



PERFORMANCE REPORT OF THE

Hawke's Bay Fish and Game Council

**FOR THE YEAR ENDED
AUGUST 31, 2019**

Presented to the House of Representatives pursuant to Section 26 X of the Conservation Act 1987.

26 November 2019

Hon Eugenie Sage
Minister of Conservation
Parliament Buildings
WELLINGTON

Dear Minister

I have the honour to submit, pursuant to Section 26X of the Conservation Act 1987 and Section 44A of the Public Finance Act 1989, the Performance Report of the Hawke's Bay Fish & Game Council for the year ended 31 August 2019.

Yours sincerely,



Bruce Bates
Chairman
Hawke's Bay Fish & Game Council

HAWKE'S BAY FISH AND GAME COUNCIL

PERFORMANCE REPORT For the Year Ended 31 August 2019

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ENTITY INFORMATION

Legal Name

Hawke's Bay Fish and Game Council.

Type of Entity and Legal Basis

The Hawke's Bay Fish and Game Council was established on 4 May 1991 with the passing of the Conservation Law Reform Act 1990.

The Hawke's Bay Fish and Game Council was established for the purposes of management, maintenance and enhancement of sports fish and game in the recreational interests of anglers and hunters.

The Hawke's Bay Fish and Game Council is a Public Entity under the Public Finance Act 1989 (Schedule 4).

Mission Statement

To manage, maintain and enhance the sports fish and game resources in the interest of anglers and hunters.

The Council's operations are based upon a national statement of purposes and priorities, a Sports Fish and Game Management Plan which sets long term goals and policies, and an annual Operational Work Plan, which sets out the specific work programme and budget.

Structure - Council and Staff

The current Council comprises 12 Councillors, a Manager who is responsible for the day to day operations and reports to the Councillors, and 3 other part and full-time staff who support the Manager in delivering Council's objectives. Councils serve a term of three years at the end of which an election is called. An election was held in October 2018.

Councillors

BATES, Bruce (8/8) (Chairman)
BOWCOCK, Gary (5/8)
DULEY, Greg (5/8)
ELSTONE, Paul (6/8)
HERN, David (5/8)
HICKMOTT, Tony (6/8)
LUMSDEN, John (8/8)
MACKAY, Ross (8/8)
MACKIE, James (1/1) Outgoing
NIBLETT, Jeff (7/8)
NIMON, Brice (4/8)
PINKER, Mark (5/8)
WILLIAMS, Kevin (7/8) (NZ Council Appointee)

Meeting attendance is shown in parentheses as is the total number of meetings that took place while each councillor was in office.

Staff

Jesse Friedlander

Regional Manager (From 18 September 2018)

Bruce Bates

Acting Regional Manager (To 17 September 2018)

Nathan Burkepile

Senior Fish & Game Officer (To 14 September 2018)

Tom Winlove

Casual Fish & Game Officer (To 3 May 2019)

Nick Page

Casual Fish & Game Officer (From 13 May 2019)

Christine Tuck

Office Administrator

Offices

The Council office is located at 22 Burness Road, Jervoistown, Napier

Telephone 06 844 2460

Facsimile: 06 844 2461

E-Mail: hawkesbay@fishandgame.org.nz

Main Sources of Cash and resources

Hawke's Bay Fish and Game Council derives revenue through the sale of fish and game licences, interest, contracts, rentals, grants and miscellaneous sales.

Format of the Annual Report

This report is structured to allow evaluation of all the projects planned at the commencement of the 2018-2019 work year. The work programme is based around eight outputs and one input. Within each of these functional areas the Statement of Service Performance provides summary details of the resources that were anticipated to be required, along with the actual results for the year. In addition, the performance standard for each project is listed along with a description of the result that was achieved.

CHAIRMAN'S REPORT

For the year ended 31 August 2019

On the 15th March a national tragedy took place in Christchurch, with the two Mosque shootings, this has had a massive effect on our country and will do into the future. It has put a spotlight on the privileges we share in being able to own and use firearms. It is incumbent on us to show other New Zealanders that we are responsible and deserve to be allowed to continue our traditions of game bird hunting and food gathering.

The 2018-19 year has been another strong financial year for the Hawkes Bay, total licence sales income is up by 20 k and employee related costs are down by 23k.

The reductions in employment costs comes from our Regional Manager starting a month into the financial year and the first month was unpaid as the previous manager was not drawing a salary, also contract staff were employed so that projects were targeted during the year.

Three successful applications were made to the Gamebird Habitat Trust Board, this allows for increased wetland habitat for gamebird enhancement in turn benefiting our licence holder.

Increased spawning surveys were undertaken due to severe weather events on the Esk River unfortunately this could be a sign of the future to come.

Major drift dive programmes were undertaken on the Ngaruroro, Mohaka and Taharua rivers, these allow staff to monitor the fisheries and to help manage angler effort and participation.

Game Bird monitoring came under budget due to cheaper plane costs and has put the spotlight on more efficient methods to be trialled next year with drone technology.

The development of the Game Farm has continued to progress with planning of the fish out area and wetland education area. Increased numbers of school children are already visiting the site with strong interests of support for education around water and wetlands. With well-run angler education programmes being run by our angling clubs we see this as an integral part of increasing licence sales and introducing new anglers and upskilling existing customers.

The Ngaruroro WCO has continued and at this stage has been appealed, HBFNG will be kept in the discussions. It looks as though the lower section of the river will not be included in the conservation order, but this could take some time to be finalised.

Time has been spent looking to increase access onto private property and forestry blocks as lowland river areas become more populated and are becoming increasingly difficult for hunters to access safely. This will become more important to our licence holders in the future.

Compliance has unfortunately detected seven offences this season and to protect licence holders' resources we are looking to increase contacts next season.

In closing I would like to thank our loyal staff in which has politically been a difficult year. The year has been a stressful one with an external audit and we look forward to an improved and positive future.



Bruce Bates
Chairman
Hawke's Bay Fish and Game Council

HAWKE'S BAY FISH AND GAME COUNCIL
STATEMENT OF RESPONSIBILITY
FOR THE YEAR ENDED 31 AUGUST 2019

26 November 2019

The Council and Management of the Hawke's Bay Fish and Game Council, accept responsibility for the accuracy of and judgements used in the preparation of the following Performance Report, and the establishment and maintenance of systems of internal control designed to provide reasonable assurance of the integrity and reliability of financial reporting.

In my opinion, the information set out in the following statements and attached notes to these statements fairly reflects the financial activities and performance of the Hawke's Bay Fish and Game Council, for the period ended 31 August 2019.



Jesse Friedlander
Regional Manager



Bruce Bates
Chairman

FINANCIAL INFORMATION

**For the year ended
31 August 2019**



HAWKE'S BAY FISH AND GAME COUNCIL
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 AUGUST 2019

	Note	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
REVENUE				
Fish and Game licence sales	1	457,274	444,436	436,318
Grants and donations - Reparations	1	2,631	-	31,750
Interest		12,837	10,390	12,160
Other revenue	1	22,263	20,520	23,496
Total Revenue		495,005	475,346	503,724
EXPENSES				
Outputs				
Species management	2	40,845	48,224	43,368
Habitat protection & management	2	12,407	19,000	37,042
Angler & Hunter participation	2	11,730	18,850	13,405
Public interface	2	464	2,500	203
Compliance	2	2,784	2,700	676
Licensing	2	19,396	19,835	18,879
Council	2	13,143	2,500	1,242
Planning & reporting	2	6,290	6,700	6,893
Overheads				
Employee related costs	2	230,302	253,884	232,293
Depreciation	4	22,099	21,564	22,192
Other expenses	2	51,714	59,149	60,464
Total Expenses		411,174	454,906	436,657
Operating Surplus/(Deficit)		83,831	20,440	67,067
Less Other Expenses				
Levies to NZFGC		26,919	26,920	42,239
NET SURPLUS/(DEFICIT)		56,912	(6,480)	24,828

The accompanying notes form an integral part of the Financial Statements



HAWKE'S BAY FISH AND GAME COUNCIL
STATEMENT OF FINANCIAL POSITION
AS AT 31 AUGUST 2019

	Note	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
ASSETS				
Current Assets				
Bank accounts and cash	3	179,243	141,818	126,515
Debtors and prepayments	3	28,910	25,000	31,387
Investments	3	349,439	335,748	313,895
Other current assets	3	1,835	1,835	1,835
Total Current Assets		559,427	504,401	473,632
Non-Current Assets				
Property, plant and equipment	4	455,825	458,500	475,000
Investments	3	-	-	-
Total Non-Current Assets		455,825	458,500	475,000
TOTAL ASSETS		1,015,252	962,901	948,632
LIABILITIES				
Current Liabilities				
Creditors and accrued expenses	3	89,899	90,000	76,756
Employee costs payable	3	19,062	30,000	22,497
Total Current Liabilities		108,961	120,000	99,253
TOTAL LIABILITES		108,961	120,000	99,253
NET ASSETS		906,291	842,901	849,379
EQUITY	5	906,291	842,901	849,379

The accompanying notes form an integral part of the Financial Statements



HAWKE'S BAY FISH AND GAME COUNCIL
STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 AUGUST 2019

	Actual 2019 \$	Actual 2018 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash was received from:		
Licence sales	456,182	442,617
Grants, donations and fundraising	2,631	30,950
Interest	11,679	11,835
Other revenue	23,791	19,273
Cash was applied to:		
Payments to suppliers	176,059	234,079
Payments to employees	233,737	239,958
GST (net)	(7,258)	5,120
Net Cash Flows from Operating Activities	91,745	25,518
CASHFLOW FROM INVESTING & FINANCING ACTIVITIES		
Cash was received from:		
Sale of property, plant and equipment	41,381	-
Sale of investments/deposits	-	-
Cash was applied to:		
Purchase of property, plant and equipment	45,653	38,907
Purchase of investments/deposits	34,745	10,821
Net Cash Flows from Investing and Financing	(39,017)	(49,728)
Net Increase / (Decrease) in Cash	52,728	(24,210)
Opening Cash	126,515	150,725
Closing Cash	179,243	126,515
This is represented by:		
Bank accounts and cash	179,243	126,515

The accompanying notes form an integral part of the Financial Statements



HAWKE'S BAY FISH AND GAME COUNCIL
STATEMENT OF ACCOUNTING POLICIES
FOR THE YEAR ENDED 31 AUGUST 2019

ACCOUNTING POLICIES APPLIED

Reporting Entity

The Hawke's Bay Fish and Game Council is a Public Entity under the Public Finance Act 1989 (Schedule 4). The Council was established on 4 May 1991 with the passing of the Conservation Law Reform Act 1990.

These financial statements have been prepared in accordance with Section 153-6 of the Crown Entities Act 2004.

Basis of Preparation

Hawke's Bay Fish and Game has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The Council is registered for GST. All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

SPECIFIC ACCOUNTING POLICIES

Revenue Recognition

Hawke's Bay Fish and Game Council derives revenue through the sale of fish and game licences, interest, contracts, rentals, grants and miscellaneous sales.

Licence Revenue

Licence revenue is recognised in the period the licence fee is earned, for example, a fish licence sold in August of the current year which relates to the next fishing season is treated as income in advance.

Grants Received

Grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when the condition of the grant is satisfied.

Interest

Interest revenue is recorded as it is earned during the year.



Other Income

Income from contracts, rentals and miscellaneous sales are recorded as revenue in the period they are earned.

Outputs

The Council has allocated expenditure based on the 8 output codes - Species management, Habitat protection & management, Angler & Hunter participation, Public interface, Compliance, Licensing, Council, and Planning & reporting. These are expensed when the related service has been received.

Employee related costs

Wages, salaries, and annual leave are recorded as an expense as staff provide services and become entitled to wages, salaries. Performance payments are recorded when the employee is notified. Superannuation contributions are recorded as an expense as staff provide services.

Levies to NZFGC

A levy is paid each year to the New Zealand Fish and Game Council for the administration of the New Zealand Fish and Game Council, or redistribution to other Councils and for advocacy and research.

Bank accounts and cash

Bank accounts and cash comprise cash on hand, cheque or savings accounts, and deposits held at call with banks.

Debtors and prepayments

Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Investments

Investments comprise investments in term deposits with banks. Deposits with banks are initially recorded at the amount paid. If it appears that the carrying amount of the investment will not be recovered, it will be written down to the expected recoverable amount.

Property, plant and equipment

Property, plant and equipment is recorded at cost, less accumulated depreciation and impairment losses.

Significant donated assets are recognised upon receipt at valuation. Significant donated assets for which current values are not readily obtainable are not recognised.

Depreciation is charged on all property, plant and equipment other than land, so as to spread the cost of the asset over its useful life. Depreciation for each of the major categories of assets is calculated on the basis noted below:

All Assets Purchased prior to 1 September 2009 are calculated as:

	<u>Life</u>	<u>Depreciation Method</u>
Buildings	40 years	Straight Line
Plant & Equipment	2-10 years	Diminishing Value
Motor Vehicles	3-5 years	Diminishing Value
Office Fittings, Furniture & Equipment	2-10 years	Diminishing Value



All Assets Purchased after 1 September 2009 are calculated as:

	<u>Life</u>	<u>Depreciation Method</u>
Buildings	40 years	Straight Line
Plant & Equipment	2-20 years	Straight Line
Motor Vehicles	10 years	Straight Line
Office Fittings, Furniture & Equipment	2-20 years	Straight Line

Creditors and accrued expenses

Creditors and accrued expenses are measured at the amount owed.

Game Bird Habitat Stamp levy

Levies are collected and paid to New Zealand Fish and Game Council per the New Zealand Game Bird Habitat Stamp Regulations 1993. The levy is \$3 (last year \$3) for every game licence sold within the financial year.

Employee costs payable

A liability for employee costs payable is recognised when an employee has earned an entitlement. These include salaries and wages accrued up to balance date and annual leave earned but not yet taken at balance date. A liability and expense for long service leave and retirement gratuities is recognised when the entitlement becomes available to the employee.

Restricted and dedicated reserves

Restricted and dedicated reserves are those reserves subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without specified purposes or when certain conditions are met.

Asset Replacement Reserve

The asset replacement reserve is a reserve set up to enable Council to replace property, plant and equipment.

Hawke's Bay Wildlife Fund

The Wildlife Fund was set up on 23rd April 1987 for the purpose of furthering interests of Wildlife in New Zealand. The funds are held in a separate interest-bearing account.

River/Water Quality Donations

Donations have been made to the Hawke's Bay Fish and Game Council for the sole purpose of improving water quality in the Hawke's Bay catchment.

Hawke's Bay Pheasants Unlimited

Hawke's Bay Pheasants Unlimited donated the balance of its funds when it wound up on 21 February 2011. These funds have been dedicated to the Benefit of Licence holders in the Hawke's Bay Region.

Back Country Fisheries Reserve

The back-country fisheries reserve is for the purpose of management of "back country fisheries". The reserve was established with the introduction of the Non-Resident Licence in 2014. A portion of the non-resident licence fee is transferred to this reserve based on the number of non-resident licence sales made within the financial year.



Income tax

The Council is a Public Benefit Entity and is exempt from the payment of Income tax in terms of the Income Tax Act 2007.

Budget figures

The Budget figures are derived from the Council budget that was approved at the Council meeting in November 2018.

Tier 2 PBE Accounting Standards applied

The Council has not applied any Tier 2 Accounting Standards in preparing its financial statements.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies.



HAWKE'S BAY FISH AND GAME COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 August 2019

Note 1 : ANALYSIS OF REVENUE	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
Licence sales			
Fish licence	289,304	277,182	275,341
Non Resident Fish Licence Levy	15,702	14,774	9,032
Game licence	152,268	152,480	151,945
Total	457,274	444,436	436,318
Grants and donations			
National Fish & Game Legal Funding	731	-	30,446
Walking Access Grant	-	-	1,000
Reparations	1,870	-	304
Donations/koha from the public	30	-	-
Total	2,631	-	31,750
Other revenue			
Administrative Contracts	-	2,520	2,520
Rents Received	16,522	17,000	16,338
Fines/Prosecutions	348	500	-
Sponsorship	899	-	-
Other Income	4,494	500	4,638
Total	22,263	20,520	23,496



Note 2 : ANALYSIS OF EXPENSES	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
Species management			
Population monitoring	10,995	13,800	11,331
Harvest assessment	2,700	5,900	2,700
Game farm	16,360	16,300	18,800
Releases	10,790	11,624	10,537
Control	-	600	-
Total	40,845	48,224	43,368
Habitat protection & management			
Resource management	731	7,000	30,896
Works & management	2,327	2,000	1,065
Assisted habitat	9,349	10,000	5,081
Assessing & monitoring	-	-	-
Total	12,407	19,000	37,042
Angler & Hunter participation			
Access	1,654	2,500	999
Satisfaction surveys	470	500	-
Newsletters	6,326	9,250	8,058
Other publications	776	800	-
Training	1,801	4,700	3,036
Club relations	57	100	57
Huts	646	1,000	1,255
Total	11,730	18,850	13,405
Public interface			
Advocacy	-	1,000	-
Public promotions	464	1,000	203
Visitor facilities	-	500	-
Total	464	2,500	203
Compliance			
Ranging	1,831	1,500	299
Ranger training	304	700	377
Compliance	649	500	-
Total	2,784	2,700	676
Licensing			
Agent servicing	267	500	219
Commission	19,129	19,335	18,660
Total	19,396	19,835	18,879



Note 2 : ANALYSIS OF EXPENSES CON'T	Actual 2019 \$	Budget 2019 \$	Actual 2018 \$
Council			
Council meetings	13,143	2,500	1,242
Council elections	-	-	-
Total	13,143	2,500	1,242
Planning & reporting			
Management/Strategic planning	-	-	555
Annual planning	6,150	6,400	6,250
National liaison	140	300	88
Total	6,290	6,700	6,893
Employee related costs			
Salaries and wages	213,171	237,067	213,764
Fringe benefit tax	3,650	3,000	4,016
KiwiSaver contributions	5,722	6,147	5,643
ACC levies	428	1,320	567
Staff Training and Other expenses	7,331	6,350	8,303
Total	230,302	253,884	232,293
Other expenses			
Houses and huts	7,964	11,000	23,846
Office premises	11,942	12,700	4,916
Office equipment	2,625	2,960	1,800
Communications	10,942	13,500	10,603
General	866	1,800	6,281
Field equipment	931	3,800	1,293
Vehicles	15,095	12,200	11,316
Bad Debt Written off	-	-	409
Loss on sale of disposal of assets	1,349	1,189	-
Total	51,714	59,149	60,464



Note 3 : ANALYSIS OF ASSETS AND LIABILITES	Actual 2019 \$	Actual 2018 \$
Bank accounts and cash		
Current account balance	103,793	62,000
Deposits held on Call	13,044	4,090
Cash on hand	230	230
Donation Account	62,176	60,195
Total	179,243	126,515
Debtors and other receivables		
Accounts receivable	17,875	12,910
Interest accrued	4,597	4,781
GST Receivable	6,438	13,696
Total	28,910	31,387
Investments		
<i>Current portion</i>		
Term Deposits	349,439	313,895
<i>Non- Current portion</i>		
Term Deposits	-	-
Total	349,439	313,895
Other current assets		
Farmlands Shares - 1835 Shares	1,835	1,835
Total	1,835	1,835
Creditors and accrued expenses		
Trade and other payables	42,035	33,691
Gamebird Habitat Stamp levy	6,516	6,750
Income in Advance	34,942	28,741
Accrued expenses	6,406	7,574
Total	89,899	76,756
Employee costs payable		
Accrued salaries and wages	7,745	6,060
Annual leave and time in lieu	6,279	13,167
PAYE owing	5,038	3,270
Total	19,062	22,497



Note 4 : PROPERTY PLANT & EQUIPMENT**2019**

Asset Class	Opening Carrying Amount	Purchases	Sales/ Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Land	98,000	-	-	-	98,000
Buildings	281,196	-	-	10,391	270,805
Plant & Equipment	852	2,303	-	825	2,330
Vehicles	84,819	43,350	42,730	9,239	76,200
Office Equipment	10,133	-	-	1,643	8,490
Total	475,000	45,653	42,730	22,098	455,825

2018

Asset Class	Opening Carrying Amount	Purchases	Sales/ Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Land	98,000	-	-	-	98,000
Buildings	291,587	-	-	10,391	281,196
Plant & Equipment	1,887	-	-	1,035	852
Vehicles	54,640	38,907	-	8,728	84,819
Office Equipment	12,172	-	-	2,039	10,133
Total	458,286	38,907	-	22,192	475,000



Note 5: EQUITY	Actual 2019 \$	Actual 2018 \$
<u>Accumulated Funds</u>		
Balance as at 1 September	658,501	645,551
Surplus/(Deficit)	56,912	24,828
Transfer to Reserves	(15,702)	(11,878)
Transfer from Reserves	-	-
Total Accumulated Funds	699,711	658,501
<u>Dedicated Reserves</u>		
Asset Replacement Reserve		
Balance as at 1 September	80,253	78,128
Transfer from Accumulated Funds	-	2,125
Transfer to Accumulated Funds	-	-
Balance at 31 August	80,253	80,253
Non - Resident Levy- Back Country Fisheries Reserve		
Balance as at 1 September	28,360	19,328
Transfer from Accumulated Funds (Income)	15,702	9,032
Transfer to Accumulated Funds (Expenses)	-	-
Balance at 31 August	44,062	28,360
Hawke's Bay Pheasants Unlimited		
Balance as at 1 September	1,602	1,602
Transfer from Accumulated Funds (Income)	-	-
Transfer to Accumulated Funds (Expenses)	-	-
Balance at 31 August	1,602	1,602
River Quality Donations		
Balance as at 1 September	57,694	57,694
Transfer from Accumulated Funds (Income)	-	-
Transfer to Accumulated Funds (Expenses)	-	-
Balance at 31 August	57,694	57,694
Total Dedicated Reserves	183,611	167,909
<u>Restricted Reserves</u>		
Hawke's Bay Wildlife Fund		
Balance as at 1 September	22,969	22,248
Transfer from Accumulated Funds (Income)	-	721
Transfer to Accumulated Funds (Expenses)	-	-
Balance at 31 August	22,969	22,969
Total Restricted Reserves	22,969	22,969
Total Equity	906,291	849,379



Note 6: COMMITMENTS & CONTINGENCIES

Commitments

There are no commitments as at 31 August 2019 (last Year - nil)

Commitments

There are no contingent liabilities as at 31 August 2019 (last Year - nil)

Note 7: OTHER

Goods or Services provided to the Entity in Kind

Honorary Ranging Activities - Our Honorary Rangers provide free ranging for the Hawke's Bay Fish and Game Council. Rangers received a petrol voucher in lieu of their private use of their vehicles whilst ranging.

Councillors meetings and events - No Councillor is paid for their service as per the Section 26ZF of the Conservation Act 1987.

Right to Occupy

A small hut is located at the Department of Conservation (DOC) Glen Falls campground. The Council has an agreement to occupy the site provided by DOC at no cost. The land area is approximately 1000m². No cost has been accrued for the use of the property due to the immateriality of the rental.



Note 8: RELATED-PARTY TRANSACTIONS

Related-party disclosures have not been made for transactions with related parties that are within a normal supplier of client/recipient relationship in term and conditions no more of less favourable than those that is it reasonable to expect the Council would have adopted in dealing with the party at arm's length in the same circumstances.

Related-party transactions significant to the Council that require disclosure:

		2019	2018	2019	2018
		\$	\$	\$	\$
Related Party	Description of the Transaction	Value	Value	Amount Outstanding	Amount Outstanding
New Zealand Fish and Game Council	Levies paid	26,919	42,239	-	-
New Zealand Fish and Game Council	Legal Funding reimbursed	731	30,446	-	-
Eastern Fish and Game Council	Admin and Field support	22,050	31,200	3,220	9,024
Eastern Fish and Game Council	Purchase of Fish	12,655	13,286	-	1,346

Note 9: EVENTS AFTER BALANCE DATE

There were no events that occurred after balance date that would have a material impact on the Performance Report. (last year Nil)



Note 10: ALLOCATION OF OVERHEADS TO OUTPUT AREAS FOR 2019

In the Statement of service performance, overheads are allocated across the 8 Output areas based on the hours worked within those Outputs over the year. Below is the calculation for distributing the overheads across the output area.

ACTUAL 2019

Output Area	Actual Direct \$	Actual Hours	Allocation of Overheads	Total Costs per Output
Species management	40,845	1,048	67,639	108,484
Habitat protection & management	12,407	686	44,275	56,682
Angler & hunter participation	11,730	832	53,697	65,427
Public interface	464	397	25,622	26,086
Compliance	2,784	351	22,653	25,437
Licensing	19,396	260	16,780	36,176
Council	13,143	464	29,947	43,090
Planning & reporting	6,290	465	30,012	36,303
Totals	107,059	4,503	290,625	397,685

Actual Overheads

Employee related costs	230,302
Depreciation	22,099
Other expenses	51,714
Less Administrative Income	(13,490)
Total Overheads to Allocate	290,625

BUDGET 2019

Output Area	Budget Direct \$	Budget Hours	Allocation of Overheads	Total Costs per Output
Species management	48,224	969	64,763	112,987
Habitat protection & management	19,000	656	43,844	62,844
Angler & Hunter participation	18,850	1,079	72,116	90,966
Public interface	2,500	454	30,343	32,843
Compliance	2,700	396	26,467	29,167
Licensing	19,835	296	19,783	39,618
Council	2,500	500	33,418	35,918
Planning & reporting	6,700	454	30,343	37,043
Totals	120,309	4,804	321,077	441,386

Budget Overheads

Employee related costs	253,884
Depreciation	21,564
Other Expenses	59,149
Less Administrative income	(13,520)
Total Overheads to Allocate	321,077



HAWKE'S BAY FISH AND GAME COUNCIL

STATEMENT OF SERVICE PERFORMANCE

FOR THE YEAR ENDED 31 August 2019

INTRODUCTION

As required under Section 26W(b) of the Conservation Law Reform Act 1990 and Section 45A of the Public Finance Act 1989 Fish and Game New Zealand, Hawke's Bay Fish and Game Council has prepared the following Statement of Service Performance for the 2018-2019 financial year.

The activities of Hawke's Bay Fish and Game Council are planned under eight output areas detailed in the annual Operating Work Plan. This Statement of Service performance compares actual results against the stated performance measures from the plan.

MISSION STATEMENT

To manage, maintain and enhance the sports fish and game resource in the interests of anglers and hunters.

For the purposes of this statement the overhead expenses detailed in the Statement of Financial Performance (Administration, Employee Benefits & Management Fee, Depreciation and Profit/Loss on sale) have been allocated to each output area on the basis of the proportion of staff time directly expended in each area.

Summary Budget and Actual Expenditure for each output Area.

Project Cluster	Budget			Actual		
	Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
Species Management	\$112,987	\$0	\$112,987	\$108,484	\$0	\$108,484
Habitat Protection	\$62,844	\$5,000	\$57,844	\$56,682	\$7,419	\$49,263
Angler & Hunter Participation	\$90,966	\$1,500	\$89,466	\$65,427	\$3,643	\$61,784
Public Interface	\$32,843	\$0	\$32,843	\$26,086	\$0	\$26,086
Compliance	\$29,167	\$500	\$28,667	\$25,437	\$347	\$25,090
Licensing	\$39,618	\$444,436	-\$404,818	\$36,176	\$457,274	-\$421,098
Council	\$35,918	\$0	\$35,918	\$43,090	\$0	\$43,090
Planning & Reporting	\$37,043	\$0	\$37,043	\$36,303	\$0	\$36,303
Total Outputs	\$441,386	\$451,436	-\$10,050	\$397,685	\$468,683	-\$70,998
Levies paid & Interest earned	\$26,920	\$10,390	\$16,530	\$26,919	\$12,837	\$14,081
			\$6,479			-\$56,917



SPECIES MANAGEMENT

Goal

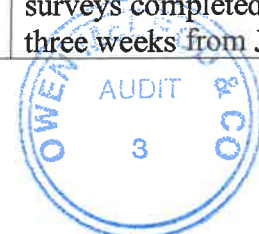
Maintain sustainable populations of harvestable species at levels to provide for angler and hunter satisfaction while mitigating significant adverse impacts of those species.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1110	Species Monitoring	\$50,092	\$0	\$50,092	\$55,012	\$0	\$55,012
1120	Harvest Assessment	\$15,925	\$0	\$15,925	\$9,993	\$0	\$9,993
1130	Fish Salvage	\$0	\$0	\$0	\$0	\$0	\$0
1140	Hatchery Operations	\$0	\$0	\$0	\$0	\$0	\$0
1150	Game Farm	\$29,333	\$0	\$29,333	\$28,623	\$0	\$28,623
1160	Liberations	\$12,292	\$0	\$12,292	\$11,629	\$0	\$11,629
1170	Regulations	\$3,609	\$0	\$3,609	\$904	\$0	\$904
1180	Control	\$1,736	\$0	\$1,736	\$2,323	\$0	\$2,323
Total		\$112,987	\$0	\$112,987	\$108,484	\$0	\$108,484

1110: Species Monitoring: Assess and monitor fish and game bird populations within the Hawke's Bay Region

Project and Objectives	Performance Measures	Actual Results
<p>1111 River fisheries investigations</p> <p>(i) Contribute to the continuation of the regional Didymo surveillance programme.</p> <p>(ii) Instigate monitoring programmes for sports fish populations in the region's key river fisheries and where possible work with other agencies to collect fishery data. Create an inventory of the trout populations within Hawkes Bay.</p>	<p>(ii) Report river fishery investigation results to Council by 31 July 2019.</p>	<p>(i) Didymo sampling completed 4 times. On November 8, February 28, May 16 and August 1 as per sampling programme. All samples were confirmed as negative.</p> <p>(ii) Electric fishing surveys completed on the Manganuku, Tukipo and Makaretu tributaries from October 2018-March 2019. This is an ongoing survey that will be repeated over the next three years to gain meaningful data on spawning success and fish movement in the Upper Tukituki catchment.</p> <p>(iii) Esk River spawning surveys completed every three weeks from June-</p>



Project and Objectives	Performance Measures	Actual Results
		<p>September 2019 Activities reported to council – December 2018 & February, June & August 19 agendas.</p> <p>(iv) Received regular updates from HBRC science staff on the health of the Tutira fishery. Reported on this in bi-monthly meeting agendas. Approved monitoring work to be done by NIWA in Lake Tutira on the 29th August 2019.</p>
<p>1112 Data watch To monitor the Lake Tutira fishery using the “data watch” programme. Include evaluation of reporting rates.</p>	<p><i>(i) Tag and release 1,000 fish. Report on tag returns to each meeting of the Council.</i></p>	<p>(i) 1000 tagged trout released into Lake Tutira with increased returns received during the 2018/19 season. 44 tags reported in each council agenda.</p> <p>(ii) Tagged trout released into Lake Hawkston 3 tags reported.</p> <p>Data watch complimentary licences to Allen Gernhoefer & Blair Whiting.</p>
<p>1114 Lake Tutira To monitor the Lake Tutira trout fishery.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i) Attended the October 2018 Maungaharuru Tangitu Trust Tutira forum meeting and reported to Council. Regular updates on the Tutira fishery received from HBRC science staff and reported on in bi-monthly agendas.</p>
<p>1115 Upland / Headwater Fisheries To monitor headwater fisheries using drift dives and various other monitoring techniques.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i) Drift dives were carried out in January 2019 on the Upper Ngaruroro River and</p>



Project and Objectives	Performance Measures	Actual Results
		<p>March 2019 on the Mohaka and Taharua Rivers. This was reported to Council at its February and April meeting agendas.</p>
<p>1116 Game bird trend counts To monitor black swan and paradise shelduck populations within the Hawke's Bay Region using aerial trend counts.</p>	<p><i>(i) Presentation to Council of a report by 30 October 2019.</i></p>	<p>(i) Paradise shelduck and Black Swan counts were undertaken on 31 January 2019 and the resulting report included in the August meeting agenda.</p>
<p>1117 Game Bird Research</p> <p>(i) Contribute to national research programmes on mallards.</p> <p>(ii) Implement a five-year strategic research and management work plan for game birds.</p>	<p><i>(i) Promote predator control on existing and future habitat.</i></p> <p><i>(ii) Provide Council with regular updates on the Mallard Research Program and the five-year strategic research and management work plan.</i></p>	<p>(i) Provided landowners with information on predator control when requested and as part of free wetland habitat consultations.</p> <p>(ii) Updates provided to Council in bi-monthly agendas on habitat projects, visits to offer wetland advice to landowners and mallard banding programme as per the gamebird research and management plan.</p>
<p>1118 Waterfowl Monitoring</p> <p>(i) Investigate options for setting up long term monitoring programme.</p>	<p><i>(i) Report option to the February 2019 Council meeting for Council consideration.</i></p>	<p>(i) Shoveler counts carried out on 5th August 2019 and reported on in the August meeting agenda.</p> <p>(ii) Duck banding occurred over January and February 2019.</p> <p>(iii) Options for long term monitoring programmes investigated and staff suggestions presented to Council in February agenda.</p>



1120: Harvest Assessment: Assess angler and hunter activity and related harvest

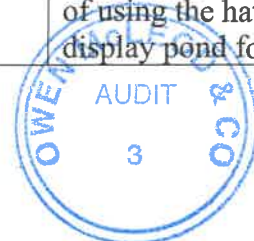
Project and Objectives	Performance Measures	Actual Results
<p>1121 River fisheries creel surveys Utilise the online diary programme to assess angler catch, harvest and satisfaction from rivers and streams in the Hawke's Bay region.</p>	<p><i>(i)Report on the 2018 winter creel survey by 28 February 2019 and the 2018-2019 summer creel survey by 31 August 2019.</i></p>	<p>(i) Use of the 2018 Winter Angler Diary was too low to gain any meaningful data. Online angling diary operated over the summer period from October 2018 through until March 2019. Use of the survey was too low to gain any meaningful data. A new survey which is simpler to use has been created and circulated for the 2019/20 summer season.</p> <p>(ii)Reported to Council in November 2018 meeting/agenda and August 2019 meeting/agenda.</p>
<p>1122 Game Bird Hunter Survey Assess the harvest of game birds by hunters and hunter effort during the 2019 season.</p>	<p><i>(i)Present the results of the 2018 game season hunter surveys to Council by 30 November 2018. Complete the 2019 game bird hunter surveys by 31 August 2019.</i></p>	<p>(i)2018 Game Season Hunter Survey report was completed and included in the November 2018 Council meeting papers for information</p> <p>(ii)Game Hunter Surveys undertaken from May 2019 to the end of the Game Season (25 August 2019). Report will be presented at the 15 October 2019 meeting/agenda</p>

1150: Game Farm: Maintain Game Farm and Buildings

Project and Objectives	Performance Measures	Actual Results
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Project and Objectives	Performance Measures	Actual Results
<p>1151 Game Farm Operations</p> <p>(i) To maintain and improve the fish-out pond to ensure that there are sufficient trout for kid's fish-out days.</p> <p>(ii) Continue to develop a long-term plan for the game farm.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i)150 2+year-old trout added to the Game Farm on 11 October 2018 Reported to Council in the 6 Nov 2018 agenda</p> <p>(ii)Zorn Surveying undertook a topographical survey of the Game Farm site in December 2018 and created a plan for a future wetland/educational site development at the Game Farm in conjunction with staff. Stage 1 of this plan was approved at the August 2019 meeting.</p> <p>(iii)Staff advised council at the August 2019 meeting, an extension of time of the 4k GBHT grant had been applied for as the expiration date is 31 August 2019.</p>
<p>1152 Game Farm Maintenance To maintain buildings and make further improvements to grounds.</p>	<p><i>(i) Ongoing grounds maintenance and improvements. Report to Council as appropriate.</i></p>	<p>(i)Lawns mown, gardens & vegetation trimmed. Predator control maintained. Napier Freshwater Anglers Club members working bee held 27 Feb 2019. Exterior of building washed March 2019. Front boundary fence trimmed 15 August 2019. Reported activities in each agenda.</p>
<p>1154 Investigate Game Farm Development</p> <p>1155 Hatchery Building Maintain the hatchery building for educational purposes.</p>	<p><i>(i)Report to Council as appropriate</i></p>	<p>(i)Adam Canning from Wellington Region visited the Game Farm to investigate the possibility of using the hatchery and display pond for research</p>



Project and Objectives	Performance Measures	Actual Results
		purposes. This is planned for the 2019/20 year. Reported to council in bi-monthly agendas. See 1151 for Investigate Game Farm Development.

1160: Liberations: To liberate fish to lakes within the Hawke's Bay Region where necessary to maintain adequate fish populations.

Project and Objectives	Performance Measures	Actual Results
<p>1161 Liberations</p> <p>(i) Complete the liberation of 2,250 trout (tag 500) and 500 brown trout into Lake Tutira if conditions in the lake are suitable.</p> <p>(ii) Liberate & tag 50 Fin marked yearling trout into Lake Hawkston near Patoka to increase lake fishing opportunities with the Hawkes Bay Region.</p>	<p><i>(i) Complete liberations by 31 August 2019 and report liberations to the following meeting of Council.</i></p>	<p>(i) Liberations completed in October 2018. 2250 1+ year old Rainbow Trout and 500 1+ year old Brown Trout were released into Tutira. Of this number, 500 Rainbows and 500 Brown Trout were tagged. 50 1+year old fin marked rainbow trout were released into Lake Hawkston. Reported to council November 6 2018 Meeting/agenda</p>

Table 3: 2018-2019 Liberation details

Lake	Mark used	Tag	Species	Age	Number	Date Lib
Tutira	rp	M18	BT	1+	500	11/10/2018
Tutira	rp	L18	RT	1+	500	11/10/2018
Tutira	rp		RT	1+	1750	11/10/2018
Hawkston	rp	HB1-HB50	RT	1+	50	11/10/2018
Game Farm	rp		RT	2+	150	11/10/2018



1170: Regulations: Develop regulations to ensure that harvest of sports fish and game birds is within sustainable limits

Project and Objectives	Performance Measures	Actual Results
1171 Sports Fish Regulations To maintain sports fish resources through the development of an annual anglers notice.	<i>(i) Recommend fishing season conditions for the 2018-2019 Anglers Notice by 30 June 2019.</i>	(i)Anglers Notice recommendations sent to NZC office 28 June 2019.
1172 Game Bird Regulations To maintain game bird resources through the development of annual game season conditions.	<i>(i) Recommend game season conditions for the 2019 season to the NZ Council by 3 February 2019.</i>	(i)Game season conditions recommendations sent to NZC office 21 January 2019.

1180: Game Bird Control: Minimise significant damage caused by game birds to private land

Project and Objectives	Performance Measures	Actual Results
1181 Game Bird Control (i) To reduce damage to crops from unwanted aggregations of game birds through assisting landowners and utilising the efforts of game bird hunters wherever practical. (ii) Minimise avian botulism outbreaks through dispersal or collection.	<i>(i)Respond to landowner requests for assistance to disperse game birds by issuing permits to disturb.</i> <i>Report to Council on number of permits issued in the year end Performance report.</i>	(i)Thirty permits to disturb and disperse issued (see Table 4 below). Reported to council in Management reports. (ii) No botulism outbreaks were reported this year.

Table 4: Permits Issued for 2018-2019 Year

Species	Number of permits
Pukeko	23
Paradise Shelduck	6
Black Swan	1
Ring-necked Pheasant	0



SPORTS FISH AND GAME BIRD HABITAT PROTECTION AND MAINTENANCE

Goal

To protect and increase suitable habitat for sports fish and game birds to the extent necessary to provide for the recreational interests of anglers and hunters.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1210	RMA	\$29,056	\$0	\$29,056	\$17,576	\$731	\$16,845
1220	Works & Management	\$10,020	\$5,000	\$5,020	\$10,524	\$4,522	\$6,002
1230	Assisted Habitat	\$23,768	\$0	\$23,768	\$28,582	\$2,166	\$26,416
1240	Assessment	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$62,844	\$5,000	\$57,844	\$56,682	\$7,419	\$49,263

1210: Resource Management Act: To effectively represent Fish & Game interests and the aspirations of anglers and hunters in resource management processes and strategies by advocating for sports fish and game bird habitat values, angling, and hunting values in statutory and non-statutory planning processes.

Project and Objectives	Performance Measures	Actual Results
<p>1211 RMA Planning</p> <p>(i) Review plans, strategies and consents and advocate for decisions and conditions that promote sports fish and game bird interests and the interests of anglers and hunters.</p> <p>(ii) Contribute to the improvement of water quality in the Hawke's Bay rivers and Lake Tutira via collaborative processes, research, and fishery and angler monitoring.</p> <p>(iii) Minimise effect to fisheries from impacts that may arise from activities intending to improve water quality in the Hawkes Bay region.</p>	<p><i>(i) Participation in collaborative processes; develop relationships and meet with interested and affected parties including iwi regularly and/or as required; provide staff support and assistance to Maungaharuru Tangitu Trust initiatives at Tutira as appropriate. Report activities to each council meeting as appropriate.</i></p>	<p>(i) Resource consents reviewed and where appropriate submissions lodged. Inputted to the TANK and Tukituki Taskforce catchment processes through stake holder and working group meetings and prepared comments and submissions on the draft plans.</p> <p>(ii) Attended Maungaharuru Tangitū Trust, Tūtira Mai Nga Iwi, Governance Group Hui. Provided a permit for fisheries research in Tutira to NIWA on the 29th August 2019.</p> <p>(iii) Staff involved with the</p>



Project and Objectives	Performance Measures	Actual Results
<p>(iv) Utilise river investigation projects to advocate for improved water quality.</p> <p>(v) Make submissions on regional and district council planning documents to promote rules that facilitate game bird habitat enhancement.</p> <p>(vi) Contribute to the HBRC programmes in the Mohaka, TANK and Tukituki catchments.</p> <p>(vii) Work with HBRC to monitor the effects of river management techniques on trout fisheries</p>		<p>improvement of water quality at Lake Tutira.</p> <p>(iv) Ngaruroro WCO is still ongoing, no other projects have been used directly</p> <p>(v) Staff participated in the Outstanding Water Bodies Plan Change expert panel.</p> <p>(vi) Staff attended and participated in HBRC, meetings which included the Eel Management Review Taskforce & Tukituki Water Users Forum meetings</p> <p>(vii) Discussions with HBRC ongoing around river raking and trout health projects.</p> <p>All activities reported to Council via email updates and bi-monthly meeting agendas.</p>
<p>1212 Consent Applications Review and respond to consent applications and advocate for decisions and conditions that provide for sports fish and game bird interests and the interests of anglers and hunters.</p>	<p><i>(i) Report activities to each meeting of Council as appropriate.</i></p>	<p>(i) Consent applications reviewed weekly to satisfy Fish and Game interests and reported in council agendas.</p>
<p>1213 RMA Conservation Order Support the Water Conservation order for the Ngaruroro and Clive rivers.</p>	<p><i>(i) Report activities to each meeting of Council as appropriate.</i></p>	<p>(i) Updates provided to Council when information available and in bi-monthly agendas.</p>



1220: Works and Management: Wildlife Management and Other Wetland Reserves

Project and Objectives	Performance Measures	Actual Results
<p>1221 Reserves Management - Lake Pirimu, Railroad Wetland and HBRC Reserves</p> <p>(i) Manage water levels and habitat in wildlife management reserves, advocate and maintain optimum conditions for waterfowl.</p> <p>(ii) Work with Regional Council to obtain leases on Council Reserves.</p>	<p><i>(i) Report activities to each meeting of Council as appropriate.</i></p>	<p>(i) Staff have met with HBRC to plan willow control on the Railroad Wetland for summer 2019 and have release sprayed around native plantings on two occasions. Release sprayed around plantings at Pukeora Pond and reported in August meeting agenda.</p> <p>(ii) Met with HBRC staff on multiple occasions to discuss the Waitangi Shooting area, potential new areas to lease on Council Reserves and river works.</p>

1230: Assisted Habitat: Assist Habitat creation and enhancement by individuals and organisations and manage significant projects

Project and Objectives	Performance Measures	Actual Results
<p>1231 Maintain and Enhance Game Bird Habitat</p> <p>Develop positive working relationships with landowners and other parties with an interest or involvement in rural land management including local and regional authorities, DOC, Federated Farmers, and Dairy NZ</p> <p>(i) Provide advice to enable and encourage hunters/landowners to develop quality, productive wetland habitat.</p>	<p><i>Respond to all landowners' requests for advice and contribute to the development and/or enhancement of habitat that enhances waterfowl productivity. Report activities to the following meeting of Council.</i></p> <p><i>(i) Make one application for external funding for an enhancement project.</i></p>	<p>All requests for advice from landowners responded to.</p> <p>(i) Worked with three landowners to submit applications to the Game Bird Habitat Trust. All three were wetland</p>



Project and Objectives	Performance Measures	Actual Results
<p>(ii) Advocate for better drain management and work collaboratively with agencies such as Hawke's Bay Regional Councils, Federated Farmers and Lamb & Beef to enhance habitat in drainage canals.</p> <p>(iii) Investigate methods to enhance drainage ditches for waterfowl habitat.</p> <p>(iv) Investigate management options to enhance stock ponds and implement enhancement projects.</p> <p>(v) Investigate opportunities to enhance game bird habitat (i.e. riparian plantings, planting erosive hillsides).</p> <p>(vi) Make at least one external funding application for wetland habitat development.</p> <p>(vii) Use media (press releases, articles, and video) to encourage the creation and enhancement of wetland habitats.</p>	<p><i>(iii) Identify farm ponds for enhancement and develop management plans for ponds</i></p>	<p>restoration/creation projects. All three applications were successful with a total of \$18,000 granted.</p> <p>(ii) Continued working with the Raupere Enhancement Group.</p> <p>(iii) Provided advice to landowners who had ponds that they wanted to plant for waterfowl habitat. We provided over 3000 plants to landowners carrying out habitat enhancement projects on their properties. All projects reported in management reports to council. Wetland projects posted on Facebook along with promotion of the Gamebird Habitat Trust and predator control. Multi-agency Tutira forum meetings attended by staff and all projects reported on in bi-monthly agendas.</p>
<p>1232 Riparian Habitat Enhance game bird riparian habitat</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>Plants provided to landowners for riparian</p>



Project and Objectives	Performance Measures	Actual Results
<p>1233 Land Owner Consultation Meet with landowners to discuss the development and enhancement of wetlands in the Hawkes Bay region.</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>habitat enhancement. Multiple landowners met with to discuss wetland enhancement and reported to Council in all agendas.</p>
<p>1134 Implement 5-Year Habitat Plan Implement the approved 5-year habitat plan.</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>All habitat projects reported to Council in meeting agendas.</p>
<p>1135 Lake Tutira Habitat Work with Iwi and other agencies to improve habitat and water quality around the margins of Lake Tutira.</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>Attended Tutira forum meetings, received regular updates from HBRC freshwater science team and reported to Council.</p>



ANGLER AND HUNTER PARTICIPATION AND SERVICES

Goals

To encourage angler and hunter participation while maintaining the quality of the recreational experience.

SUMMARY OF RESOURCES

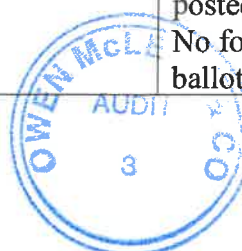
Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1310	Access	\$12,191	\$0	\$12,191	\$16,305	\$0	\$16,305
1320	Satisfaction Survey	\$10,325	\$0	\$10,325	\$470	\$0	\$470
1330	Newsletters	\$24,555	\$500	\$24,055	\$18,976	\$1,383	\$17,593
1340	Other Publications	\$10,692	\$0	\$10,692	\$2,260	\$0	\$2,260
1350	Training	\$27,157	\$0	\$27,157	\$20,453	\$899	\$19,554
1360	Club Relations	\$2,974	\$0	\$2,974	\$3,929	\$0	\$3,929
1370	Huts	\$3,072	\$1,000	\$2,072	\$3,034	\$1,361	\$1,673
Total		\$90,966	\$1,500	\$89,466	\$65,427	\$3,643	\$61,784

1310: Angler and Hunter Access: To maintain and enhance access to the sports fish and game bird resources to the Hawke's Bay Region

Project and Objectives	Performance Measures	Actual Results
<p>1311 Maintain & Enhance Access Physical and legal access to angling and hunting opportunities.</p> <p>(i) Maintain angling tracks and the access inventory.</p> <p>(ii) Investigate new angling and hunting access opportunities in the Hawkes Bay region.</p> <p>(iii) Maintain signs and enhance access through signage at key fishing and hunting access points. Maintain signage inventory databases.</p> <p>(iv) Continue to maintain a good working relationship with the Walking Access Commission.</p>	<p><i>(i) Maintain access tracks to significant, publicly accessible tracks within the Hawkes Bay region.</i></p> <p><i>(ii) Create new access opportunities.</i></p> <p><i>(iii) Allocate balloted hunting stands.</i></p> <p><i>(iv) Maintain signage database.</i></p>	<p>(i) Angling tracks not maintained.</p> <p>(ii) Five new access points installed on the Taharua River through private land.</p> <p>(iii) Signs maintained, and signage database updated.</p> <p>(iv) Completed upgrading the Tutaekuri and Ngaruroro access signs as detailed in the WAC grant applied for in June 2019 and reported in the August</p>



Project and Objectives	Performance Measures	Actual Results
<p>(v) Evaluate the opportunities to improve general hunter access to public hunting areas where access is under the control of groups outside Fish & Game.</p> <p>(vi) Allocate and manage balloted hunting stands and forestry blocks.</p> <p>(vii) Develop and maintain physical access to the region's rivers and Lake Tutira fisheries. The latter will involve the development and maintenance of a closer working relationship with iwi.</p>	<p><i>(v) Make submissions to WAC and Treaty settlements where appropriate.</i></p> <p>Report activities to the following meeting of Council</p>	<p>agenda.</p> <p>(v) Working with HBRC's Works Group to provide better access and create more waterfowl habitat on the river margins.</p> <p>(vi) Completed maintenance on the 2 stands at Pekapeka wetland. Forestry blocks unavailable this year, but staff are continuing to work with forestry companies to provide access for upland game bird hunters.</p> <p>(vii) Worked with landowners regarding access to rivers.</p> <p>All activities reported in bi-monthly meeting agendas.</p>
<p>1312 Signage Maintain signs and enhance access through signage at key fishing and hunting access points. Maintain signage inventory databases.</p>	<p><i>(i) Report activities to the following meeting of Council.</i></p>	<p>(i) Angler access signs maintained to brand specifications and replaced as required. Signage database maintained. \$500 applied for and granted by the Walking Access Commission to upgrade Tutaekuri access signage. Reported to council bi-monthly agendas</p>
<p>1313 Hunter Ballots Allocate and manage balloted hunting stands and forestry blocks.</p>	<p><i>(i) Allocate balloted hunting stands.</i></p>	<p>(i) One junior/novice hunting stand balloted at Peka Peka wetland and reported to Council and posted on Facebook. No forestry blocks balloted this year.</p>



1320: Licence Holder Satisfaction Survey: To undertake a licence holder satisfaction survey to better understand what our licence holders want.

Project and Objectives	Performance Measures	Actual Results
1321 Satisfaction Survey Create and circulate a satisfaction survey to all licence holders to understand what licence holders want and help increase future licence sales.	Analyse survey result and report to Council.	Gamebird Hunter Satisfaction Survey created and circulated to 2019 Hawke's Bay Gamebird licence holders and report included in August agenda.

1330: Newsletters, Licence holder communications: To effectively inform anglers and hunters of matters relating to Fish & Game and opportunities for increased participation

Project and Objectives	Performance Measures	Actual Results
1331 Electronic Newsletters Prepare newsletters (E-zine) – Both Barrels and Reel Life	<i>(i) Prepare and circulate 8 fishing and 4 hunting electronic newsletters.</i>	(i) Ten 'Reel Life' fishing newsletters and four 'Both Barrels' hunting newsletters circulated electronically.
1332 Fish & Game Magazine (i) Prepare and mail two issues of Fish and Game New Zealand to 2018-2019 whole season fish licence holders and 2018 whole season game licence holders. (ii) Prepare and distribute pre-season newsletters.	<i>(i) Mail fish issue August 2018, game issue April 2019.</i> <i>(ii) Distribute two fish and game pre-season newsletters.</i>	(i) Two regional supplements provided for the Fish and Game magazine. (ii) Two pre-season newsletters distributed by mail. Fish Newsletter – September 2018 and Game Newsletter – March 2019.
1333 Fish & Game Web Site Maintain and regularly update Fish & Game information on the Hawkes Bay Region website and its Facebook page.	<i>(i) Report on activities to the following meeting of Council.</i>	(i) Hawkes Bay Fish and Game Facebook page regularly updated and promoted. Website updated as required. Reported to council in each management report

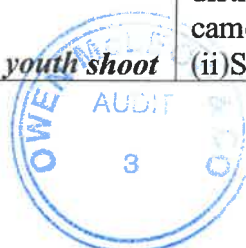


1340: Informational Publications: To assist anglers and hunters to access the hunting and fishing opportunities for the Hawke's Bay Region

Project and Objectives	Performance Measures	Actual Results
<p>1341 Information Pamphlets</p> <p>(i) Review and redesign the region's access pamphlets to ensure a consistent and easy to follow format. Reprint maps and distribute. Look for a digital format and use website and other forms of communication to make access information more readily available.</p> <p>(ii) Maintain stocks of information pamphlets in licence agents and other outlets throughout the region.</p>	<p><i>Report on activities to the following meeting of Council.</i></p>	<p>(i) Reprinted "Simple steps to improve your Farm Pond" flyer.</p> <p>(ii) Stocks of information pamphlets maintained at license agents, local High Schools, libraries, I-Site, DOC, camping grounds and other outlets within the region and bordering regions. Reported in management reports of agendas.</p>

1350: Angler and Hunter Training: To encourage new participants to take up angling and hunting

Project and Objectives	Performance Measures	Actual Results
<p>1351 Children's Fishing Programme</p> <p>(i) Organise and run a Children's fish-out day to encourage young anglers to take up the sport.</p> <p>(ii) Investigate opportunities to run additional days with support from other individual fishing clubs.</p>	<p><i>(i) Hold at least one children's fishing day. Report to Council as appropriate.</i></p>	<p>(i) Children's fish-out day held on 2 March 2019. Recorded on website and reported in 16 April 2019 agenda</p> <p>(ii) Four youth/novice fly fishing programmes run in conjunction with the Hastings Anglers Club and reported in Council agendas.</p>
<p>1352 Angler/Hunter Training</p> <p>(i) Provide angler and hunter training information and make available novice hunter/angler starter packs.</p> <p>(ii) Investigate alternatives to</p>	<p><i>(i) Hold a game bird hunting workshop and a youth fly fishing course.</i></p> <p><i>(ii) Organise a youth shoot</i></p>	<p>(i) Introduction to trout fishing and gamebird packs available & distributed when inquiries came into the office</p> <p>(ii) Staff helped out at a</p>



Project and Objectives	Performance Measures	Actual Results
<p>encourage youth hunting and increase opportunities.</p> <p>(ii) Manage junior hunter/novice stand ballots.</p> <p>(iii) Continue Novice hunter training programme.</p> <p>(iv) Implement a gamebird hunting workshop.</p>	<p><i>at a game preserve</i></p> <p><i>(iii) Organise at least 2 separate ballots for junior and novice hunters.</i></p> <p><i>Report to Council as appropriate</i></p>	<p>junior pheasant shoot at Tunanui Station on the 2nd September 2018.</p> <p>(ii) Peka peka ballots papers distributed to licence agents</p> <p>(iii) One junior ballot stand organized. High water levels pre-gamebird season meant staff were unable to complete required maintenance of Pekapeka 'Stand 7'.</p> <p>(iv) Hawke's Bay Fish and Game steel shot patterning day held at Hawke's Bay Sporting Shooters April shoot and promoted on Facebook. All activities reported in bi-monthly meeting agendas.</p>
<p>1353 Angler/Hunter Enquiries Respond to enquiries for information from anglers and hunters.</p>	<p><i>(i) Provide information and respond to enquiries promptly</i></p>	<p>(i) Angler and hunter enquiries responded to within 5 working days (usually the same day).</p>
<p>1354 Fishing Competitions Review applications to hold fishing competitions and grant permits where appropriate.</p>	<p><i>(i) Respond to applications within five working days and report on permits granted to each meeting of Council.</i></p>	<p>(i) Only one application received and responded to within 5 days. Staff met with the organizer to discuss rules, recording of data and treatment of caught trout.</p>
<p>1355 Maintain Ballot Stands Maintain and enhance balloted stands for junior and novice hunters. Investigate new locations for additional junior/novice stands.</p>	<p>Ballots stands and ponds are maintained and improved. Undertake annual maintenance of structures.</p>	<p>Maintenance completed on Stand 6 and 7 at Pekapeka and reported on in bi-monthly managers' report.</p>



1360: Club Relations: To maintain communications with Fish and Game related clubs and associations

Project and Objectives	Performance Measures	Actual Results
<p>1361 Fish & Game Club Communications</p> <p>Maintain club register and provide news updates to clubs on a monthly basis, attend club meetings as appropriate.</p>	<p><i>(i) Attend at least 1 meeting for each club by 31 August 2019.</i></p> <p><i>Provide report to each meeting of Council.</i></p>	<p>Electronic register of clubs maintained.</p> <p>(i) Staff maintained communications with the three regions club members throughout the year and appreciate their continuous support at the Kids Fish Out day and game farm maintenance. Staff attended the October Hastings Anglers Club meeting, Napier Anglers Club BBQ on the 3rd October and presented the summer drift diving data at the Napier Anglers Club April meeting. Staff attended the Pekapeka Shooters Assn AGM on the 2nd September 2018.</p>

1370: Fish and Game Huts: Manage hut maintenance and coordinate bookings

Project and Objectives	Performance Measures	Actual Results
<p>1371 Fish and Game Huts</p> <p>(i) Maintain Fish & Game hut at Glen Falls, Mohaka River.</p>	<p><i>(i) Report maintenance activities to Council.</i></p>	<p>(i) New fire-retardant mattresses purchased on 11 March 2019. Reported to council 16 April 2019 agenda.</p>



PUBLIC INTERFACE

Goal

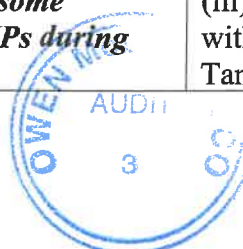
To maximise public awareness of the values associated with the sports fish and game bird resource, and support for the management role of Fish and Game New Zealand.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1410	Liaison	\$3,676	\$0	\$3,676	\$5,163	\$0	\$5,163
1420	Communication	\$4,010	\$0	\$4,010	\$2,517	\$0	\$2,517
1430	Advocacy	\$9,555	\$0	\$9,555	\$6,712	\$0	\$6,712
1440	Public Promotions	\$5,745	\$0	\$5,745	\$2,465	\$0	\$2,465
1450	Visitors/Education	\$9,857	\$0	\$9,857	\$9,229	\$0	\$9,229
	Total	\$32,843	\$0	\$32,843	\$26,086	\$0	\$26,086

1410: Liaison: To avoid conflicts and maintain effective advocacy and liaison with statutory resource management agencies

Project and Objectives	Performance Measures	Actual Results
<p>1411 Statutory Liaison and Political awareness</p> <p>(i) Maintain a structured liaison and advocacy programme with key agencies and individuals.</p> <p>(ii) Engage with Regional Councils and the Department of Conservation to seek improved biodiversity and habitat protection leadership by these agencies in the Hawkes Bay region.</p> <p>(iii) Engage with Iwi groups and tribal authorities as required.</p>	<p>(i) <i>Regional Manager to meet with Regional Councils SMT and DOC directors on a regular basis. Staff to attend Conservation Board meetings at least annually.</i></p> <p>(ii) <i>Make submissions to Regional Council and the Department of Conservation on significant regional matters. Engage in governor-governor meetings where appropriate.</i></p> <p>(iii) <i>Regional Manager and staff to visit some electorate MPs during the year.</i></p>	<p>(i) Staff met with individuals from government departments, regional councils, NGO's and environmental groups throughout the year.</p> <p>(ii) Met with senior staff and managers of various agencies at stakeholder group meetings and/or on other occasions. Regional Manager. Met with senior Regional Council staff as required.</p> <p>(iii) Staff have engaged with the Mangaharuru Tangitu Trust at Tutira</p>



Project and Objectives	Performance Measures	Actual Results
(iv) Ensure political awareness of Fish & Game activities and support for improved habitat performance.	<i>Report activities to following meetings of Council.</i>	and representatives of Ngati Kahungunu over the TANK process. (iv) Staff have started a new programme to supply Fish and Game branded predator traps to licence holders and groups/landowners undertaking habitat projects. Minuted in August 2019 agenda.

1420: Communication: Develop and maintain effective communication with the wider public and the media, stakeholders and strategic allies

Project and Objectives	Performance Measures	Actual Results
<p>1421 Public Communications</p> <p>(i) To advocate the interests of anglers and hunters through maintaining effective communication with non-statutory groups or individuals such as farmers, Iwi and the general public via public awareness events.</p> <p>(ii) Implement regional public awareness programme and identify and progress marketing opportunities.</p> <p>(iii) Maintain a strong presence in general public media.</p> <p>(iv) Engage and communicate with rural community and land owners. Develop relationships with groups including Federated Farmers, Fonterra and Dairy NZ.</p> <p>(v) Engage with Iwi and initiate formal relationships with key Iwi groups across the region and participate in Treaty Settlement</p>	<p>(i) <i>Contribute to national public awareness network.</i></p> <p>(ii) <i>Support public awareness events.</i></p> <p>(iii) <i>Review website content and manage to increase effectiveness as a tool for public awareness and communicating with licence holders.</i></p> <p>(iv) <i>Extend media programme to include items of general interest.</i></p> <p>(v) <i>Submit on Treaty Settlements affecting angler/ hunter access and develop relationships with key iwi groups.</i></p>	<p>(i) National public awareness initiatives supported.</p> <p>(ii) Ongoing public awareness and marketing of Fish and Game</p> <p>(iii) Website and Facebook page updated regularly.</p> <p>(iv) Media enquiries responded to and releases prepared as required.</p> <p>(v) Met regularly with land owners in the rural community for wetland consultation. Staff met with Ngati Kahungunu and</p>



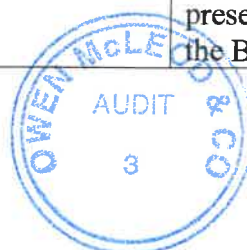
Project and Objectives	Performance Measures	Actual Results
processes that affect anglers and hunters.	<p><i>(vi) Prepare and distribute media press releases including rural media.</i></p> <p><i>Report to Council as appropriate.</i></p>	<p>Forest and Bird to collaboratively work on RMA issues affecting all parties.</p> <p>(vi) Worked with local media to promote our kids fishing event. Media press release issued when Jesse Friedlander started as manager of Hawke's Bay Fish and Game.</p> <p>Reports to Council included in the Management report of each agenda.</p>

1430: Advocacy:

Project and Objectives	Performance Measures	Actual Results
<p>1431 Angler and hunter interests Represent the interests of anglers and hunters at forums of significance to Fish & Game New Zealand.</p>	<p><i>(i)Support national public awareness events.</i></p> <p><i>Report to Council as appropriate.</i></p>	<p>(i)Represented hunters and anglers as a representative at the Tukituki Taskforce and expert panel on Outstanding Waterbodies Plan Change. Reported to Council via bi-monthly meetings.</p>
<p>1432Wetland Restoration Symposium Assist with organizing of the symposium to be held in Napier during September 2018.</p>		

1440: Public Promotions: To actively promote the work of Fish & Game with the wider public and the media

Project and Objectives	Performance Measures	Actual Results
<p>1441 Public Promotions</p> <p>(i) Develop and increase awareness of Fish & Game New Zealand in the Hawkes Bay.</p>	<p><i>(i)Display at Expos & Field Days.</i></p>	<p>(i)Displayed at the Hawkes Bay A&P show on 17 and 18th October 2018. Gave presentations to other interested clubs and groups. Staff gave a presentation to judges of the Balance Farm Awards</p>



Project and Objectives	Performance Measures	Actual Results
<p>(ii) Encourage school groups to visit the site and see inside the trout hatchery.</p>	<p><i>Report to Council as appropriate.</i></p>	<p>on wetland restoration and the role of Fish and Game. Report included in the 6 November agenda</p> <p>(ii) School groups encouraged to visit the site. 30th October 2018 10 parents, 36 children from Greenmeadows School visited the Game Farm. Bledisloe School visited the site and ran an environmental education event in March 2019. Greenmeadows School visited the site on the 21st Feb. All visits reported in bimonthly management reports.</p>

1450: Visitors/Education: To educate the wider public on the role of Fish & Game New Zealand

Project and Objectives	Performance Measures	Actual Results
<p>1451 Education</p> <p>(i) To educate people in sports fish and game bird management, conservation, angling and hunting.</p> <p>(ii) Maintain grounds and facilities and increase use of the Game Farm, hatchery and grounds to promote Fish & Game to schools and the wider public.</p>	<p><i>(i) Use the site as an educational tool during Fish-Out days and other scheduled events.</i></p> <p><i>(ii) Report activities to the following meeting of Council.</i></p>	<p>(i) Four novice/junior angling courses run by Hastings Anglers in conjunction with Hawke's Bay Fish and Game at the Game Farm site. Three school visits focused on conservation. All courses and school visits reported on in bi-monthly agendas.</p> <p>(ii) Grounds maintained to a clean and safe standard for visitors. Buildings maintained.</p>



COMPLIANCE

Goal

To protect the sports fish and game bird resource and its user management through enforcement and education of legislative requirements.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1510	Ranging	\$14,867	\$0	\$14,867	\$12,028	\$0	\$12,028
1520	Ranger Training	\$3,908	\$0	\$3,908	\$4,176	\$0	\$4,176
1530	Compliance	\$10,392	\$500	\$9,892	\$9,233	\$348	\$8,885
	Total	\$29,167	\$500	\$28,667	\$25,437	\$348	\$25,089

1510: Ranging: Maintain compliance with angling and hunting regulations through enforcement activities

Project and Objectives	Performance Measures	Actual Results
<p>1511 Ranging</p> <p>(i) Maintain a high level of participant contact through enforcement and monitor compliance with licensing and season conditions.</p> <p>(ii) Check backcountry and headwater fisheries throughout the season</p> <p>(iii) Check game bird hunters throughout the season</p>	<p><i>(i) Organize ranging activity to achieve 300 angler and hunter contacts. Aim for 95% compliance with legal requirements and season regulations from anglers and hunters contacted.</i></p> <p><i>Provide report to each meeting of Council.</i></p>	<p>(i) Total of 152 contacts made with anglers/hunters. A total of seven offences were detected. New staff did not receive ranger warrants until late summer which limited opportunities for ranging. Backcountry fisheries were checked and an organised ranging event with NZ Police took place on the opening weekend of the Gamebird Season.</p> <p>Reported to bi-monthly meetings of Council agenda.</p>

1520: Ranger Training: To ensure effective ranging across the region with suitably trained and resourced personnel

Project and Objectives	Performance Measures	Actual Results
<p>1521 Training -Regional Honorary Rangers</p> <p>Manage the regional network of</p>	<p><i>(i) Complete one organised</i></p>	<p>(i) Two honorary rangers</p>



Project and Objectives	Performance Measures	Actual Results
<p>Honorary Fish & Game Rangers and ensure that a sufficient level of training and support is provided.</p>	<p><i>training exercise for honorary rangers and report to Council by 31 August 2019.</i></p>	<p>received Cert refresher training on the 23rd February 2019. Jesse Friedlander received Cert training 10th/11th January, Nick Page (field officer) received Cert training on the 21st and 22nd August.</p> <p>Training evening for Rangers held before opening weekend of the game season. Reported to bi- monthly meetings of Council.</p>

1530: Compliance/Prosecutions: To follow a consistent policy driven approach to dealing with non-compliance to regulations

Project and Objectives	Performance Measures	Actual Results
<p>1531 Prosecutions Follow Council Prosecution and Reparation Policies to prosecute individuals found unlicensed or in non-compliance with season regulations without just cause.</p>	<p><i>(i)Report details of prosecutions to each Council meeting.</i></p>	<p>(i)Details of all prosecutions reported to bi-monthly meetings of Council.</p>



LICENSING

Goal

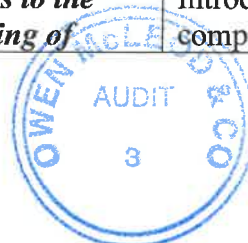
To optimise the sale of angling and hunting licences as valued products.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1610	Licence Production	\$13,367	\$444,436	-\$431,069	\$11,359	\$457,274	-\$445,915
1620	Agent Servicing	\$6,916	\$0	\$6,916	\$5,688	\$0	\$5,688
1630	Agent Payments	\$19,335	\$0	\$19,335	\$19,129	\$0	\$19,129
	Total	\$39,618	\$444,436	-\$404,818	\$36,176	\$457,274	-\$421,098

1610: Licensing: Maintain and monitor a readily available and efficient licensing system

Project and Objectives	Performance Measures	Actual Results
<p>1611 Licence production and distribution</p> <p>To issue fishing and hunting licences and the appropriate regulations in a timely manner and market new fishing licence categories to existing and potential licence holders.</p>	<p><i>(i) To have available fish licences and regulation guides for the 2018-2019 season by 1 September 2018.</i></p> <p><i>(ii) To have available game licences and regulation guides for the 2019 season by 31 March 2019.</i></p>	<p>(i) Fishing licences and regulation guides were available for purchase 22 August 2018.</p> <p>(ii) Game licences and regulation guides were available for purchase on 14 March 2019.</p>
<p>1612 Analysis of Licence Information</p> <p>Evaluate licence sales information during the year and identify targeted marketing opportunities.</p>	<p><i>(i) Provide detailed reports of licence sales performance to each meeting of Council.</i></p>	<p>(i) Detailed licence reports provided at bi-monthly Council meetings.</p>
<p>1613 National Licence Management</p> <p>To support the operation of the national licence management provider.</p>	<p><i>Report activities to the following meeting of Council.</i></p>	<p>Licence sales numbers reported bi-monthly. Assistance provided to and from Eyede with the online agency and public online. Reported to bi-monthly meetings of Council.</p>
<p>1621 Increase Licence Sales</p> <p>Actively promote Fish and Game</p>	<p><i>Report activities to the following meeting of</i></p>	<p>Introductory packs and complimentary magazines</p>



Project and Objectives	Performance Measures	Actual Results
licences to the public and contribute to the national sales targets	<i>Council</i>	& how to guides together with DIDYMO packs were available and provided when necessary

1620: Agent Servicing: Management and support of Fish & Game licensing through licence agents

Project and Objectives	Performance Measures	Actual Results
1621 Licence Agent Support Communicate and work with licence agents to support the licence management provided by Eyede, providing agent training as required.	<i>Complete at least three visits to all significant licence resellers by 31 August 2019.</i>	Regular contact made with agents to ensure staff are educated with the online facility, licence categories, backcountry licence, and the importance of identifying non- resident licence holders.. Three agents visits conducted supplying access pamphlets and promotional material.

Table 5: Licence Sales Figures

	FISH					GAME				
	2014/15	2015/16	2016/17	2017/18	2018/19	2014/15	2015/16	2016/17	2017/18	2018/19
Adult Whole Season	1,524	1,143	1,115	1,029	1,020	1,900	1,912	1,855	1,853	1,825
Junior Whole Season	136	133	113	144	149	181	189	179	173	179
Family	498	446	438	413	398					
Senior Loyal		163	173	185	197					
Local Area		237	181	176	211					
Non Resident Adult Whole Season	177	253	197	287	321					
Non Resident Junior Whole Season		3	4	8	10					
Adult Winter	200	142	81	102	169					
Junior Winter	19	0	0	0	0					
Long Break		14	19	16	19					
Short Break		161	162	157	172					
Adult 24hr	1,024	1,146	1,258	1,078	572	100	92	112	141	108
Non Resident Adult 24hr					457					
Junior 24hr	44	93	124	150	139	7	3	0	4	2
Non Resident Junior 24hr					12					
Non Resident Child Season					3					
Non Resident Child 24hr					4					
Total	3,622	3,934	3,865	3,745	3,853	2,188	3,771	2,146	2,171	2,114
LEQ	2,710	2,671	2,525	2,486	2,583	1,957	3,313	1,913	1,915	1,884



COUNCIL

Goals

To provide for the democratic governance of the fish and game system by fish and game licence holders.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1710	Council Elections	\$3,342	\$0	\$3,342	\$452	\$0	\$452
1720	Council Meetings	\$32,576	\$0	\$32,576	\$42,638	\$0	\$42,638
	Total	\$35,918	\$0	\$35,918	\$43,090	\$0	\$43,090

Project and Objectives	Performance Measures	Actual Results
1711 Council Elections Provide regional Support to <i>electionz.com</i> for preparing for the October 2018 election	<i>Assist external provider (if required) in preparing for election. New Council to meet before 21 November 2018.</i>	Inaugural Council meet on 6 November 2018. Farewell and thank you to outgoing councilor – James Mackie 6 November 2018.

1720: Council Meetings: Effective governance and efficient Council support

Project and Objectives	Performance Measures	Actual Results
1721 Council (i) Provide effective direction and support to the management of Council's business. (ii) Keep Council informed of relevant national and regional matters. (iii) Prepare information reports and agenda for Council meetings and any minutes resulting from these meetings.	<i>(i) Hold at least 6 meetings of the Hawke's Bay Fish & Game Council prior to 31 August 2019.</i> <i>(iii) Distribute agendas 8 working days prior and draft minutes as soon as practicable after meeting.</i>	(i) Six council meetings held and one annual meeting prior to 31 August 2019. (ii) Council informed (iii) Agendas, reports, information and minutes all prepared on time.



PLANNING AND REPORTING

Goal

To ensure cost efficient and appropriate business management of fish and game resources.

SUMMARY OF RESOURCES

Code	Project Cluster	Budget			Actual		
		Total Expense	Income	Net Cost	Total Expense	Income	Net Cost
1810	Management Plan	\$3,342	\$0	\$3,342	\$710	\$0	\$710
1820	Annual Planning	\$7,753	\$0	\$7,753	\$6,648	\$0	\$6,648
1830	Reporting	\$21,638	\$0	\$21,638	\$24,544	\$0	\$24,544
1840	National Liaison	\$4,310	\$0	\$4,310	\$4,401	\$0	\$4,401
	Total	\$37,043	\$0	\$37,043	\$36,303	\$0	\$36,303

1811: 2018-2028 Management Plan

Project and Objectives	Performance Measures	Actual Results
1811 Management Plan Implementation To implement the Hawke's Bay Region Sports Fish & Game Bird Management Plan via the OWP.	<i>(i) Report activities to following meeting of Council.</i>	(i) Management plan chapters drafted but final draft report not completed by 31 August 2019.

1820: Annual Planning

Project and Objectives	Performance Measures	Actual Results
1821 OWP preparation To prepare an operational work plan for the 2019-2020 year.	<i>(i) The adoption of a proposed operational work plan for 2019-2020 by the Council by 30 August 2019.</i>	(i) 2019/20 Operational Work Plan approved on 20 August 2019.



1830: Reporting and Audit

Project and Objectives	Performance Measures	Actual Results
<p>1831 Performance Report and Statement of Service Performance To complete the Performance (annual) Report and Statement of Service Performance for the 2017-2018 year.</p>	<p><i>(i) Complete Annual Performance Report for 2017-2018 financial year.</i></p>	<p>(i) Performance report (Annual Report) and SOSSP presented and adopted at the annual meeting on 11 December 2018.</p>
<p>1832 Audit To have the Performance Report for the 2017-2018 year audited in accordance with the Public Audit Act 2001.</p>	<p><i>(i) The audit of the annual Performance Report for the 2017-2018 financial year in time for the public annual general meeting.</i></p>	<p>(i) 2017-18 Performance Report was presented at the Public Annual General Meeting held at the Game Farm on 11 December 2018.</p>
<p>1835 Annual Meeting To conduct a public annual general meeting no later than 31 December 2018.</p>	<p><i>(i) Adoption of the audited 2017-2018 annual report by Council, and presentation to a public annual general meeting not later than 31 December 2018, as well as to the Minister of Conservation.</i></p>	<p>(i) 2017-18 Performance Report was presented at the Public Annual General Meeting held at the Game Farm on 11 December 2018 Annual Report sent to the Minister 17th December 2018.</p>

1840: National Liaison

Project and Objectives	Performance Measures	Actual Results
<p>1841 New Zealand Fish & Game liaison The maintenance of effective liaison with New Zealand Fish & Game to meet all statutory requirements. Contribute to the efficient management of Fish & Game nationally through participation with working parties, networks and national research and monitoring.</p>	<p><i>(i) Attend all meetings of the Regional Fish & Game Council managers and participate where required with working parties established by the New Zealand Council.</i></p>	<p>(i) All managers meetings attended.</p>



INDEPENDENT AUDITOR'S REPORT

**TO THE READERS OF HAWKE'S BAY FISH AND GAME'S FINANCIAL STATEMENTS AND
STATEMENT OF PERFORMANCE FOR THE YEAR ENDED 31 AUGUST 2019**

The Auditor-General is the auditor of Hawke's Bay Fish and Game Council (the Fish and Game Council). The Auditor-General has appointed me, Richard Owen, using the staff and resources of Owen McLeod & Co, to carry out the audit of the financial statements and statement of performance of the Fish and Game Council on his behalf.

Opinion on the financial statements and the statement of performance

We have audited:

- the financial statements of the Fish and Game Council on pages 8 to 24, that comprise the statement of financial position as at 31 August 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the statement of performance of the Fish and Game Council on pages 25 to 54.

In our opinion:

- the financial statements of the Fish and Game Council: on pages 8 to 24:
 - present fairly, in all material respects:
 - its financial position as at 31 August 2019; and
 - its financial performance and cash flows for the year then ended; and
 - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Public Sector).
- the statement of performance of the Fish and Game Council on pages 25 to 54:
 - presents fairly, in all material respects, the Fish and Game Council's performance for the year ended 31 August 2019, including for each class of reportable outputs:
 - its standards of performance achieved as compared with the forecasts included in the description of the annual operating work plan/business plan for the financial year; and
 - its actual revenue and expenses as compared with the forecasts included in the description of the annual operating work plan/business plan for the financial year; and
 - complies with generally accepted accounting practice in New Zealand.

Our audit was completed on 28 November 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities relating to the financial statements and the statement of performance, we comment on other information, and we explain our independence.

Basis for opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Council for the financial statements and the statement of performance

The Council is responsible on behalf of the Fish and Game Council for preparing financial statements and a statement of performance that are fairly presented and comply with generally accepted accounting practice in New Zealand.

The Council is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and a statement of performance that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the statement of performance, the Council is responsible on behalf of the Fish and Game Council for assessing the Fish and Game Council's ability to continue as a going concern. The Council is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to merge or to terminate the activities of the Fish and Game Council, or there is no realistic alternative but to do so.

The Council's responsibilities arise from the Public Finance Act 1989, the Crown Entities Act 2004, and the Conservation Act 1987.

Responsibilities of the auditor for the audit of the financial statements and the statement of performance

Our objectives are to obtain reasonable assurance about whether the financial statements and the statement of performance, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements and the statement of performance.

For the budget information reported in the financial statements and the statement of performance, our procedures were limited to checking that the information agreed to the Fish and Game Council's description of the annual operating work plan/business plan.

We did not evaluate the security and controls over the electronic publication of the financial statements and the statement of performance.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the statement of performance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fish and Game Council's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- We evaluate the appropriateness of the reported performance information within the Fish and Game Council's framework for reporting performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fish and Game Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the statement of performance or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Fishing and Game Council to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the statement of performance, including the disclosures, and whether the financial statements and the statement of performance represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other Information

The Council is responsible for the other information. The other information comprises the information included on pages 1 to 7, but does not include the financial statements and the statement of performance, and our auditor's report thereon.

Our opinion on the financial statements and the statement of performance does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the statement of performance, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the statement of performance or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the Fish and Game Council in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of the Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Fish and Game Council.



Richard Owen
Owen McLeod & Co
On behalf of the Auditor-General
Hamilton, New Zealand