current address, the Conservation Boards, and Te Arawa Lakes Trust) with a request that any comments they might have be submitted by Friday 19 July. No submissions were received by that date, nor have been since then.

The Minister of Conservation approved the proposed 2019-2020 Sports Fish and Game Bird Licence fees on 12 July 2019 (see Papers for Information accompanying this agenda) meaning no changes as a result of the Minister declining the proposed licence fee increases are required to Eastern's draft 2019-2020 OWP budget presented to Council at its last meeting in June.

### **3. Recommendations**

- 3.1 That Council approves the Operational Work Plan and budget for the 2019-2020 year, and**
- 3.2 That Council delegates authority to the Regional Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget.**

## **10. CATFISH INCURSIONS AND ISSUES ARISING**

**Ref: 2.01.01.01**

**30 July 2019**

### **1. Purpose**

To receive (i) a chronological overview and update relating to the detection and subsequent response to the discovery of catfish in lakes Rotoiti and Rotorua from the Bay of Plenty Regional Council; (ii) an insight into the behaviour and impacts of catfish in Lake Taupo from DOC Fisheries staff; and (iii) an overview of a Clean Boat Certification process the Lakes Water Quality Society (LWQS) is proposing as a means of reducing the risks of catfish, and other pest species, being spread more widely and/or being introduced to the Rotorua lakes if not already here.

### **2. Background**

Catfish were discovered in Te Weta Bay, Lake Rotoiti in March 2016, and were detected in Lake Rotorua in December 2018. Catfish are classified as an eradication/exclusion pest under BOPRC's Regional Pest Management Plan, and there is widespread concern amongst agencies and within the community that the species will inadvertently be transferred to other lakes. The BOPRC has been spearheading efforts to reduce numbers within Rotoiti and Rotorua with input from Te Arawa Lakes Trust, and has initiated several research projects to better understand catfish behaviour along with exploring more efficient methods for detecting their presence in a waterbody, and enhancing their catchability. It has also been undertaking delimiting surveys to identify their wider distribution. The LWQS is desperately concerned that catfish will spread to other lakes if immediate action and more isn't done to reduce the risks of this occurring, and is advocating for the introduction of what it considers to be the most promising and effective option for doing this. To this end it is organising a two day symposium in November this year (draft programme provided in Papers for Information) to discuss freshwater biosecurity and promote its Clean Boat Certification proposal along with discussion of other water quality and biodiversity enhancement initiatives.

Staff have had a preliminary meeting with members of the LWQS to consider the merits of a Clean Boat Certification process, but are reserving their judgement until the practicalities and effectiveness of the proposal have been considered in greater detail with representatives from other agencies viz BOPRC, MPI, LINZ, TALT, DOC and ourselves. We are hoping that that workshop will take place at the end of this month/early September.

### **3. Recommendation**

***3.1 That Council receives and provides any comment it might have on the information presented.***

**11. PRESENTATION BY CARMEL VEITCH:  
“REGIONAL AND NATIONAL FINANCIAL PROCESSES”**



**12. DISCUSSION WITH MARTIN TAYLOR, CHIEF EXECUTIVE NZ COUNCIL**

## **13. DATES FOR SETTING LICENCE FEES IN 2020**

**Ref: 7.02.01**

**30 July 2019**

### **1. Purpose**

To provide feedback to the NZ Council on its letter dated 12 June 2019 to the Chair of the Eastern Fish and Game Council re the proposed deadlines for the setting of licence fees in 2020.

### **2. Background**

The deadline for Council to submit its feedback on the proposed licence fees for 2019-20 was brought forward 2-3 weeks this year to 29 May. This meant Council was unable to have its usual interactive discussion on the proposed fees at its mid June meeting, consultation instead being an emailed invitation to individual Councillors from the Eastern Region manager to establish whether Councillors supported the proposed fee increases or not, and to accompany this with any other comment they might have had. These were subsequently summarised and forwarded to the NZ Council.

Several Councillors appealed for a return to the customary approach to regional consultation, and for more consideration to be given to the timing of NZ Council meetings and deadlines to enable this. The common theme was that a round table discussion to debate fees and price points, and clarify matters for those Councillors who needed it, was critical. Item 9.0 of the draft minutes for June 2019 attached to the front of this agenda refers.

The letter received from the Chair of the NZ Council is reprinted below. It proposes the deadline for regional Fish & Game Council responses to the NZ Council's licence fee recommendations in 2020 be the third week in June, and this will address the concerns raised this year about the timing of the fee setting process.

### **3. Recommendation**

**3.1 *That Council agrees to the NZ Council's proposed schedule for setting licence fees in 2020.***



12 June 2019

Murray Ferris  
Chairperson  
Eastern Fish & Game Council  
Private Bag 3010  
ROTORUA 3046

Dear Murray

### **DATES TO SET LICENCE FEES IN 2020**

The New Zealand Fish and Game Council (NZ Council) considered feedback from consultation over the setting of the 2019 licence fees and has asked that I share with you the preference for confirming dates to set licence fees in 2020 and beyond.

Several Fish and Game Councils following the 2019 consultation made the comment that the timing of the NZ Council deadline for responses meant councils were unable to consider the NZ Council recommendations during the normal regional council meeting cycle and hence had to achieve this consultation by email or telephone conference.

The setting of the NZ Council deadline for feedback is dictated by two significant dates – the start of our own organisation’s financial year (1 September) and Cabinet’s 28-day rule. It is a requirement of Cabinet that regulations must not come into force until at least 28 calendar days after they have been notified in the *New Zealand Gazette* (2-3 days). The 28-day rule reflects the principle that the law should be publicly available and capable of being ascertained before it comes into force.

In addition, time must be provided to allow both officials and the Minister (in that order) to consider the submission with a buffer built-in should further information be sought. This is generally accepted to be 8-working days for each, i.e. 16 working days in total.

Meaning, our internal processes need to be completed by the beginning of July each year.

Working to this deadline, the NZ Council needs to have its initial recommendations to you in April or May and then be able to reflect on your feedback before confirming those recommendations in late June.

To allow your council and the NZ Council to complete this cycle through public meetings and meet this timeframe, it would require regional Fish and Game Councils to fix its June meeting in the middle two weeks of that month and have responses back to us in the third week of June. Is this something your Council would be willing to accommodate?

The NZ Council could then meet in the final week of June and formally adopt the new licence fee recommendations and start the submission process with officials and the Minister.

*Statutory managers of freshwater sports fish, game birds and their habitats*

**New Zealand Council**

Level 2, The Dominion Building, 78 Victoria Street, Wellington 6011. P.O. Box 25-055, Wellington 6146, New Zealand.  
Telephone (04) 499 4767 Email [nzcouncil@fishandgame.org.nz](mailto:nzcouncil@fishandgame.org.nz) [www.fishandgame.org.nz](http://www.fishandgame.org.nz)

If you are happy with this timing, the NZ Council will look to confirm its 2020 meeting dates during its 22-23 November 2019 meeting.

Kind regards

A handwritten signature in blue ink, appearing to read 'Lindsay Lyons', is positioned above the typed name.

Lindsay Lyons

**Chairperson**

New Zealand Fish and Game Council

Ph: 07 357 4087 / 0272765454

[flylyonz@gmail.com](mailto:flylyonz@gmail.com)

## **14. SPECIES MONITORING REPORT**

**Ref: 1.06.01**

**1 August 2019**

### **1. Purpose**

To receive the Summary for the 2019 Paradise Shelduck and Black Swan Trend Counts report.

### **2. Background**

The Council annually resources a number of key species management programmes to assess and monitor sports fish and game populations and the success rate and degree of satisfaction of users of the sports fish and game resource. The information collected from these programmes enables the Council to make informed decisions on species management to ensure sustainable populations are maintained for recreational harvest. These programmes also provide valuable information for other parties such as Regional Councils who can use sports fish and game bird data to assess the effects of habitat changes on biological systems. The programmes provide credible datasets not only to underpin management decisions, but are vital for statutory advocacy and public awareness. This agenda item presents the executive summary for the 2019 Paradise Shelduck and Black Swan Trend Counts report. A copy of the full report is provided in the Papers for Information for this meeting.

### **3. 2019 Paradise Shelduck and Black Swan Trend Counts Report**

#### **Summary**

Monitoring of paradise shelduck (*Tadorna variegata*) and black swan (*Cygnus atratus*) was conducted in the Eastern Fish and Game Region over the period 7–9 January 2019.

Paradise shelduck were counted at 56 known moult sites from aerial photos, and black swan numbers recorded at 63 lakes and estuaries. Results were analysed and presented using three different methodologies: total count with a fitted regression line, total count of sites counted each year since 1991, and a variant of the route regression method (Geissler and Sauer, 1990), referred to as a trend count.

Season regulations are set as a function of the long-term trend for paradise shelduck and black swan, while swan harvest regulation criteria also incorporate population size thresholds.

The paradise populations, reported by management unit (A1, A2, B1, B2), were reasonably stable over the long term (17 years), although B1 may have decreased. The short term (two years) trend confidence intervals span zero suggesting no detectable change. The 2019 total paradise shelduck count (6,002) for sites that have been counted each year ( $n=19$ ) since 1991 was higher than last year which was the lowest on record (4,760). There is more support (5 times) for the model suggesting that the paradise population is undergoing some long-term cycle (15 year) cf. the model that the population is undergoing a long-term decrease (linear model).

Long-term counts of black swan indicate that the population is fairly stable in all management units. Swan populations in B1 and B2 are below the threshold (1,000 birds) to hold a season, while A1 is above the relaxed season threshold of 3,000. Sites where black swan have been

counted each year since 1991 ( $n=20$ ) show a cyclical pattern (11 years; 8 times the support of the linear model).

Recommended game season conditions for paradise shelduck and black swan in the Eastern Region are given in **Error! Reference source not found.**Table **Error! Bookmark not defined.** and Table 12.

**4. Recommendation**

**4.1 That Council receives the Summary for the 2019 Paradise Shelduck and Black Swan Trend Counts Report.**

## **15. LIAISON OFFICERS REPORTS**

### **15.1 Conservation Boards**

- *Tongariro-Taupo Conservation Board*
- *East Coast/Hawke's Bay Conservation Board*
- *Bay of Plenty Conservation Board*

### **15.2 Reports from Other Agencies**

- Department of Conservation

### **15.3 Report from New Zealand Council**

## 16. OPERATIONAL REPORTS

### 16.1 MANAGEMENT REPORT

31 July 2019

#### SPECIES MANAGEMENT

##### 1112 Datawatch

During the ten months following the season opening on 1 October, a total of 784 datawatch tags have been returned and entered into the database. The distribution is as follows:

Lake Hawkston (HB)	3
Lake Okareka	12
Lake Okataina	119
Lake Rerewhakaaitu	21
Lake Rotoehu	6
Lake Rotoiti	106
Lake Rotoma	26
Lake Rotorua	20
Lake Tarawera	451
Lake Tutira (HB)	19
Lake Waikaremoana	1

*data entered to 19 July 2019*

The total number of tags returned is 243 up on that returned to approximately the same date during the 2017-18 season. Lakes that have generated most of these additional returns are Lakes Tarawera (186), Rotoiti (14), Okataina (21), and Rotorua (8). Lake Tutira (Hawke's Bay) is up by 11 fish following water quality issues several years ago. Of the tags returned from Tarawera, a substantial number were fish returning to the Te Wairoa fish trap. Returns from all other lakes were similar in number to those recorded this time last year, the exception being Waikaremoana that has had one tag returned this season (last tagged fish monitoring release being in 2015).

##### Datawatch Draw

This year the Datawatch licence draw to entice and reward returns of datawatch tags and information was brought forward to 1 July. This was to enable the winners being advertised in the Fish & Game magazine supplement which has a deadline prior to the historical draw time of early August. The 20 winners of the Eastern Region tag return draw receiving a whole season adult licence for the 2019-20 Season are:

George Andrews

Darrell Black

Roger Bowden

Eddie Bowman

Dorothy Emmerson

Ross Faulkner

Kane Fredricksen

John Glasse

Stan Hayman

Remco Henst

John Holst

Matthew Jeffares

Gregory Lee

Lee Lyons

Wayne Mollet

Geoff Moree

Keegan Oxenham

Amie Ritchie

Menso van der Laan

Ian Williams



## 1113 Lake Waikaremoana

### Lake Waikaremoana Monitoring Buoy Update

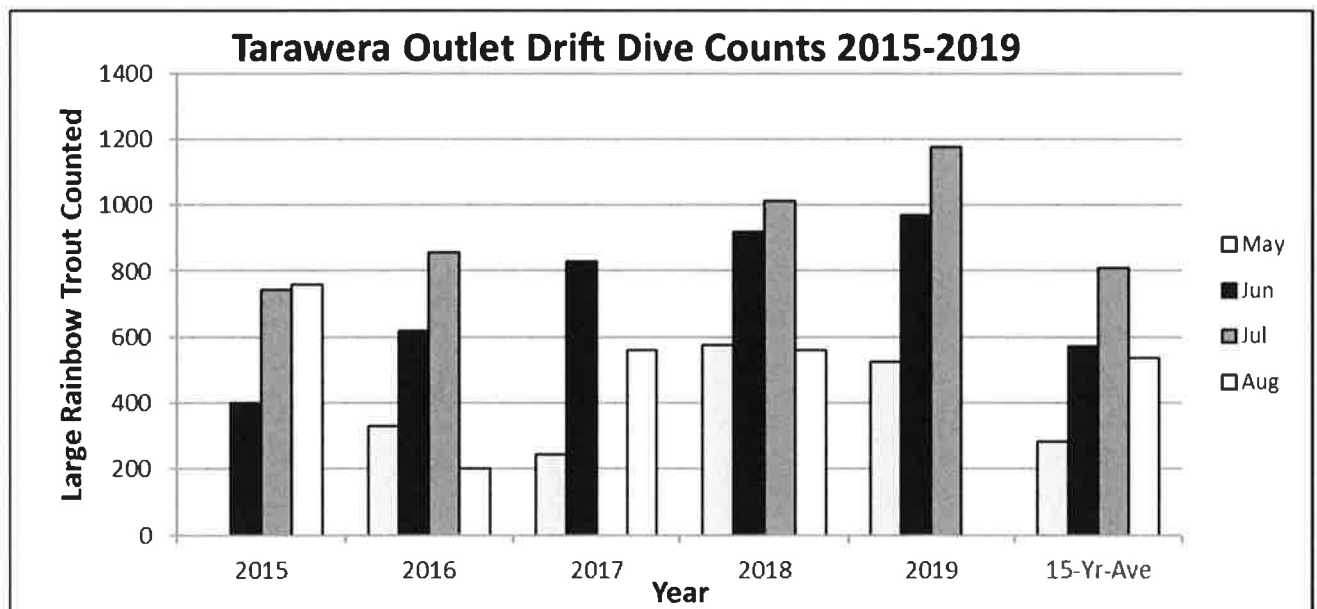
Staff have been working towards fitting in a visit to Lake Waikaremoana to facilitate the removal of the buoy sensor chains and top cover with attached weather station. No transmission has been received from the buoy since 6 May.

## 1114 Lake Tarawera

### Tarawera Outlet Drift Dive Survey

The uppermost portion of the Tarawera River including the spawning sanctuary was drift dived by Fish & Game staff on 14 June and again on 30 July. The drift dive commences in the lake immediately above the Outlet and terminates approximately 1km downstream. The June count recorded a total of 968 large (spawning) trout and the recent July count 1,177 large fish. The latter represents the highest single count since drift diving was commenced at this site in April 1996.

The record June and July counts this year are consistent with the large number of spawning fish that have been observed passing through the Te Wairoa Stream fish trap, and in the Wairua Stream.



The final Tarawera Outlet drift dive for the 2019 winter will be undertaken in late August.

### Lake Tarawera Fishery Research Update

Matt Osborne met with Dr Yoann Lacroit from NIWA Fisheries Monitoring and Acoustics Division in Wellington and received training in preparing the acoustic data that has been collected for analysis. Data collected last April has been processed ready for analysis, while data from November 2018 is still being prepared. A contract through to end of June 2020 has been entered into for hiring NIWA's acoustic traneiver and obtaining assistance with data processing as required.

The July food web sampling round is underway. There has been a slight hold-up on the previously collected samples coming back from the Waikato stable isotope laboratory. In short, some of the filter samples did not have quite enough sample on them to get an accurate signature. As it has been a busy period for the lab, it has taken a while to rerun samples. Revised results are expected by the end of the month. It is expected that a preliminary result update will be provided by late August. It is hoped that a summer student will be engaged to process the April, July and October samples but this will be confirmed by Cawthron in late August/early September. Use of a summer student will be a substantial cost saving exercise enabling 'bonus' time to be spent on other elements of the project. Staff once again extend their thanks to Crs Ken Coombes and Geoff Thomas for the assistance they have been provided to this exercise.

### **Wairua Hut Angling Data**

There was relatively little angling pressure recorded from the Wairua Stream over the 2019 autumn and winter period. Only 36 hours were recorded fishing from the stream mouth, catch rate being just 0.07 fish per hr (= two fish). This equates to one legal fish landed for every 14 hours effort, and is the lowest CPUE (catch per unit effort) recorded since 2010 (and the same as that recorded in 2010). Angling has been tough along the shoreline right around the lake despite some very large runs of fish recorded in Tarawera's spawning tributaries. The season has been warm and relatively dry compared with recent years.

Anglers staying at the hut recorded a further 51.25 hours boat fishing elsewhere on the lakel Tarawera (away from the stream mouth), and the catch rate recorded was 0.58 fish per hour or one legal sized fish landed for less than every two hours effort. The average size of ten fish weighed in was 492mm and 1.79kg.

### **1115 Other Lake Fisheries Investigations**

#### **Ngongotaha Trap-Run**

The trap was not operated in July.

#### **Catfish Update**

The volunteer fyke netting catfish programme remains ongoing but the Regional Council contracted netting has ceased for the winter. Volunteers are still catching catfish though numbers caught are reduced compared to the summer months. Most fish caught are currently larger than 30cm which are mature breeding age fish. School groups are preparing to check 15 nets at Te Weta Bay daily over Term 3.

A meeting was convened with the Chair and a committee member of the Lakes Water Quality Society to discuss a proposal they are promoting as a means of reducing the risk of catfish and other pest species being inadvertently introduced or transferred into lakes they are not already present in (see Agenda Item 10).

### **1116 Waterfowl Monitoring**

#### **Duckling Survival**

Fish & Game NZ commissioned research looking at duckling survival in relation to habitat characteristics. About 190 broods were examined during Jenn Sheppard's PhD and she has taken this information, along with habitat data collected during the study, and digitized it so that she can assess if mallard are selecting particular habitat types, and if those habitat types

confer survival benefits on the broods. This has been another massive undertaking and Matt McDougall has assisted with reviewing early drafts of the report. We are hoping that this project may assist in producing habitat management guidelines that will increase duckling survival.

### Duck Bands

Almost 250 duck bands have been reported and processed so far this season, with letters sent out to hunters advising them of details specific to that bird including distance from the band site to the reported recovery site. The furthest reported recovery this year was a juvenile female mallard banded at Grandiek's, Manutuke (near Gisborne) last year (2018) and recovered just out of Seddon towards the top of the South Island.

### Aerial Transects

Aerial transect counts of mallard were conducted just prior to the game bird season. The draft report has been completed; we are just waiting on comments from the other authors. Transects covered three Fish & Game regions (Northland, Auckland/Waikato and Eastern). The data was pooled into four sub-regions (Reporoa, Northland, Waikato, and Bay of Plenty) and two duck management units<sup>1</sup> (DMU1 and DMU2) for analysis.

Analyses showed that relative population size was explained by the DMUs but there were no significant differences in population size over time within the DMUs, sub-regions, or Fish & Game regions. We surmise that detectability in very wet years when there is a lot of surface water lying around may be less than that in other years, but rainfall data alone was insufficient to explain differences in counts between years. The count data in sub-regions is shown in Figure 1.

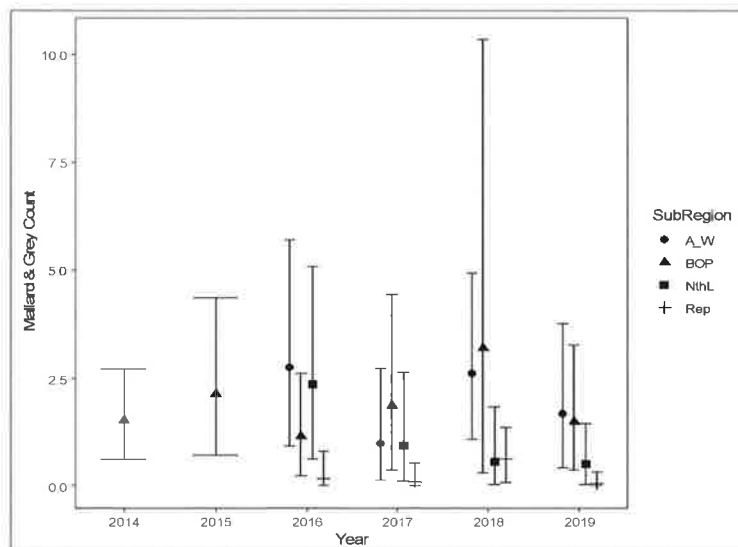


Figure 1. Transect counts of mallard per kilometre (median± 95% credible limit) for the Waikato (A\_W), Bay of Plenty (BOP), Reporoa (Rep) and, Northland (NthL) 2014-2019. The majority of counts were from 10km transects though some transects had to be shortened due to difficult terrain.

<sup>1</sup> Staff have provisionally divided New Zealand into a number of “duck management units” based on these areas being subject to unique sets of climatic conditions, climatic variables being considered to be key factors affecting productivity and pre hunting season survival. DMUs have yet to be validated but make a lot of sense in principle.

## 1118 Game Bird Research

Andy and Matt met with David Klee, Phil Teal and Adam Canning to progress a draft national research strategy, particularly in relation to game bird research. A list of risks and opportunities has been compiled, and a method for prioritising projects is being developed. The aim is to try and get away from ad hoc approaches to allocating research funding that has become more prevalent in annual budgeting processes in recent years.

## 1121 Lake Fisheries Creel Surveys

### 2018-2019 Summer Creel Survey

The 2018-19 summer survey has been analysed and the report is being written.

### 2019 Winter Creel Survey

The 2019 winter shoreline survey for Lakes Rotoiti, Tarawera and Okataina commenced in early May and has recently been wound up. Angling was reported as having been challenging around all surveyed lakes. Several fish above 4.54kg (10 pound) were reported caught at Lake Rotoiti. All spawning areas visited since the beginning of July have held high numbers of fish.

## 1123 Game Bird Hunter Survey

The fifth game hunter survey period for 2019 was completed with over 600 random phone interviews undertaken. It appears very likely that the total mallard harvest is down on the last few years, in fact we have to go back to the 2014 season before we get a similar harvest. A full report will be prepared once the game bird season has finished.

## 1141 Hatchery Operations

The stainless steel debris screen at Headbox 2 was replaced on 19 June 19.

*Fish locations at 26 July 2019:*

Location	Type	Qty (approx)	Comment
Tank A	1+Rt	10	Best of selection
Tank C	1+ Bt	1,650	Liberations, various 2019
Tank E	1+ Bt	1,680	Liberations, various 2019
Tank F	1+ Brook	100	Display/sales
Pond 2	1+ Rt	10,000	Spring liberations 2019
Pond 3	1+ Rt	10,000	Spring liberations 2019
Pond 4	1+ Rt	6,500	Spring liberations 2019
Pond 5	1+ Rt	6,500	Spring liberations 2019
Pond 6	1+ Rt	6,500	Spring liberations 2019
Pond 7	1+ Rt	6,500	Spring liberations 2019
Pond 9	1+ Rt	5,500	Sales and children's fishing 2020

## 1143 Te Wairoa Trap

The trapping season at the Fish & Game fish trap (Te Wairoa Stream) at Lake Tarawera started on 1 April when the trap was installed. Up to 22 July a total of 2,546 fish were trapped compared to 1,888 to the same point in time during the 2018 winter. The average size

of the trout running this winter has been 550mm and 2.10kg compared with 533mm and 1.88kg over the same period during winter 2018. This is on top of the average weight gain between the 2017 and 2018 winters of 60g per fish. That being so, fish have put on nearly 0.25kg over the past two seasons. Wild origin fish have made up 26% of the run to 22 July compared to 28% at the same point in time during the 2018 winter.

### **1161 Sports Fish Liberations**

No liberations were undertaken during the reporting period. Three thousand eyed ova were despatched to Taranaki Fish & Game.

## **HABITAT PROTECTION AND MAINTENANCE**

### **1211 RMA Planning**

#### **Bay of Plenty Regional Council**

Proposed Plan Change 9 (Water Quantity) submissions were lodged in December 2017. The Hearing was attended in March 2018, and recommendations from the Panel were released in October 2018. An appeal was lodged in November relating to the allocation of surface water after minimum flows are reached. Following positive pre-mediation discussions, Council have proposed some amendments to address our concerns. Nothing further to report at this stage.

#### **Waikato Regional Council**

In March 2018 Auckland/Waikato and Eastern Fish and Game Council lodged a joint submission on Waikato Regional Council's Healthy Rivers/Wai Ora: Proposed Waikato Regional Plan Change 1. Council hearings began in March 2019 and are expected to continue for several months.

#### **Bay of Plenty Water Advisory Panel**

Fish & Game remains involved in the Bay of Plenty Regional Water Advisory Panel, community catchment groups, and Okareka Working Party.

#### **Bay of Plenty Draft Regional Pest Management Plan**

Bay of Plenty Regional Council's existing Pest Management Plan recently expired and a new Proposed Regional Pest Management Plan has been released. Submissions on the proposed plan were lodged in November opposing the inclusion of sports fish (perch and tench) in the document. Discussions are ongoing with other parties in relation to improving the management of the accidental transfer of aquatic pests on boats and trailers in the Rotorua Lakes area.

#### **Bay of Plenty Conservation Management Strategy**

We have recently received a pre-notification copy of the Department of Conservation's Bay of Plenty Conservation Management Strategy for review, and have provided feedback on it. Overall the plan looks very good, and recognises Fish & Game values and Fish & Game as a relevant stakeholder and potential partner. We have also received a copy of the East Coast Hawke's Bay Draft Conservation Management Strategy for review.

## 1212 Consent Applications

Date	Authority	Applicant	Type	Resource Involved	Action
May-19	BOPRC	Hancocks Forest Mgmt	LUC - install 2 river crossings, Tuho Forest	Un-named trib of Whakatane River	Approval email
May-19	BOPRC	Harvey & Perry	LUC - Jetty replacement, Spencer Road, Tarawera	Lake Tarawera	No concerns email
May-19	BOPRC	Whakatane Council	LUC - Culvert replacement, Galatea	Waikuku Stream	Approval email
May-19	BOPRC	NZTA	LUC - Awahou bridge abutment upgrade	Awahou Steam	Approval email
Jun-19	GDC	NZTA	LUC- Culvert upgrade, Motu Falls Road, Motu	Trib of Motu River	Approval email
Jun-19	GDC	PF Olsens Forest Mgmt	LUC - Forest harvest, roading and 2x stream crossings	Whakaauranga St and Pakarae River	No concerns email
Jun-19	GDC	Monte Farm & Forest Ltd	WP- Establish koura farm - aquaculture	Adjacent to Waikura Stream	No concerns email
Jul-19	BOPRC/ RDC	JPR Holdings Ltd	Special housing area and DP - stormwater	Adjacent to Waiteti Stream	Ongoing discussions
Jul-19	BOPRC	Willowhaven Motor Camp	LUC – construct retaining wall at Lake edge	Lake Rotorua, Ngongotaha	No concerns email
Jul-19	BOPRC	RDC	LUC - jetty upgrades	Matahi Ppit, Lake Rotoma, Kennedy Bay, Lake Rotoehu	No concerns email

## Pukehina EcoVillage and Wetland

The subdivision consent application for this proposed 137 lot eco-housing development (8ha footprint) coupled with the re-construction of a 137ha wetland on what is currently dairy farm, was heard in early July. Fish & Game has been involved in the design of the proposed wetland from the outset, and early on was invited to take over the management of the wetland once it had been developed. Eastern Region's Manager prepared and presented evidence to the Hearing focussing on the proposed structure and membership of the management entity intended to be set up, and how it would fund and ensure the sustainability of its operations into the future. Widespread support was registered for both the concept and specific proposal, which would not only establish a significant area of diverse, high quality wetland, but would make a significant difference to water and quality and habitat values in the Little Waihi Estuary downstream of it. Western Bay of Plenty District planners saw it in another light however, and have argued for the application to be declined on the basis it doesn't conform with what they consider to be appropriate for this area and zoning. The Commissioners have requested further information before finalising their decision.

## 1221 Reserves Management

### Lower Kaituna WMR

BOPRC is planning to plant 13,000 native plants late August in designated wetland areas already developed, with additional earthworks to commence in early August finishing tracks started prior to the hunting season, and more ephemeral scrapes in currently non-grazed paddocks. Resource consents for large scale earthworks for wetland development in currently

grazed areas are being lodged in August with works planned for summer 2019/20 – graphics of these works will be displayed at the Council meeting.

Local iwi Tapuika and Ngati Whakaue, who received the previous OTS motorway block (NW corner of reserve), have agreed to wetland being established within 28ha of this block to complement that being re-created within the southern and western part of the reserve. This is a very positive move.

### **Waewaetutuki**

Water reticulation has been struggling within this wetland and spraying of raupo in channels has not proved sufficient, so a digger will be used to excavate channels and extract some of the infestation of pampas on access tracks. This wetland is one of our key banding sites and is the focus of our novice hunt programme.

### **Awakaponga WMR**

Work to get the Awakaponga solar water supply system replaced, secured and running is ongoing.

### **Other Reserves**

Summer spray and maintenance works is currently being planned for the remainder of the managed reserves.

### **Ngapouri and Tutaeinanga**

Autumn release spraying of 17,000 native plants has been undertaken and the restoration project progresses within budget and timeframes.

### **Joint Management Agreements for Wetland Reserves**

A meeting with DOC representatives recently took place, and some minor amendments to the final agreements will be made prior to the parties signing these off in the near future.

### **Hunter Access to Wetland Reserves**

Fish & Game has issued permits to hunt on DOC land for many years now, but the local office has expressed concerns that the current practice is not legal despite other DOC offices continuing to operate in this or an even more liberal manner. We have been involved in another protracted process to remedy the situation, our aim being to ensure that the system ultimately adopted will be pragmatic and won't impose unnecessary bureaucratic demands on hunters. It appears that we are close to resolving the outstanding issues subject to DOC considering an alternative approach we've proposed to address a particular concern it holds.

### **1231 Respond to Landowner Requests for Assistance**

No new wetland enhancement requests have been received since the last Council meeting, but site visits have been made to four properties on the East Coast. One property is subject to a NZGBHT funding application lodged after a Trustee (Steve Scragg), visited the site with Fish & Game staff to assess the proposal. We await a decision from the Trust. Two other wetland developments are ongoing with water flow rates needing to be obtained for one for design consideration, while Gisborne District Council land management staff need to be consulted to clarify rules prior to proceeding with the other.

One other Gisborne landowner was also visited. He had been provided with advice two years ago and has subsequently spent \$30k plus constructing a dam, fencing, and planting a new wetland. The site visit resulted in a commitment from Fish & Game to assist with setting up predator trapping on this wetland, and assist with fencing off sections around stock ponds on the farm to enhance mallard breeding habitat if the landowner is interested in doing so. Advice and works will continue with this landowner over the next year.

With the specific aim of enhancing stock ponds and wetlands in the Horohora/rural area south-west of Rotorua, approaches have been made to hunters with local knowledge to request their assistance in locating and gaining access to habitat enhancement opportunities they may be aware of on farms.

## **1232 Habitat Creation and Enhancement Projects**

### **In Stream Trout Habitat**

Fish & Game continues to work with the Rivers and Drainage division of the Bay of Plenty Regional Council on enhancement of trout habitat within Rotorua streams. Flood mitigation works within both the Waiteti and Ngongotaha streams have provided opportunities to enhance trout habitat and angler access without compromising flood control.

We also are liaising with the Review Committee established to oversee the Ngongotaha flood mitigation programme to ensure that any planned flood control works are not detrimental to the trout fishery.

## **ANGLER AND HUNTER PARTICIPATION**

### **1311 Maintain & Enhance Access**

Recreational access into the Kaingaroa Forest, Rotoehu Forest, and through Waimangu Forest opened on the first weekend of May, and continues over the winter period with it expected to continue to the end of September. Conditions remain the same as in previous years, access permits being available from First Security in Rotorua. Liaison with forest managers is ongoing.

Other access work, including checking angler access locations are open and usable has been carried out as required. Liaison with the Walking Access Commission has been undertaken as required, and has included providing feedback and a submission on the Walking Access Commission review process which is currently underway.

### **1331 Electronic Newsletters**

Both Barrels was produced for the period. Reel Life is not produced during winter.

### **1332 Fish & Game Publications**

Preparation of the 2019-20 Fish Magazine supplement and newsletter is at an advanced stage and drafts are currently being reviewed for accuracy.



### **1333 Fish & Game Website**

Updates or changes to the Eastern Web site included Council agendas and minutes, a children's fishing page update, and a rahui notice for the Waikato River arising from the discharge of raw sewage into Lake Taupo recently.

### **1334 Social Media**

A number of tweets and Facebook posts were sent out during the period mostly covering the winter shoreline fishing.

### **1352 Angler Hunter Training**

#### **HUNTS Course**

The Tauranga Deerstalkers Branch annual HUNTS course this year has 14 attendees who will receive their Fish & Game presentation on the evening of Wednesday 14 August. This provides an opportunity to extend an invitation to interested novice hunters to register their interest in hunting Waewaetutuki the following year as an introduction to waterfowl hunting.

### **1354 Fishing Competitions**

Nine fishing competition permits were processed.

### **1371 Fish & Game Huts**

#### **Wairua**

Rodent control measures were carried out to evict rats that had taken up residence. These included installation of rodent bait stations, and locating and closing off access 'holes' and gaps into the hut used by rats and mice.

A new sign has been placed at the Wairua Hut in conjunction with DOC, indicating that camping and fires are not permitted, and showing on a map where permitted camping areas are located at Lake Tarawera. This follows an incident in early June when a group of persons set up a camp site on the Wairua Hut clearing behind the hut, and lit a large camp fire. This was not connected to our hut users in any way, and was reported to Fish & Game by a hut user the following week.

Wairua Hut has had reasonable angler use this season.

#### **Waikaremoana**

Maintenance was required to the toilet system, and this was kindly undertaken by Honorary Ranger Mike Newman.

## **PUBLIC INTERFACE**

### **1411 Statutory Liaison and Political Awareness**

The Manager met with the Chair of the Te Urewera Board, Tamati Kruger, and Kirsti Luke, Chief Executive of Te Uru Taumatua, to discuss matters of mutual interest and further the relationship between Fish & Game and Te Urewera Tuhoe. It was a productive meeting, and

our intention is for Fish & Game staff to liaise more closely with Te Urewera staff when working in the field at Waikaremoana.

Conversations and meetings were conducted with senior staff in DOC, Bay of Plenty Regional Council, and FENZ in relation to a number of matters, and contact was made with the Chief Executive of the BOPRC re meeting later this month.

#### **1421 Public Communications**

In the absence of a replacement North Island Communications Adviser being appointed, and potentially being based in our office, and a quieter period operationally region wise, only one media release was made since Council last met.

#### **1451 Education**

No school tours were provided for the reporting period.

### **COMPLIANCE**

#### **1511 Ranging**

Compliance work over the last two months has focussed on spawning stream monitoring in addition to winter shoreline angler surveys, and checks in other locations regionally including both closed and open waters. Most spawning stream monitoring is in the Rotorua Lakes area.

Covert camera surveillance continues to be used in locations where it is appropriate to do so, and complies with the requirements for use of such equipment.

The game bird hunting season for most species has now closed with little further issue. Ranging has been ongoing around the region, and has included input by honorary rangers.

Overall compliance rate is approximately 97.7 %.

#### **Contacts: Annual Contacts by Month**

<b>Month</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>	<b>Last 5 yr average</b>
September	50	59	29	21	21	45
October	960	1,223	903	836	893	981
November	112	20	62	69	20	88
December	392	293	310	390	309	354
January	381	335	217	195	442	297
February	395	418	293	137	307	279
March	275	253	191	199	180	239
April	264	53	214	178	124	202
May	498	272	292	226	252	347
June	203	277	171	172	168	230
July	120	107	94	80		96
August	76	42	27	33		51
<b>Total</b>	<b>3,726</b>	<b>3,352</b>	<b>2,803</b>	<b>2,536</b>	<b>2,716</b>	<b>3,208</b>

## Contacts Year to Date 2018-2019

To the end of June 2,716 licence check/compliance contacts have been made which is up on last year's number of checks.

## North Island/National CLE liaison role

Further effort has been put into how the Infringement Notice system will be implemented including 'fine tuning' the system and Compliance and Enforcement policy following peer review by the NZ Police, MPI, and the SPCA.

## 1521 Ranger Training

### Rangers

Honorary Rangers were active in various parts of the region.

## 1531 Prosecutions

For the 2018-2019 year to date we have dealt with 64 persons for 91 offences as tabled below.

*Offence table 2018-2019 year to 29/07/19*

Offence name	Number of offences
Disturbing spawning gravels	14
Exceed bag limit - Game	1
Fish with illegal Tackle	2
Fishing closed waters	12
Fishing with more than one rod	3
Fishing without a licence	24
Gives false details	2
Hunting without a licence	1
Illegal Bait	1
Illegal Tackle	1
Possession of net/spear/implement	2
Shooting protected species	2
Take spawning fish with net/spear/implement	11
Unpinned shotgun	9
Using lead shot	6
<b>Total</b>	<b>91</b>

## Offences Pending Resolution

*The table below shows offences currently pending resolution as at 24/05/19:*

Offence name	Numbers
Fish without licence	9
Illegal tackle	2
Possess spear-gaff	1
Fish closed waters	4
False details	2
<b>Total</b>	<b>18</b>

To date 18 separate offences, by eight offenders, are pending resolution. Of these eight offenders, six are matters where warrants to arrest have been issued mostly for failing to appear in court; the other two are pending prosecution processes. The Ministry of Justice changes at the end of last year to offence categories have been positive, and have enabled most summonses to be served by post rather than by personal service, saving time and cost.

The changes have also meant that fewer matters end up with warrants to arrest if an offender fails to appear, as more offences are able to be dealt with by the court in a defendant's absence.

Diversion is working well, and most offenders who are prosecuted have qualified for diversion with matters subsequently being resolved in that way. Diversion conditions are generally a donation to the junior angler and hunter programme, and a contribution to prosecution costs.

## **LICENSING**

### **1612 Analysis of Licence Information**

Kate Thompson continues to provide regular updates of licence sales for all regions. Additional reports have also been supplied to Robert Sowman for reporting to the New Zealand Council.

### **1621 Licence Agent Support**

Administration staff continue to liaise with licence agents as required. The new season regulation guides will be distributed to agents within the first two weeks of August.

## **PLANNING AND REPORTING**

### **1821 OWP Preparation**

The second draft of the Operational Work Plan for 2019-2020 was circulated to clubs and other interested parties for comment but did not generate any feedback (see Agenda Item 9).

### **1841 New Zealand Fish & Game Liaison**

Staff provided input to the conditions and wording of the Schedule 3 Gazette Notice for Game Preserves published on 9 July, the NZ Council's submission on the Zero Carbon Bill, and its response on behalf of Fish & Game regions to the Royal Commission Enquiry into the Christchurch Mosque Attacks.

## **ADMINISTRATION**

### **Staff Houses**

The timber house is now tenanted, and a number of maintenance requirements have become apparent as a result but these are of a minor nature only. The brick house tenancy is going well too, though a recent inspection highlighted some maintenance needs relating to a tree removal, ventilation, and spouting that will need to be addressed, but again these are relatively minor.

### **Vehicles**

The second vehicle up for sale (the hatchery flatdeck) has been sold via Trademe. It took a little longer than expected to sell indicating a reduced demand for this type of vehicle at this time of year.

**Boats**

Boat checks and audits were carried out along with maintenance which included engine servicing and equipment updates/replacements i.e. flares and fire extinguishers.

## 15.2 HEALTH AND SAFETY REPORT

Ref: 9.01.07

29 July 2019

### Background

As part of its commitment to Health and Safety and providing a safe workplace, the Eastern Fish and Game Council is provided with a report at each meeting describing:

1. Implementation and adherence to the Health and Safety plan – including Health and Safety as an agenda item for staff & ranger meetings;
2. Monitoring and Reporting – in accordance with the Health and Safety plan;
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed;
4. Training programme – information sharing and training of staff and volunteers;
5. Health and Safety incidents – near misses or injuries sustained, plus updates on past events;
6. Recommendations.

### June/July 19

#### 1. Implementation and Adherence to the Health and Safety Plan

Regular (weekly) staff meetings.

Minutes from the Health and Safety portion of meeting are emailed to all staff.

Visitors required to sign register; site hazard register updated as required.

Tail gate forms were prepared for:

16/5/19 & 12/7/19	Safe procedure guide for volunteer(s) for the Trap
24/5/19	Drift Dive Tarawera outlet
14/6/19	Drift Dive Tarawera outlet
24/7/19	Kayak Ngongotaha Stream
29/7/19	Swiss Volunteer on site for week – was given H & S briefing.

Fire Evacuation drill undertaken 18/6/19.

All Staff that attend call outs have been issued with their own Stab resistant vests. An email reminding staff regarding location of radios and to show caution at call outs.

At the last NZ Council meeting it was suggested that all meetings include a health and safety briefing – especially when there are visitors. All Councillors should continue to sign in on arrival.

## 2. Monitoring and Reporting

### Work Place Accident Register

	29/07/2019	30/05/2019
Number of Workplace injuries in 2018-2019 year	1	1
Number of Workplace injuries in 2017-2018 year	1	1
Number of Workplace injuries in 2016-2017 year	2	2
Number of Workplace injuries in 2015-2016 year	1	1
Number of Workplace injuries in 2014-2015 year	1	1
Number of Workplace injuries in 2013-2014 year	3	3
Total Number of Workplace injuries since 1 Sept 1995	35	35
Total number of days since last lost work injury 31/8/17	697	637
Total number of days prior to last lost work injury since 1 Sept 1995	8035	8035

Management is constantly monitoring the Annual leave and Time in lieu hours of staff to ensure the health and wellbeing of staff is maintained.

Budget for 2018/19 for Health & Safety is \$2,000 - of this \$1,450 is spent to 30 June 2019. The largest expense to date is for tree removal.

## 3. Risk Management (identification and treatment)

Notes taken for the H&S minutes at the weekly staff meeting:

4/6/19	Shags on property – firearms will be in use
10/6/19	Shags on property – firearms will be in use; rat baits need replacing
17/6/19	CV to prepare Health & Safety survey for staff, MM to contact Jacob Lucas (N/M Fish & Game Region) re their Health & Safety app
24/6/19	Beware of activity around the spawning Streams. Poaching at Rotokakahi – offenders may be armed. Walkways are slippery – sand required
1/7/19	Activity around spawning streams. Poaching at Coles Creek/Titoki. Re Compliance – remember the age of youth has increased to under 18 years of age
8/7/19	Walkway bridge very slippery
15/7/19	Nil to Report
22/7/19	Slippery walkways and bridges, and icy roads. Use stab proof vests while ranging – large knife was seized last week
29/7/19	Nil to report

## 4. Training Programme

Peak Safety have been booked for First Aid training for all staff on 19 August 19 on site.

## 5. H&S Incidents

None to report.

## 6. Recommendation

That Council acknowledges it has received this report.

## 15.3 Finance Report

Ref: 8.03.01

31 July 2019

### 1. Purpose

To inform the Council of the current financial position and approve payments for the months of May and June 2019.

### 2. YTD Profit and Loss

The Profit & Loss statement for the period ending 30 June 2019 is attached. This report documents the income and expenditure for the period.

#### *Income*

Licence revenue is reporting to be below budget YTD (\$38,614). Changes to timing of invoicing and buyer purchasing behaviour means it is difficult to plot a budget forecast in terms of actual revenue in the bank. Therefore, a more up to date and detailed record of licence sales by category and LEQs can be found within the licence sales report included within this agenda.

Revenue from other sources over the period was made up of the following; hatchery (\$15,088), fishing competitions (\$1,191), rentals (\$4,831), and contracts with Hawke's Bay and the New Zealand Fish and Game Councils (\$4,925). Fines from prosecutions collected through the courts totalled \$413 and funds were also received from diversion processes for expense recovery and junior education programmes (\$687 and \$2,450 respectively). Interest received on the Waikaremoana fund deposits totalled \$11,855 for the period and interest on other funds of \$1,814 was also received.

Revenue from other sources is ahead of budget YTD (\$39,369) and this relates primarily to the following;

- NZC re Gisborne Fresh Water Plan appeal – offsetting expenses incurred
- Awakaponga pump shed insurance claim– equipment to be replaced
- Fire depot rental – change of tenant, rental now being charged
- Genesis Energy – drift dive and report writing
- Donation J B Galbraith.

#### **Species Management**

Population monitoring expenditure for the period related to aircraft hire for the trend counts project and expenses associated with the Lake Tarawera research project. Within budget YTD.

Within the Harvest Assessment budget the first of the Game Bird hunter survey expenses are reported. Within budget YTD.

Hatchery expenses for the period related to fish food (\$4,481), fuel & RUCs, electricity, oxygen, and minor consumable/equipment purchases. Hatchery expenditure is over budget \$16,642 YTD and this is primarily a result of the increased price of fish food which is no longer able to be sourced from within New Zealand (\$15,711). A portion of this expense is recovered by supply of fish food to other regions and tourist parks and this is reported within the "Other Income" budget (\$3,971). The increase in the fish food expense has been provided for within the 2019-20 budget, and as a consequence an increase in the price of trout supplied to other regions is required.



The Species Management area is over budget YTD \$11,531.

### ***Habitat***

Works and Management spending for the period related to Awaiti Reserve fencing and gate keys, and within the Assisted Habitat budgets Fish & Game contributed to aerial willow spraying within the Kapenga reserve (\$1,000). A credit shown in June within the assisted habitat budget relates to reimbursement from the Hawke's Bay Regional Council for their contribution to the repair costs of the Lake Waikaremoana water quality monitoring buoy. The habitat area is within budget currently which is primarily due to funds allocated from the Waikaremoana fund being unspent YTD.

### ***Participation***

Access spending for the period related to access signage, and the hut expenses related to electricity and coal. Although the huts' budget is overspent due to the purchase of new bunk mattresses for the Wairua Hut, the Participation output remains within budget YTD.

### ***Public Interface***

Minimal expenditure is reported within the Public Interface output and this related to plumbing services for the public toilets and asphalt for driveway potholes. Within budget YTD.

### ***Compliance***

The Compliance expenses for the period related to the 0800 Poaching service and cell phone, legal fees for three prosecutions, and accommodation and meal expense for ranging in Gisborne over the opening of the game bird hunting season. Within budget YTD.

### ***Licensing***

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. Within budget YTD.

### ***Council***

Council expenses for the period included catering and travel reimbursement for the June Council meeting and travel reimbursement for a club meeting. Within budget YTD.

### ***Planning***

The was no planning expenditure for the period.

### ***Administration***

Notes on individual areas:

Salaries	Within budget YTD
Staff Expenses	Staff expenses for the period were significant with the payment of FBT in May. Other staff expenses related to staff clothing, meeting expenses, and flu vaccines. Within budget YTD.
Staff Houses	Further costs are reported within the staff houses' budget related to septic tank cleaning and various minor purchases required to complete the refurbishment of the timber house. The overspend YTD totals \$17,339 and this is partially offset by increased rental income for this financial year of \$4,200, with the balance to be recovered over the next financial year from rental income received in excess of the proposed budget. This will result in the overspend funds being able to be returned to the region's reserves. In due

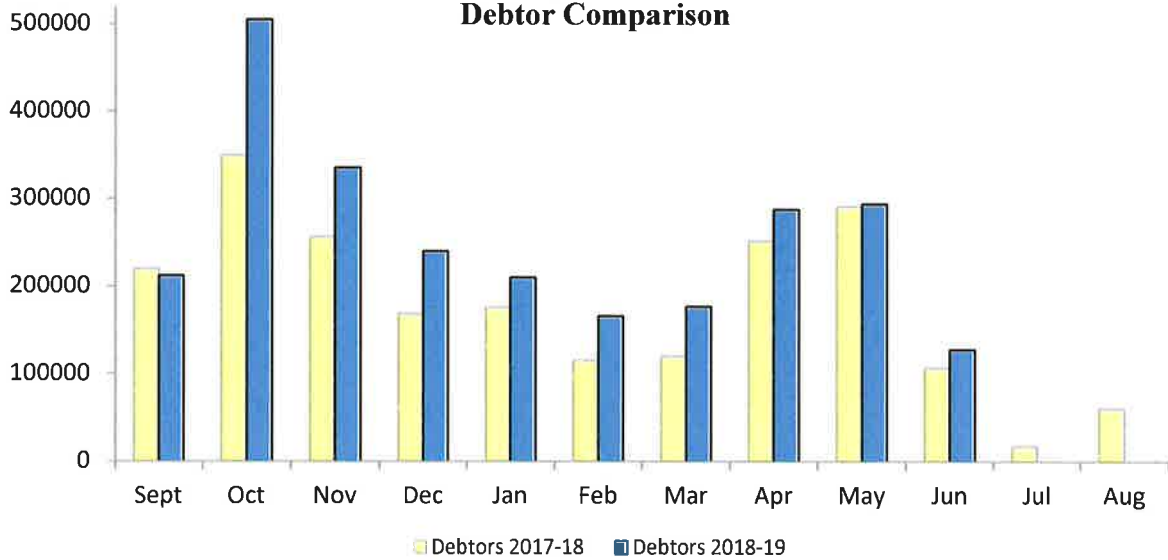
	course the additional revenue will be directed to other projects or deferred maintenance requirements.
Office Premises	The standard expenses of electricity, rubbish removal, cleaning, and security expenses are reported. The Office Premises area is over budget \$1,046 YTD, and this is due primarily to an increase in maintenance requirements, but also the cleaning and rubbish removal costs have increased as a result of the increase to the minimum wage.
Office Equipment	Minor equipment purchases are reported along with the usual expenses relating to the phone system and eftpos leases. Within budget YTD.
Communications/ Consumables	Standard communications expenses are reported for the period including phones, broadband, stationery, and photocopying. Computer related expenses included IT services and the Survey Monkey subscription. The June expense also included Yellow Pages advertising and the purchase of additional A4 and DLE envelopes. The envelopes were purchased in advance of scheduled postage increases and are to be accrued into the 2019-20 financial year. The overspend of \$1,488 YTD will clear once the end of year accruals for the postage expense have been processed.
General	Within the general expense budgets, expenses are reported for bank fees and morning teas. The overspend YTD \$519 relates in part to insurance premium increases and the reallocation of merchant fees to bank charges.
General Equipment	Minor equipment purchases are reported along with the fuel expense for the boats and field equipment. Within budget YTD.
Vehicles	Vehicle expenses for the period included servicing of four vehicles, one puncture repair, and replacement headlight bulbs. Additional road user charges (100,000 kms) were purchased in June prior to the price increase scheduled for early July. The expense related to these charges purchased early will be accrued into the 2019-20 financial year. The vehicles' budgets are currently reporting to be \$4,480 over budget and will return to within budget once the end of year accruals for the road user charges are processed.

**Cash Position:** \$1,124,666 (includes \$99,541 for asset replacement reserve and \$464,869 for Waikaremoana Fund) as at 30 June 2019.

**Debtors:** Outstanding Debtors \$127,516 as at 30 June 2019 (\$106,704 as at 30 June 2018).

*Eastern Region Fish and Game - Debtors Balance Comparison 2017/18 – 2018/19*

### Eastern Region Fish & Game Debtor Comparison



From October this year we have processed our Public Online licence sales through our debtor ledger in order for those licence sales to be reported within the month that they were sold. This change means that our debtors ledger will be higher than it has been previously as these licence proceeds do not get settled to the region until the 9-10<sup>th</sup> of the month following. Of the total debtors outstanding as at 30 June, \$112,824 related to licence sales of which \$82,846 has been settled to the region in early July with the balance due early August. All debtor accounts are current.

#### **Fixed Assets**

There were no changes to fixed assets for the period reported.

### **3. Variance Report**

The variance report is shown on the following two pages. The year to date actual including staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

**2018/2019 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

as at 30 June 2019

Schedule B Code	Project	EXTERNAL COSTS		HOURS		INTERNAL COST		NETTABLE INCOME		NET COST		NET COST		%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
1110	Species Monitoring	\$ 54,000	\$ 33,090	2,341	2,074	\$ 137,216	\$ 121,240	\$ 8,500	\$ -	\$ 182,716	\$ 154,330	\$ 28,386	84.5	
1120	Harvest Assessments	\$ 7,150	\$ 480	884	721	\$ 51,815	\$ 42,172	\$ -	\$ -	\$ 58,965	\$ 42,652	\$ 16,313	72.3	
1140	Hatchery Operations	\$ 69,050	\$ 82,452	3,078	2,871	\$ 180,415	\$ 167,865	\$ 79,000	\$ 73,217	\$ 170,465	\$ 177,120	\$ (6,655)	103.9	
1150	Game Farm	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0	
1160	Releases	\$ -	\$ -	154	135	\$ 9,027	\$ 7,864	\$ -	\$ -	\$ 9,027	\$ 7,864	\$ 1,162	87.1	
1170	Regulations	\$ -	\$ -	140	119	\$ 8,206	\$ 6,973	\$ -	\$ -	\$ 8,206	\$ 6,973	\$ 1,233	85.0	
1180	Control	\$ 500	\$ 169	52	47	\$ 3,048	\$ 2,734	\$ -	\$ -	\$ 3,548	\$ 2,903	\$ 645	81.8	
	<b>TOTAL - SPECIES MANAGEMENT</b>	\$ 130,700	\$ 116,191	6,649	5,967	\$ 389,727	\$ 348,868	\$ 87,500	\$ 73,217	\$ 432,927	\$ 391,842	\$ 41,085	90.5	
1210	Resource Management Act	\$ 200	\$ 9,821	1,160	1,388	\$ 67,993	\$ 81,158	\$ -	\$ 9,076	\$ 68,193	\$ 81,603	\$ (13,410)	119.7	
1220	Works & Management	\$ 21,000	\$ 14,963	1,122	761	\$ 65,765	\$ 44,511	\$ 13,150	\$ 21,250	\$ 73,615	\$ 38,224	\$ 35,391	51.9	
1230	Assisted Habitat	\$ 8,700	\$ 2,021	912	654	\$ 53,456	\$ 38,226	\$ -	\$ -	\$ 62,156	\$ 40,247	\$ 21,910	64.8	
1240	Assess & Monitor	\$ -	\$ -	120	12	\$ 7,034	\$ 702	\$ -	\$ -	\$ 7,034	\$ 702	\$ 6,332	10.0	
	<b>TOTAL - HABITAT PROTECTION &amp; MAN</b>	\$ 29,900	\$ 26,505	3,314	2,815	\$ 194,248	\$ 164,596	\$ 13,150	\$ 30,326	\$ 210,998	\$ 160,776	\$ 50,223	76.2	
1310	Access	\$ 7,500	\$ 3,656	592	505	\$ 34,700	\$ 29,513	\$ -	\$ -	\$ 42,200	\$ 33,169	\$ 9,030	78.6	
1330	Newsletters/Information	\$ 11,500	\$ 8,666	350	164	\$ 20,515	\$ 9,604	\$ -	\$ -	\$ 32,015	\$ 18,270	\$ 13,745	57.1	
1340	Other Publications	\$ 2,500	\$ 1,250	72	35	\$ 4,220	\$ 2,017	\$ -	\$ -	\$ 6,720	\$ 3,267	\$ 3,453	48.6	
1350	Training	\$ 600	\$ 235	996	646	\$ 58,380	\$ 37,772	\$ 11,500	\$ 10,591	\$ 47,480	\$ 27,416	\$ 20,064	57.7	
1360	Club Relations	\$ -	\$ -	72	28	\$ 4,220	\$ 1,637	\$ -	\$ -	\$ 4,220	\$ 1,637	\$ 2,583	38.8	
1370	Huts	\$ 1,450	\$ 2,208	36	37	\$ 2,110	\$ 2,163	\$ 400	\$ 435	\$ 3,160	\$ 3,936	\$ (776)	124.6	
	<b>TOTAL - ANGLER &amp; HUNTER PARTICIP</b>	\$ 23,550	\$ 16,015	2,118	1,415	\$ 124,145	\$ 82,708	\$ 11,900	\$ 11,026	\$ 135,795	\$ 87,697	\$ 48,099	64.6	
1410	Liaison	\$ -	\$ -	216	187	\$ 12,661	\$ 10,934	\$ -	\$ -	\$ 12,661	\$ 10,934	\$ 1,727	86.4	
1420	Communication	\$ 500	\$ -	204	184	\$ 11,957	\$ 10,759	\$ -	\$ -	\$ 12,457	\$ 10,759	\$ 1,699	86.4	
1440	Public Promotions	\$ 4,500	\$ 272	158	95	\$ 9,261	\$ 5,540	\$ -	\$ -	\$ 13,761	\$ 5,812	\$ 7,949	42.2	
1450	Visitor Facilities/Education	\$ 2,000	\$ 671	594	290	\$ 34,817	\$ 16,957	\$ -	\$ -	\$ 36,817	\$ 17,628	\$ 19,189	47.9	
	<b>TOTAL - PUBLIC INTERFACE</b>	\$ 7,000	\$ 943	1,172	756	\$ 68,696	\$ 44,190	\$ -	\$ -	\$ 75,696	\$ 45,133	\$ 30,564	59.6	
1510	Ranging	\$ 2,100	\$ 1,971	940	807	\$ 55,098	\$ 47,172	\$ -	\$ -	\$ 57,198	\$ 49,143	\$ 8,055	85.9	
1520	Ranger Training	\$ 1,000	\$ 383	108	65	\$ 6,330	\$ 3,771	\$ -	\$ -	\$ 7,330	\$ 4,155	\$ 3,175	56.7	
1530	Compliance Prosecutions	\$ 7,500	\$ 3,897	360	289	\$ 21,101	\$ 16,898	\$ 8,000	\$ 4,427	\$ 20,601	\$ 16,169	\$ 4,433	78.5	
	<b>TOTAL - COMPLIANCE</b>	\$ 10,600	\$ 6,052	1,408	1,160	\$ 82,529	\$ 67,841	\$ 8,000	\$ 4,427	\$ 85,129	\$ 69,466	\$ 15,663	81.6	
1610	Licensing	\$ 700	\$ -	322	197	\$ 18,874	\$ 11,490	\$ -	\$ -	\$ 19,574	\$ 11,490	\$ 8,084	58.7	
1620	Agent Servicing	\$ -	\$ -	184	91	\$ 10,785	\$ 5,321	\$ -	\$ -	\$ 10,785	\$ 5,321	\$ 5,464	49.3	
	<b>TOTAL - LICENSING</b>	\$ 700	\$ -	506	288	\$ 29,659	\$ 16,810	\$ -	\$ -	\$ 30,359	\$ 16,810	\$ 13,548	55.4	
1710	Council Elections	\$ -	\$ -	20	0	\$ 1,172	\$ -	\$ -	\$ -	\$ 1,172	\$ -	\$ 1,172	0.0	
1720	Council Meetings	\$ 10,000	\$ 4,025	878	801	\$ 51,463	\$ 46,821	\$ -	\$ -	\$ 61,463	\$ 50,846	\$ 10,618	82.7	
	<b>TOTAL - COUNCILS</b>	\$ 10,000	\$ 4,025	898	801	\$ 52,636	\$ 46,821	\$ -	\$ -	\$ 62,636	\$ 50,846	\$ 11,790	81.2	
1810	Management Planning	\$ -	\$ -	0	5	\$ -	\$ 292	\$ -	\$ -	\$ -	\$ 292	\$ (292)	#DIV/0!	
1820	Annual Planning	\$ -	\$ -	126	77	\$ 7,385	\$ 4,517	\$ -	\$ -	\$ 7,385	\$ 4,517	\$ 2,869	61.2	
1830	Reporting/Audit	\$ 9,185	\$ 6,307	551	358	\$ 32,297	\$ 20,903	\$ -	\$ -	\$ 41,482	\$ 27,210	\$ 14,272	65.6	
1840	National Liaison	\$ 100	\$ 51	446	462	\$ 26,142	\$ 26,984	\$ -	\$ -	\$ 26,242	\$ 27,035	\$ (793)	103.0	
	<b>TOTAL - PLANNING/REPORTING</b>	\$ 9,285	\$ 6,358	1,123	901	\$ 65,824	\$ 52,697	\$ -	\$ -	\$ 75,109	\$ 59,055	\$ 16,054	78.6	
	<b>TOTAL</b>	\$ 221,735	\$ 176,088	17,188	14,102	\$ 1,007,465	\$ 824,532	\$ 120,550	\$ 118,996	\$ 1,108,650	\$ 881,624	\$ 227,026	79.5	

		EXTERNAL COSTS		NETABLE INCOME		NET COST		NET COST		%
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
1910	Salaries	\$ 919,325	\$ 736,485	\$ 30,060	\$ 22,895	\$ 889,265	\$ 713,590	\$ 175,675	\$ 80.2	
1920	Staff Expenses	\$ 23,900	\$ 16,468	-	-	\$ 23,900	\$ 16,468	\$ 7,432	\$ 68.9	
1930	Staff Houses	\$ 13,650	\$ 29,908	\$ 33,200	\$ 28,712	\$ (19,550)	\$ 1,196	\$ (20,746)	\$ -6.1	
1940	Office Premises	\$ 21,300	\$ 19,174	-	-	\$ 21,300	\$ 19,174	\$ 2,126	\$ 90.0	
1950	Office Equipment	\$ 4,000	\$ 3,031	-	-	\$ 4,000	\$ 3,031	\$ 969	\$ 75.8	
1960	Communications/Consumables	\$ 17,750	\$ 17,257	-	-	\$ 17,750	\$ 17,257	\$ 493	\$ 97.2	
1970	General	\$ 9,250	\$ 8,999	\$ 750	\$ 11,173	\$ 8,500	\$ (2,175)	\$ 10,675	\$ -25.6	
1980	General Equipment	\$ 16,300	\$ 12,011	-	-	\$ 16,300	\$ 12,011	\$ 4,289	\$ 73.7	
1990	Vehicles	\$ 46,000	\$ 43,980	-	-	\$ 46,000	\$ 43,980	\$ 2,020	\$ 95.6	
	Administration	\$ 1,071,475	\$ 887,312	\$ 64,010	\$ 62,780	\$ 1,007,465	\$ 824,532	\$ 182,933	\$ 81.8	
	Total Overhead Net Cost					\$ 1,007,465	\$ 824,532			
	Total Outputs Staff Hours					17,188	14,102			
	Internal Cost Per Hour					58.61	58.47			

**2018/2019 REPORT OF VARIANCES BETWEEN TOTAL BUDGET AND YEAR TO DATE ACTUAL EXPENDITURE AND INCOME**

Schedule C	Code	Output	EXTERNAL COSTS		HOURS		INTERNAL COST		NETABLE INCOME		NET COST		NET COST		%
			Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Variance	
	1	Species Management	\$ 130,700	\$ 116,191	6,649	5,967	\$ 389,727	\$ 348,868	\$ 87,500	\$ 73,217	\$ 432,927	\$ 391,842	\$ 41,085	\$ 90.5	
	2	Habitat Protection & Management	\$ 29,900	\$ 26,505	3,314	2,815	\$ 194,248	\$ 164,596	\$ 13,150	\$ 30,326	\$ 210,998	\$ 160,776	\$ 50,223	\$ 76.2	
	3	Angler & Hunter Participation	\$ 23,550	\$ 16,015	2,116	1,415	\$ 124,145	\$ 82,708	\$ 11,900	\$ 11,026	\$ 135,795	\$ 87,697	\$ 48,099	\$ 64.6	
	4	Public Interface	\$ 7,000	\$ 943	1,172	756	\$ 68,696	\$ 44,190	\$ -	\$ -	\$ 75,696	\$ 45,133	\$ 30,564	\$ 59.6	
	5	Compliance	\$ 10,600	\$ 6,052	1,408	1,160	\$ 82,529	\$ 67,841	\$ 8,000	\$ 4,427	\$ 85,129	\$ 69,466	\$ 15,663	\$ 81.6	
	6	Licensing	\$ 700	\$ -	506	288	\$ 29,659	\$ 16,810	\$ -	\$ -	\$ 30,359	\$ 16,810	\$ 13,548	\$ 55.4	
	7	Councils	\$ 10,000	\$ 4,025	898	801	\$ 52,636	\$ 46,821	\$ -	\$ -	\$ 62,636	\$ 50,846	\$ 11,790	\$ 81.2	
	8	Planning, Reporting	\$ 9,285	\$ 6,358	1,123	901	\$ 65,824	\$ 52,697	\$ -	\$ -	\$ 75,109	\$ 59,055	\$ 16,054	\$ 78.6	
	9	Administration													
		Total Overhead Staff Hours			6,327	5,350									
		TOTAL BUDGET	\$ 221,735	\$ 176,088	23,515	19,451	\$ 1,007,465	\$ 824,532	\$ 120,550	\$ 118,996	\$ 1,108,650	\$ 881,624	\$ 227,026		

Licence Income 2018-19		Budget		Actual		%	
2018/19 Fish Licence Income	\$ 1,207,369	\$ 1,139,841	83%	\$ 881,624	80%		
Less Commission	\$ 52,375.00	\$ -					
<b>Net Fish Licence Income</b>	<b>\$ 1,154,994</b>	<b>\$ 1,139,841</b>		<b>\$ (13,408)</b>	<b>\$ (7,029)</b>		
2019 Game Licence Income	\$ 255,022	\$ 253,919		\$ 244,143	\$ 183,107		
Less Commission	\$ 11,476.00	\$ 56,092		\$ (1,462,391)	\$ (1,393,760)		
<b>Net Game Licence Income</b>	<b>\$ 243,546</b>	<b>\$ 197,827</b>		<b>\$ 63,851</b>	<b>\$ 56,092</b>		
Total Licence Income	\$ 1,462,391	\$ 1,393,760		\$ 72,378	\$ 58,154		
Total Commission	\$ 63,851	\$ 56,092		\$ 10,264	\$ (221,812)		
<b>Total Net 2018/19 Licence Revenue</b>	<b>\$ 1,398,540</b>	<b>\$ 1,337,668</b>		<b>\$ (1,408)</b>	<b>\$ (9,340)</b>		
Adjustments to OWP budgets - Waikaremoana Fund				\$ 30,500	\$ 5,605		
Less Waikaremoana Fund Interest							
Plus Waikaremoana Fund Expenses							
<b>Adjusted Budget</b>	<b>\$ 29,356</b>	<b>\$ (226,547)</b>		<b>\$ 29,356</b>	<b>\$ (226,547)</b>		

**Profit and Loss - Council**  
**Eastern Fish and Game Council**  
For the 2 months ended 30 June 2019

<b>Income</b>	<b>May 2019</b>	<b>June 2019</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Total Budget</b>	<b>Variance YTD</b>	<b>Var YTD %</b>
Licence Income	100,241	22,524	1,355,408	1,394,022	1,418,918	(38,614)	-3%
Non-Resident Licence Levy Revenue	1,715	783	38,352	42,100	43,473	(3,748)	-9%
Other Income	24,737	18,463	202,143	162,774	212,335	39,369	24%
<b>Total Income</b>	<b>126,693</b>	<b>41,769</b>	<b>1,595,904</b>	<b>1,598,896</b>	<b>1,674,726</b>	<b>(2,992)</b>	<b>0%</b>
<b>Operating Expenses</b>							
Depreciation	6,236	6,236	62,151	59,980	72,378	2,171	4%
<b>1100 SPECIES MANAGEMENT</b>							
1110 Population Monitoring	1,968	1,301	33,090	32,500	54,000	590	2%
1120 Harvest Assessment	480	0	480	5,950	7,150	(5,470)	-92%
1140 Hatchery Operations	6,849	702	82,452	65,810	69,050	16,642	25%
1180 Game Bird Control	0	0	169	400	500	(231)	-58%
<b>Total 1100 SPECIES MANAGEMENT</b>	<b>9,297</b>	<b>2,002</b>	<b>116,191</b>	<b>104,660</b>	<b>130,700</b>	<b>11,531</b>	<b>11%</b>
<b>1200 HABITAT PROTECTION/MANAGEMENT</b>							
1210 Resource Management Act	0	0	9,521	200	200	9,321	4660%
1220 Works & Management	4,990	18	14,963	16,000	21,000	(1,037)	-6%
1230 Assisted Habitat	1,000	(1,763)	7,626	22,200	39,200	(14,574)	-66%
<b>Total 1200 HABITAT PROTECTION/MNGMNT</b>	<b>5,990</b>	<b>(1,745)</b>	<b>32,110</b>	<b>38,400</b>	<b>60,400</b>	<b>(6,290)</b>	<b>-16%</b>
<b>1300 PARTICIPATION</b>							
1310 Access	100	0	3,656	6,450	7,500	(2,794)	-43%
1330 Newsletters	0	0	8,666	11,500	11,500	(2,834)	-25%
1340 Other Publications	0	0	1,250	2,500	2,500	(1,250)	-50%
1350 Training	0	0	235	400	600	(165)	-41%
1370 Huts	186	162	2,208	1,250	1,450	958	77%
<b>Total 1300 PARTICIPATION</b>	<b>286</b>	<b>162</b>	<b>16,015</b>	<b>22,100</b>	<b>23,550</b>	<b>(6,085)</b>	<b>-28%</b>
<b>1400 PUBLIC INTERFACE</b>							
1420 Communication	0	0	0	500	500	(500)	-100%
1440 Public Promotions	0	0	272	500	4,500	(228)	-46%
1450 Visitor Facilities/Education	108	117	671	1,670	2,000	(999)	-60%
<b>Total 1400 PUBLIC INTERFACE</b>	<b>108</b>	<b>117</b>	<b>943</b>	<b>2,670</b>	<b>7,000</b>	<b>(1,727)</b>	<b>-65%</b>
<b>1500 COMPLIANCE</b>							
1510 Ranging	485	57	1,971	1,750	2,100	221	13%
1520 Ranger Training	0	0	383	1,000	1,000	(617)	-62%
1530 Compliance	380	0	3,697	6,300	7,500	(2,603)	-41%
<b>Total 1500 COMPLIANCE</b>	<b>865</b>	<b>57</b>	<b>6,052</b>	<b>9,050</b>	<b>10,600</b>	<b>(2,998)</b>	<b>-33%</b>
<b>1600 LICENSING</b>							
1610 Licence Prod/Distrib	0	0	0	0	700	0	0%
1630 Commission	4,646	913	56,092	62,798	63,851	(6,706)	-11%
<b>Total 1600 LICENSING</b>	<b>4,646</b>	<b>913</b>	<b>56,092</b>	<b>62,798</b>	<b>64,551</b>	<b>(6,706)</b>	<b>-11%</b>
<b>1700 COUNCIL</b>							
1720 Council Meetings	125	774	4,025	8,500	10,000	(4,475)	-53%
<b>Total 1700 COUNCIL</b>	<b>125</b>	<b>774</b>	<b>4,025</b>	<b>8,500</b>	<b>10,000</b>	<b>(4,475)</b>	<b>-53%</b>
<b>1800 PLANNING/REPORTING</b>							
1830 Reporting/Audit	0	0	6,307	7,040	9,185	(733)	-10%
1840 National Liaison	0	0	183,158	183,208	244,243	(50)	0%
<b>Total 1800 PLANNING/REPORTING</b>	<b>0</b>	<b>0</b>	<b>189,465</b>	<b>190,248</b>	<b>253,428</b>	<b>(783)</b>	<b>0%</b>
<b>1900 ADMINISTRATION</b>							
1910 Salaries	68,242	70,065	736,485	743,524	919,325	(7,039)	-1%
1920 Staff Expenses	11,692	143	16,468	20,600	23,900	(4,132)	-20%
1930 Staff Houses	951	149	29,908	12,569	13,650	17,339	138%
1940 Office Premises	752	1,250	19,174	18,128	21,300	1,046	6%
1950 Office Equipment	150	175	3,031	3,600	4,000	(569)	-16%
1960 Communications/Consumables	1,242	2,931	17,257	15,769	17,750	1,488	9%
1970 General	138	135	8,999	8,480	9,250	519	6%
1980 General Equipment	187	246	12,011	13,250	16,300	(1,239)	-9%
1990 Vehicles	2,060	8,244	43,980	39,500	46,000	4,480	11%
<b>Total 1900 ADMINISTRATION</b>	<b>85,414</b>	<b>83,338</b>	<b>887,312</b>	<b>875,420</b>	<b>1,071,475</b>	<b>11,892</b>	<b>1%</b>
<b>Total Operating Expenses</b>	<b>112,966</b>	<b>91,856</b>	<b>1,370,357</b>	<b>1,373,826</b>	<b>1,704,082</b>	<b>(3,469)</b>	<b>0%</b>
<b>Net Profit</b>	<b>13,727</b>	<b>(50,086)</b>	<b>225,547</b>	<b>225,070</b>	<b>(29,356)</b>	<b>477</b>	<b>0%</b>

## 16.4 LICENCE SALES REPORT

Ref: 6.01.05

1 August 2019

### 1. Introduction

This report provides an overview of licence sales for the 2018-2019 financial year to 31 July 2019.

### 2. 2018-2019 Fish Licence Sales

- 2.1 Fish Licence sales for the 2018-2019 season compared against the 2017-18 season YTD are summarised in *Table One*.
- 2.2 The total 2018-19 fish licence LEQs YTD have improved again this period to 1.5% behind the 2017-18 season results for the same period. 95.3% of the annual sales target has been achieved for the season to 31 July 2019.
- 2.3 Nationally at the same date, YTD fish licence sales are reporting to be 2.3% below the same period during the 2017-18 season which is also an improvement on the prior reporting period.
- 2.4 In terms of LEQs (Whole Season Licence Equivalents) the current season is 148 LEQs behind sales reported for the same period in the 2017-18 season. Resident licence types are down by 188 LEQs whereas the Non-resident categories are up by 40 LEQs.
- 2.5 The categories that have seen the largest reduction in the resident licence types are Family (107), Adult Season (53), and Adult Day (114), and the category that has seen the largest improvement is the Local Area licence (53).
- 2.6 The Adult Non-resident Season licence sales are up 146 which offsets the decline in the Adult Non-resident day category of 763. Junior Non-resident categories are down on 2017-18 results, Season (30) and Day (43). The new child category offsets some of the loss in the junior categories with 20 Season and 34 Day licences sold.
- 2.7 The increased price of the Junior Season licence and the Adult and Junior day licences as well as the introduction of the Child Non-resident licence types has resulted in an additional \$24,000 in Non-resident levies this Season.
- 2.8 Fish licence revenue, in dollar terms, for the 2018-19 Season is reporting higher than that of the 2017-18 Season by \$9,484 despite the LEQs being 1.5% down. This is due to the increase in licence price between these two seasons.
- 2.9 It is estimated that the 2018-19 Fish licence revenue will fall short of the budgeted target by some \$48,000, and while this is in part due to the current variance against the 2017-18 season of -1.5% it is also due to the 2018-19 fish licence sales budget being 276 LEQs higher than what was achieved last season.

**Table One**

Fish Licence Sales 2018-19 vs 2017-18 Seasons YTD to 31 July 2019

Channel	FWF	FWA	FWNA	FSLA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ	FWNJ	FDJ	FDNJ	FWNC	FDNC	Total Fish
Agency Online	1589	1229	286	240	1130	301	63	563	2056	1345	267	8	253	67	0	0	9,397
Public Online	1276	943	189	161	479	209	44	583	1984	963	156	11	162	24	0	0	7,184
Eyede Call Centre	12	10	0	12	9	9	0	3	9	4	0	0	2	0	0	0	70
<b>Total YTD 2017-18</b>	<b>2877</b>	<b>2182</b>	<b>475</b>	<b>413</b>	<b>1618</b>	<b>519</b>	<b>107</b>	<b>1149</b>	<b>4049</b>	<b>2312</b>	<b>423</b>	<b>19</b>	<b>417</b>	<b>91</b>	<b>0</b>	<b>0</b>	<b>16,651</b>
Agency Online	1507	1145	350	229	1121	250	37	551	1730	854	235	13	197	30	7	23	8,279
Public Online	1247	980	271	160	542	266	44	584	2183	694	156	15	196	18	13	11	7,380
Eyede Call Centre	16	4	0	13	8	8	0	2	22	1	2	0	1	0	0	0	77
<b>Total YTD 2018-19</b>	<b>2770</b>	<b>2129</b>	<b>621</b>	<b>402</b>	<b>1671</b>	<b>524</b>	<b>81</b>	<b>1137</b>	<b>3935</b>	<b>1549</b>	<b>393</b>	<b>28</b>	<b>394</b>	<b>48</b>	<b>20</b>	<b>34</b>	<b>15,736</b>

**Summary LEQs YTD to 31 July 2019 (Whole Season Licence Equivalent)**

Season	Fish LEQ	Fish Var	Fish \$	Inc/Dec
Total YTD 2017-2018	9,962		\$1,100,198	
Total YTD 2018-2019	9,816	-1.5%	\$1,109,681	\$9,484

**2018-19 Summary YTD Actual vs Total Budget 2018-19**

2018-19 Annual Budgeted FISH LEQs	10,296	100.0%	\$1,163,896
2018-19 YTD Actual	9,816	95.3%	\$1,109,681
Remaining to meet budget	-480	-4.7%	-\$54,215

**Estimate of Complete Season 2018-19 vs Total Budget 2018-19**

2018-19 Budgeted FISH LEQs	10,296	100.0%	\$1,163,896
2017-18 Complete Season FISH LEQs	10,020		\$1,106,557
2018-19 Est.year end based on YTD variance	9,873	95.9%	\$1,116,095
Est Shortfall/Surplus 2018/19 Season vs Budget	-423	-4.1%	-\$47,801

**Resident Licence Categories**

FWF – Family Season, FWA – Adult Season, FLSA – Loyal Senior Season, FLAA – Local Area Season, FWIA – Adult Winter Season, FLBA – Adult Long Break, FSBA – Adult Short Break, FDA – Adult Day, FWJ – Junior Season, FDJ – Junior Day, FWC – Child Season

**Non-Resident Licence Categories**

FWNA – Adult Season, FDNA – Adult Day, FWNJ – Junior Season, FDNJ – Junior Day, FWNC – Child Season, FDNC – Child Day



### **3. 2019 Game Licence Sales**

- 3.1 Game Licence sales for the 2019 season compared against the 2018 season YTD are summarised in *Table Two*.
- 3.2 The total 2019 game licence LEQs YTD are 2.8% behind the 2018 season results for the same period.
- 3.3 Nationally for the same period, licence sales are reporting to be 2.2% below the same period during the 2018 season.
- 3.4 Game licence revenue, in dollar terms, for the 2019 Season is reporting to be lower than that of 2018 Season by only \$1,575 despite the variance in LEQs being negative 2.5%. This is due to the increase in licence price between these two seasons.
- 3.5 As with Fish revenue we can estimate where we might expect to be against our sales target for the 2019 Game season by assuming that sales will follow the current trend to the end of the season. Based on the current variance of 2.8% behind 2018 results we can expect to end the year 0.3% or \$732 ahead of the target for the year. This is due to the budget for the 2019 Game season being 3,154 LEQs which is 98 LEQs lower than the total game licence sales achieved in the 2018 season.

***Table Two***

**Game Licence Sales 2019 vs 2018 Seasons YTD to 31 July 2019**

<b>Channel</b>	<b>GWA</b>	<b>GWJ</b>	<b>GWC</b>	<b>GDA</b>	<b>GDJ</b>	<b>Total Game</b>
Agency Online	2833	300	140	97	1	3,371
Public Online	312	30	14	64	1	421
Eyede Call Centre	3	0	0	1	0	4
<b>Total YTD 2018</b>	<b>3148</b>	<b>330</b>	<b>154</b>	<b>162</b>	<b>2</b>	<b>3,796</b>
Agency Online	2740	269	144	93	8	3,254
Public Online	323	37	12	54	1	427
Eyede Call Centre	0	0	0	1	0	1
<b>Total YTD 2019</b>	<b>3063</b>	<b>306</b>	<b>156</b>	<b>148</b>	<b>9</b>	<b>3,682</b>

*GWA Season Adult, GWJ Season Junior, GWC Season Child, GDA Day Adult, GDJ Day Junior*

***Summary LEQ's YTD to 31 July 2019 (Whole Season Licence Equivalent)***

<b>Season</b>	<b>Game LEQ</b>	<b>Game Var</b>	<b>Game \$</b>	<b>Inc/Dec</b>
Total YTD 2017-2018	3,245		\$256,810	
Total YTD 2018-2019	3,156	-2.8%	\$255,236	-\$1,575

***2019 Summary YTD Actual vs Total Budget***

2019 Annual Budgeted GAME LEQs	3,154	100.0%	\$255,022
2019 YTD Actual	3,156	100.1%	\$255,236
Remaining to meet budget	2	0.1%	\$214

***Estimate of Complete Season 2018-19 vs Total Budget 2018-19***

2019 Budgeted GAME LEQs	3,154	100.0%	\$255,022
2018 Complete Season GAME LEQs	3,252		\$257,332
2019 Est. year end based on YTD variance	3,163	100.3%	\$255,754
Est Shortfall/Surplus 2019 Season vs Budget	9	0.3%	\$732