



**HAWKE'S BAY
FISH AND GAME COUNCIL**

***MEETING
AGENDA***

Tuesday 16 August 2022

AGENDA

For a Meeting of the Hawke's Bay Fish and Game Council

Venue: Hawke's Bay Fish & Game Office
22 Burness Road
Greenmeadows
NAPIER

Date: Tuesday 16 August 2022

Commences: 6.00 PM

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**MINUTES OF THE HAWKE'S BAY FISH AND GAME COUNCIL MEETING HELD
AT THE GAME FARM ON TUESDAY 7 JUNE 2022 AT 6:00PM**

PRESENT:

Councillors Bates (Chairman), Lumsden, MacKay, Melville, Slavin (Blair), Slavin (Callum) and Williams

IN ATTENDANCE:

Chris Newton (Interim Regional Manager), Sam Robinson (Governance Advisor)

1 Welcome (6.00 PM)

Cr. Bates welcomed everyone to the meeting and informed those in attendance that the meeting would be audio-recorded.

2 Apologies

Apologies received from Jeff Niblett

Absent

Bowcock, Duley

3 Minutes of the previous meetings (April and May 2022)

*That the minutes of the meeting held on 05 April are a true and accurate record.
Williams/Mackay.*

That the minutes of the meeting held via Zoom on 16 May are a true and correct record.

Williams/Slavin

4 Matters Arising

A discussion was held regarding the Interim Managers Contract.

It was proposed that this be agreed to by the Council and that Chris Newton be appointed as Interim Manager.

Melville/Lumsden

5 General Business

There was a discussion regarding the flow of information coming from the NZ Council.

The Chairman undertook to discuss this with H/Bay's Rep on the NZC

6 Conflict of Interest Register

The conflict-of-interest register was passed around and no conflicts were registered

10 Health & Safety Report

Cr. Slavin noted that he had researched issues relating to H&S.

A discussion noted that further aspects should be included in the report to Council.

These are to include.

- Any near misses.

Analysis of the more dangerous activities

8 Fish & Game Proposed Amalgamation Discussion

Following discussions, it was agreed that H/Bay F&G would proceed to organise a joint meeting with Councillors from Wellington and Taranaki. The Interim Manager will have discussions with the Managers from Wellington and Taranaki with a view to formulating an agenda for the joint meeting.

It was also proposed and agreed that following this joint meeting H/Bay F&G could also meet with Eastern F&G to consider options.

11 Development of the 2022/23 OPERATIONAL WORK PLAN

It was noted that the OWP in its current form was a somewhat cumbersome document.

The Manager suggested to Council that he undertakes a Prioritising Exercise on it to ensure that we have the right focus in the right areas.

This was agreed to by Council.

12 2022 23 Proposed Licence Fee Increase

There was considerable discussion on this matter.

The Council voted to advise the following to NZ Council.

- There be no increase in the 2022/23 Licence fee.
- Council supported the increase in the Non-Resident fee to \$250.00
- That the Council would not be moving to establish designated waters at this stage.

Cr. Lumsden wanted it noted that he was opposed to the no increase in fees.

13 2022/2023 Anglers Notice

Following discussion of a few options it was agreed that the Status Quo should be maintained.

Council did ask staff to provide further data regarding the Maraetotara Stream and that staff respond to the writer of the report on this stream.

14.1 Operations Report

The Operations Report was taken as read and there were no queries arising.

14.2 Finance Report

That the payments for March and April 2022 totalling \$51,638.44 be approved.

| | |
|------------|-------------|
| March 2022 | \$25,827.69 |
| April 2022 | \$25,810.75 |
| <hr/> | |
| Total | \$51,638.44 |

That the Finance Report be accepted for the 2 months ended 30 April 2022.

Melville/Mackay

14.3 LICENCE SALES REPORT

The Licence Sales Report was noted.

16 Meeting closes

Signed:

_____ **Chairman**

Date

6. CONFLICT OF INTEREST REGISTER

1. Purpose

A standing agenda item to disclose any Councillor (“Member”) Conflict of Interest or potential Conflict of Interest, and record this in the Councillor Conflict of Interest Register.

2. Background

The Hawke’s Bay Fish and Game Council has developed a policy to deal with Conflicts of Interest and must provide a standing agenda item to allow Councillors to disclose any Conflict or highlight any potential conflict. The “Interest Register” ring binder will be circulated in the first part of each meeting for Councillors to record any interests. The Council should then discuss how it wants to deal with any interest or perceived interest identified.

Conflict of Interest (refer s2.7 Governance Policies) means when the member can be shown to have actual bias or apparent bias in respect of a matter¹ i.e.:

- (i) A member can be shown to have actual bias when a member’s decision or act in relation to a matter could give rise to an expectation of financial gain or loss (that is more than trivial) to the member (and/or to the member’s parent(s), child(ren), spouse, civil union partner, de facto partner, business partner(s)/associate(s), debtor(s) or creditor(s)).
- (ii) A member can be shown to have apparent bias when a member’s official duties or responsibilities to the Council in relation to a matter could reasonably be said to be affected by some other interest or duty that the member has.
- (iii) A member’s “interest or duty” includes the interests of that member’s parent(s), child(ren), spouse, civil union partner or de facto partner that may be affected by the matter at issue. It also includes the interests of a person with whom the member has a close, personal relationship where there is a real danger of personal favouritism.
- (iv) There is no Conflict of Interest where the member’s other interest or duty is so remote or insignificant that it cannot reasonably be regarded as likely to influence him or her in carrying out his or her responsibility.

A potential conflict of interest (refer s2.8 Governance Policies) arises when:

- (i) There is a realistic connection between the member’s private interest(s) and the interest(s) of the Council;
- (ii) The member’s other interest could specifically affect, or be affected by, the actions of the Council in relation to a matter;
- (iii) A fair-minded lay observer might reasonably consider that the member’s private interest or duty may influence or motivate the actions of the member in relation to a matter; and

¹ “Matter” means:

(i) The Council’s performance of its functions or exercise of its powers as set out in Part 5A of the Conservation Act 1987, subject to the Council’s statutory purpose set out in section 26P(1) of the Conservation Act; or

(ii) An arrangement, agreement, or contract made or entered into, or proposed to be entered into, by the Council.

- (iv) There is a risk that the situation could undermine public trust and confidence in the member or the Council.

Conflicts of Interest should be dealt with as follows (refer s1.13 Standing Orders):

1.13.1 Every member present at a meeting must declare any direct or indirect conflict of interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

1.13.2 When a conflict of interest arises in respect of a matter, the affected member will:

- (i) not vote on issues related to the matter;
- (ii) not discuss the matter with other members;
- (iii) conform to the majority view of other members present as to whether to be excluded from discussions regarding the matter and/or leave the room when the matter is discussed;
- (iv) not, subject to the discretion of the Chairperson, receive further papers or other information related to the matter.

1.13.3 Where a member can be shown to have a potential conflict of interest, the Council (excluding the affected member) will determine an appropriate course of action, which may include the following:

- (i) applying some or all of the actions applied to a member with a conflict of interest (set out in 1.13.2 i) – iv) above);
- (ii) provide a written explanation outlining why there is no legal conflict of interest that can be made available to all Fish and Game Councils, licence holders and other interested parties.

1.13.4 The conflicted member will be given the opportunity to be heard by the Council on the points raised and the member's submissions will be taken into consideration by the Council.

1.13.5 The minutes must record the declaration and member's subsequent abstention from discussion and voting.

Councillors should take this opportunity to disclose any Conflict of Interest they are aware of now and record it in the circulated Conflict of Interest Register. If during the course of the meeting a conflict or perceived conflict is recognised, then this should be disclosed at that point in time.

3. Recommendation

3.1 That Councillors disclose any Conflict or potential Conflict of Interest, record it in the Interest Register, and Council agrees on how to deal with any Conflict of Interest raised. The register is to be signed at each meeting by all Councillors regardless of whether Councillors have a conflict of interest or not.

7.0 HEALTH AND SAFETY REPORT

1. Background

As part of its commitment to Health and Safety and providing a safe workplace, the Hawkes Bay Fish and Game Council require a report at each meeting describing:

1. Implementation and adherence to the Health and Safety policy/manual – including H&S as an agenda item for staff and ranger meetings.
2. Monitoring and Reporting – in accordance with the Health and Safety plan.
3. Risk Management (identification and treatment) – any new issues or hazards that have arisen and how these have been addressed.
4. Training programme – information sharing and training of staff and volunteers.
5. H&S incidents – near misses or injuries sustained, plus updates on past events.
6. Recommendations.

2. June/July 2022 update

Staff meetings have health and safety on the agenda as a standard item. Staff are given the opportunity to raise any issues, and as a team we develop a procedure to minimise the risks. Covid-19 office procedures remain in place, the Game Farm has the NZ Covid tracer app poster displayed on the front door, meeting room bookcase and at the reception area, together with hand sanitizer for staff and visitor use. Staff must stay at home if unwell.

3. Monitoring and Reporting

Workplace Accident Register

As at 31 July 2022

| | |
|--|---|
| Number of workplace injuries in 2021-2022 year | 0 |
| Number of workplace injuries in 2020-2021 year | 1 |
| Number of workplace injuries in 2019-2020 year | 0 |
| Number of workplace injuries in 2018-2019 year | 0 |

4. Training programme

- No training Courses attended

5. H&S incidents and near misses

Nothing to report

6.1 Recommendations:

That Council accepts the health and safety report

8. APPROVAL OF THE 2022-2023 OWP/BUDGET

1. Purpose

To approve the Operational Work Plan and Budget prepared for the 2022-23 year.

2. Background

Operational Work Plans are developed over several months from February onwards and involve a review by Council of strategic and overall priorities in addition to core functions, project themes and allocation of resources.

At this meeting, it is necessary for Council to confirm its Operational Work Plan for the 2022-2023 year taking into account any submissions that might have been received on the draft.

3. Submissions received on the draft OWP

As at 31 July, no submissions on the Draft OWP had been received. Any late submissions will be tabled and can be discussed at the August meeting.

4. Recommendations

- 4.1** *That Council approves the Operational Work Plan and budget for the 2022-2023 year subject to the inclusion of any amendments agreed to at this meeting, and;*
- 4.2** *That Council delegates authority to the Regional Manager to approve expenditure during the year as set out in the Council approved Operational Work Plan and budget.*

9. LIAISON OFFICERS REPORTS

9.1 EAST COAST/HAWKE'S BAY CONSERVATION BOARD

9.2 REPORTS FROM OTHER AGENCIES

9.3 REPORTS FROM NEW ZEALAND COUNCIL

10. OPERATIONAL REPORTS

10.1 MANAGEMENT REPORT

SPECIES MANAGEMENT

1111 River Fisheries Investigations

Staff have continued monitoring of trout spawning this season in the Tukituki catchment. Surveys include the Tukipo, and Mangaonuku rivers. Recent rain has hindered these surveys but will recommence once water clarity allows. These surveys will continue into early September and will help improve our understanding of spawning in these rivers.

1112 Data watch

Only 1 trout tag has been reported in from Lake Tutira so far this year, the low number can be expected due to the halt put on liberations over the last 4 years.

1114 Lake Tutira

Staff attended two meetings with the Maungaharuru Tangitu Trust to discuss the Lake Tutira trout and eel fisheries and ways in which Fish & Game could support the Trust in improving the eel fishery in the lake.

Staff have been investigating options around developing other lake fisheries in the region. There have been some communications with landowners and in general the feedback has been positive around the ideas. These investigations are in their very early stages and when some viable options are found, staff will report these to council for review.

1117 Gamebird Research

So far, the Hawke's Bay region has had a total of 2010 duck bands returned by hunters, a drop of 26 from this time last season. All of these have been processed and hunters' letters have been sent out.

Staff will take part in the annual Australasian Shoveler duck counts at ten sites on the 8th of August.

1119 Predator Control

Staff continue to oversee and assist volunteers with a community predator trapping group on the Tutaekuri River. To date the group has caught 302 pests along the river (142 rats, 116 Hedgehogs, 19 mustelids, 4 cats, 8 mice and 2 Possums).

Staff are working to facilitate the formation of another trapping program. This one with the Rotary River Pathway Trust who have established cycle trails around the Tukituki River near Waipukurau. Staff are working at gathering external support to help fund the traps, and then will help assist the Trust in setting up the traps and monitoring, for them to then manage and maintain.

1121 River Fisheries Creel Surveys

We received 72 diary entries for the online angler diary this season, up 8 compared to this time last season. Despite continued efforts to promote the use of the diary, including opening it up

to the general public via newsletter and Facebook advertising, it continues to provide insufficient data to be useful for making management decisions.

1122 Game Bird Hunter Surveys

SIT have completed 5 out of 7 gamebird hunter surveys for this season so far. A report will be compiled at the close of the season and presented to Council

1151 Game Farm Operations

The shade house continues to be run by volunteers and corrections workers, along with support from staff. Plants have been used onsite for the educational wetland and for the Waitangi reserve. Staff aim to have all remaining plants that are ready for sale (approximately 1,600 plants), to be sold by the end of this winter.

PD workers from the Department of Corrections continue to help in the shade house as well as tidying up the gardens around the office and game farm.

1152 Game Farm Maintenance

The Lawn mowing contractors continue to keep the grounds tidy and weed spray when necessary.

Staff, with assistance from the corrections workers, have cleared and pruned a lot of overgrown trees around the offices and wider Game Farm property. These pruning's will be put through a chipper to use as mulch in new planting areas.

Onsite drains have been inspected and found to be in urgent need of maintenance to deal with winter water accumulation at the property. It is recommended that all drains be re dug, and where possible, linked to existing stormwater drains and pipes. Some areas require grading and the inclusion of nova-flow drainage to better deal with surface water issues.

Moth plant has been an ongoing issue in areas, and it requires continuous monitoring to detect and deal to new and established plants.

The old office building is due to get cleaned and some spouting replaced.

The kids fishing pond has had some weed and plant maintenance occur.

1154 Game Farm Development

Planting and planting care and maintenance has been ongoing this winter around the new educational wetlands. Over 500 more plants have been planted by staff and volunteers.

1171 Sports Fish Regulations

Sports fish regulations proof for the 2022/3 season checked and confirmation sent to NZC staff.

1180 Game Bird Control

Staff have issued 35 permits for Pukeko, 2 for Paradise Shelduck and 1 for Black Swan since 1 September 2021.

Permits issued to disturb game birds since 1 September 2021

| Month | Paradise shelduck | Black Swan | Pukeko |
|-----------|-------------------|------------|--------|
| September | - | 1 | 7 |
| October | - | - | 4 |
| November | - | - | 3 |
| December | - | - | 1 |
| January | - | - | 8 |
| February | 1 | - | 1 |
| March | - | - | 1 |
| April | - | - | 2 |
| May | - | - | 2 |
| June | - | - | 4 |
| July | 1 | - | 2 |
| August | - | - | - |
| TOTAL | 2 | 1 | 35 |

1212 Consent Applications

Hawke's Bay Regional Council continues to email us weekly with a list of consent applications. We read through the list and determine if we need to request more information on certain consents.

Staff have been working with HBRC consents and compliance staff to establish better relationships and communication channels around gravel works, consents and compliance issues.

1214 Beach Raking Study

Due to Covid, there was a delay in the completion of this study. It is now due to be completed by the end of August. Once received it will be distributed to Council.

1230 Assisted Habitat

We continue to offer advice to landowners on game bird habitat management. Staff have submitted 3 applications to the GBHT funding for wetland enhancement/earthworks. 2 other wetlands already visited will likely see applications submitted in the next funding round along with other sites still to visit and others likely to occur over the next year.

Applications are in progress for further 1BT funding applications. The Kirk Wetland application was successful with \$53,380 worth of tree funding being granted.

The final sign off the Tennant wetland has occurred, and 1BT signoffs will occur late August/September on a number of properties once plantings have been completed. 5 year reports are to be completed for the 2017 GBHT funding recipients, including the Educational Wetland at the Game Farm.

1312 Maintain and Enhance Access

Staff continue to monitor the state of access signage throughout the region.

1313 Hunter Ballots

The 2 novice/junior stands at Pekapeka were hunted a couple of times over the season with stand 6 totally 8 birds and stand 7 with 7 birds.

The farm pond that F&G were given access to with support from Gary Bowcock was hunted twice over the season. This was achieved through support from Gary who also hunts the property and hunts were aligned when Gary was also hunting and therefore able to help with access. The father and son shot 7 mallards and 1 parrie. They were very thankful of the opportunity to hunt somewhere new and thank the landowner, Gary and F&G.

Staff met with members of the Peka Peka Shooters Association regarding the condition of the two ponds that we currently ballot. Access to both is very difficult due to the growth of raupo and blackberry. Work is planned over summer to rectify the access and raupo encroachment issues via spraying, weed whacking and the instalment of new walkways.

Staff will evaluate the suitability of these stands for novice and junior hunters as they can be difficult areas to hunt with the proximity of other stands and the “competing” for waterfowl between the different hunters’ stands that occurs on wetlands with numerous hunters.

Staff have been investigating options for the development of wetlands on HBRC land to create new balloted hunter wetlands. Staff will report on any viable options to council as they arise.

1331 Newsletters/Magazine

Staff continue to produce Reel Life and Both Barrels newsletters for anglers and hunters.

Hawke’s Bay regional page content has been supplied for this year’s fishing magazine.

Staff are currently working on the 2022/23 fishing season newsletter; this will be distributed out to last season’s fish licence holders via email.

Staff have collated and cleansed fish licence addresses for the Fish and Game magazine mailout.

1333 Fish & Game Web Site

We now have 1,295 people following our Facebook page. Staff regularly post, informative, useful local information and promotional material.

1351 Take Me Fishing Programme

Staff are preparing for the Take me Fishing Day to be held Sunday 28th August. An update will be given in General Business at the meeting.

1353 Angler/Hunter Training

No hunter/angler training was held in this period

1352 Angler/Hunter Enquiries

Staff continue to field enquiries from anglers and hunters on a regular basis.

1361 Fish & Game Club Communications

Staff have held talks at the Napier Freshwater Anglers Club and the Central Hawke's Bay Anglers Club meetings.

Staff have contacted all angling clubs requesting volunteers' assistance for the Take me Fishing Event scheduled on 28th August

1371 Fish & Game Huts

The hut has continued to have steady bookings over the winter period. Rainwater drainage has been improved, rat bait stations topped up and the large BBQ has been removed due to its size and overall untidy state.

1411 Statutory and Political Awareness

Staff continue to have regular contact with Regional Council and DOC staff and Iwi over local issues.

1450 Education

We have applied to the NZ Council for funding to enable the preparation of the curriculum for the above by Tamatea High School.

At the time of writing we have not yet received a response. As part of the process, we had to send a copy of this to each of the Regional Managers for their comments.

We received some very positive responses, some slightly negative responses, and some non-responses. We will advise when we have the decision from NZ Council.

1521 Ranger Training

A CERT refresher course is to be held in Rotorua later in the year that staff will attend.

1621 Licence Agent Support

Agents requests for licence corrections, access and how to pamphlets and other information as been attended to as and when needed. Take me Fishing flyers have been sent out to promote the day.

1841 NZ Fish and Game Liaison

Managers continue to use Zoom to meet and discuss operational matters. Meetings are weekly with additional quarterly meetings also.

Administrators continue to use Zoom to meet with Carmel Veitch to discuss administrative and licence matters on a monthly basis.

The manager and councillors attended a meeting with Wellington and Taranaki region staff and councillors to discuss potential amalgamation options and general thoughts around it. An update on these discussions will be given at the meeting for those that did not attend the meeting.

1990 Vehicles

Vehicle mileage and services are up to date. MAE457 was booked in for a service and WOF on the 9th of August.

10.2 FINANCE REPORT

1.0 Purpose

To inform the Council of the year-to-date financial position, approve payments for the months of May and June 2022.

Contained within this report:

Table 1 - Other Income

Table 2 - Profit & Loss to 30 June 2022

Table 3 - Balance Sheet as at 30 June 2022

Table 4 - Aged Receivables Summary as at 30 June 2022

Table 5 - Aged Payables Summary as at 30 June 2022

Table 6 - Hawke's Bay Variance Report to 30 June 2022

Table 7 - Bank Transactions for period 1 May to 31 May 2022

Table 8 - Bank Transactions for period 1 June to 30 June 2022

2. YTD Profit and Loss

The Profit & Loss statement for the period ending 30 June 2022 is appended to this report (**Table 2**). The Profit and loss report documents the income and expenditure for the period.

| Table 1: Other Income | Budget \$ | Actual \$ | Variance |
|------------------------------|------------------|------------------|-----------------|
| Sundry | - | 235 | 235 |
| Sale of Predator Traps | - | - | - |
| Rent - Maize | 5,000 | 3,391 | (1,609) |
| Liberations - Contract | - | - | - |
| Game Bird Hire Equipment | - | - | - |
| Legal Funding | - | - | - |
| Reparations | - | 1,391 | 1,391 |
| Wetland Landowner Advice | - | - | - |
| Wetland Plants | - | 1,890 | 1,890 |
| Walking Access Grant | - | - | - |
| DVD Sales | - | - | - |
| Advertising - Newsletter | 500 | - | (500) |
| Junior Hunt Sponsorship | - | - | - |
| Take a Child Fishing | - | - | - |
| Glenfalls Hut | 1,500 | 1,695 | 195 |
| Fines | - | - | - |
| Salaries - Contract | - | - | - |
| Rent - Staff houses | 10,400 | 7,600 | (2,800) |
| Meeting Room Hire | 2,000 | 2,013 | 13 |
| Gain on Sale of Asset | - | - | - |
| Game Bird Habitat Grant | - | - | - |
| Donations | - | - | - |
| Interest | 2,791 | 4,412 | 1,621 |
| Total Other Income | 22,191 | 22,628 | 437 |

Income

Licence Income

Licence revenue YTD is \$449,550 compared to the annual budget of \$427,281. 6% above the annual target has been achieved. A more up to date and detailed picture of licence sales performance YTD can be found within the licence sales report.

Other Income

Other Income YTD is \$22,627 (*Table 1*)

Expenditure

Total expenditure year to date to 30 June 2022 was \$330,742 against a total budget of \$479,587. 69% of budgeted expenditure has been spent YTD.

Species Management

Species management spending related to the purchase of bands for the 2023 and 2024 years (\$1,250) and polarised glasses for spawning counts (\$35).

Species Management spending YTD to 30 June 2022 was \$6,671 against a total budget of \$17,919.

Habitat Protection Management

Works and Management spending related to the annual fee to KiwiRail at Waitangi and wooden pages (\$37) purchased for wetland project .

Habitat spending YTD to 30 June 2022 was \$4,246 against a total budget of \$15,500.

Participation

The costs associated Fish and Game Hut were dump fees(\$57) and plumbing materials (\$178) for Glenfalls hut.

Participation spending YTD to 30 June 2022 was \$7,581 against a total budget of \$13,100.

Public Interface

Visitor Facility spending for period includes lawn mowing, spraying, and weed eating. Within the Game Farm Development budget a cost is reported relating to the shaping and supply of limestone for the paths and diggers the two back ponds a metre deeper (\$ 8,520).

Public Interface spending YTD to 30 June 2022 was \$21,725 against a total budget of \$16,800.

Compliance

A minor expense is reported in the Compliance budgets relating to drinks/snacks for opening weekend ranging.

Compliance spending YTD to 30 June 2022 was \$1,347 against a total budget of \$3,500.

Licensing

The Commission budget includes agent commissions and the fees associated with the Public Online and 0800 sales. \$18,306 YTD is in line with sales reported for the period.

Licensing spending YTD to 30 June 2022 was \$18,387 against a total budget of \$19,728.

Council

Expenses were incurred relating to catering for the June Council meeting and governance.

Council spending YTD to 30 June 2022 was \$2,640 against a total budget of \$3,800.

Planning & Reporting

There were no expenses reporting within the Planning budgets for the period.

Planning & Reporting spending YTD to 30 June 2022 \$4,152 against a total budget of \$7,450.

Administration

- Salaries. YTD \$173,457 – this includes the accrual for annual leave.
- Staff Expenses relate to morning teas and FBT – (\$1,593).
- Staff Houses spending was (\$63) to repair the security light.
- Office Premises expenditure relates to the usual electricity and cleaning costs, the quarterly rates instalment.
- Office Equipment expenditure relates to the photocopier lease.
- Communications expenses are reported relating to Xero licence fees, telephones, stationery, and photocopying. Courier tickets were also purchased during the period.
- General expenses include a subscription to the Hawke's Bay A & P Society, the Post Office Box rental, a document destruction bin, and bank charges.
- Vehicle expenditure relates to fuel and RUC's . Staff personal mileage was reimbursed and the monthly SmartTrack fee of \$80 is also recorded each month.

NZ F & G Levy

Total levy \$36,478 – 75% of budget.

3.0 Balance Sheet

Table 3 The Balance Sheet as at 30 June 2022

| | |
|------------------------|---|
| Cash Position: | \$235,816 (Including donations of \$65,362) as at 30 June 2022. |
| Debtors: | Outstanding Debtors \$70,297 as at 30 June. (<i>Table 4</i>) Eyede being the largest debtor. |
| Investments: | \$507,844 as at 30 June 2022. |
| Employee Costs: | \$8,350 - this relates to the accrual of holiday pay and PAYE outstanding as at 30 June 2022. |

4.0 Variance report

The variance report is shown on *Table 6*.

The figures in this report are taken from the Profit and Loss (Table 2) - however, this report includes the staff hours against budget. The overheads and other revenue are allocated against each project to give an internal cost of the project and a total cost.

The Budget hours include the hours that Eastern has contracted to work for Hawke's Bay. YTD actual staff hours are entered for each project area to provide Council with an overview of the staff time component of the Operational Work Plan.

5.0 Bank Transactions

Tables 7 and 8 show the bank transactions for the months May and June 2022.

6.0 Recommendations

6.1 *That the payments for May and June 2022 totalling \$51,638.44 be approved.*

| | |
|------------------|--------------------|
| <i>May 2022</i> | <i>\$50,871.40</i> |
| <i>June 2022</i> | <i>\$36,278.05</i> |
| <i>Total</i> | <i>\$87,149.45</i> |

6.2 *That the Finance Report be accepted for the 2 months ended 30 June 2022.*

6.3 Banking Resolution:

The interim manager Chris Newton and field officer Tom Winlove requires access to credit card in order to purchase on behalf of Fish and Game with a business that does not have accounts.

6.4 Recommendation:

The Council gives Authority to Chris Newton – Interim Regional Manager and Tom Winlove – Field Officer to hold a credit card with a credit limit of \$2000 on behalf of the Hawkes Bay Fish and Game Council.

Table 2 Profit and Loss

Hawke's Bay Fish and Game Council For the 10 months ended 30 June 2022

| | MAY 2022 | JUN 2022 | YTD ACTUAL | YTD BUDGET | TOTAL BUDGET | VARIANCE YTD | VARIANCE YTD % |
|---|---------------|--------------|----------------|----------------|----------------|-----------------|----------------|
| Income | | | | | | | |
| Licence Income | | | | | | | |
| Fish Licence Income | 5,475 | 3,554 | 288,513 | 286,454 | 290,381 | (2,059) | -1% |
| Game Licence Income | 77,700 | 1,730 | 159,538 | 136,508 | 136,900 | (23,030) | -14% |
| Non Resident Licence Revenue | 174 | 72 | 1,498 | - | - | (1,498) | -100% |
| Total Licence Income | 83,349 | 5,357 | 449,550 | 422,962 | 427,281 | (26,588) | -6% |
| Other Income | 1,138 | 2,637 | 22,627 | 18,013 | 22,191 | (4,614) | -20% |
| Total Income | 84,487 | 7,994 | 472,177 | 440,975 | 449,472 | (31,202) | -7% |
| Operating Expenses | | | | | | | |
| Depreciation | 1,893 | 1,893 | 18,743 | 18,770 | 22,529 | 27 | 0% |
| 1100 SPECIES MANAGEMENT | | | | | | | |
| 1110 | | | | | | | |
| Population Monitoring | 1,250 | 35 | 6,322 | 14,240 | 14,500 | 7,918 | 125% |
| 1160 Releases | - | - | 350 | 3,319 | 3,319 | 2,969 | 849% |
| 1180 Control | - | - | - | 100 | 100 | 100 | - |
| Total 1100 SPECIES MANAGEMENT | 1,250 | 35 | 6,671 | 17,659 | 17,919 | 10,988 | 165% |
| 1200 HABITAT PROTECTION MANAGEMENT | | | | | | | |
| 1210 Resource Management Act | | | | | | | |
| 1220 Works & Management | 379 | - | 604 | 1,150 | 1,500 | 546 | 90% |
| 1230 Assisted Habitat | 37 | - | 1,212 | 2,500 | 4,000 | 1,288 | 106% |
| Total 1200 HABITAT PROTECTION MANAGEMENT | 415 | - | 4,246 | 3,650 | 15,500 | (596) | -14% |
| 1300 PARTICIPATION | | | | | | | |
| 1310 Access | - | - | 1,350 | 2,000 | 2,500 | 650 | 48% |
| 1320 Satisfaction Survey | - | - | - | - | 500 | - | - |
| 1330 Newsletters | - | - | 644 | 2,000 | 3,000 | 1,356 | 211% |
| 1350 Angler & Hunter Training | - | - | 2,834 | 3,600 | 4,500 | 766 | 27% |
| 1360 Club Relations | - | - | - | 75 | 100 | 75 | - |

Table 2 Profit and Loss

| | MAY 2022 | JUN 2022 | YTD ACTUAL | YTD BUDGET | TOTAL BUDGET | VARIANCE YTD | VARIANCE YTD % |
|--------------------------------------|--------------|------------|---------------|---------------|---------------|----------------|----------------|
| 1370 Fish & Game Huts | 57 | 178 | 2,753 | 2,500 | 2,500 | (253) | -9% |
| Total 1300 PARTICIPATION | 57 | 178 | 7,581 | 10,175 | 13,100 | 2,594 | 34% |
| 1400 PUBLIC INTERFACE | | | | | | | |
| 1440 Public Promotions | - | - | - | 1,000 | 1,000 | 1,000 | - |
| 1450 Visitor Facility | 9,834 | 345 | 21,725 | 13,675 | 15,800 | (8,050) | -37% |
| Total 1400 PUBLIC INTERFACE | 9,834 | 345 | 21,725 | 14,675 | 16,800 | (7,050) | -32% |
| 1500 COMPLIANCE | | | | | | | |
| 1510 Ranging | 109 | - | 176 | 1,500 | 2,000 | 1,324 | 753% |
| 1520 Ranger Training | - | - | - | 1,000 | 1,000 | 1,000 | - |
| 1530 Compliance/Prosecutions | - | - | 1,171 | - | 500 | (1,171) | -100% |
| Total 1500 COMPLIANCE | 109 | - | 1,347 | 2,500 | 3,500 | 1,153 | 86% |
| 1600 LICENSING | | | | | | | |
| 1620 Agent Servicing | - | - | 82 | 375 | 500 | 293 | 359% |
| 1630 Commission | 3,711 | 202 | 18,306 | 19,034 | 19,228 | 728 | 4% |
| Total 1600 LICENSING | 3,711 | 202 | 18,387 | 19,409 | 19,728 | 1,022 | 6% |
| 1700 COUNCILS | | | | | | | |
| 1720 Council Meetings | | | | | | | |
| Council Meeting Expenses | - | 188 | 1,140 | 1,750 | 2,000 | 610 | 53% |
| Other Council Expenses | - | 300 | 1,500 | 1,500 | 1,800 | - | - |
| Total 1720 Council Meetings | - | 488 | 2,640 | 3,250 | 3,800 | 610 | 23% |
| Total 1700 COUNCILS | - | 488 | 2,640 | 3,250 | 3,800 | 610 | 23% |
| 1800 PLANNING/REPORTING | | | | | | | |
| 1830 Reporting/Audit | - | - | 4,152 | 4,358 | 7,350 | 206 | 5% |
| 1840 National Liaison | - | - | - | 100 | 100 | 100 | - |
| Total 1800 PLANNING/REPORTING | - | - | 4,152 | 4,458 | 7,450 | 306 | 7% |
| 1900 ADMINISTRATION | | | | | | | |
| 1910 Salaries | 17,163 | 22,134 | 173,457 | 203,636 | 245,079 | 30,180 | 17% |
| 1920 Staff Expenses | 1,723 | 153 | 3,869 | 9,755 | 11,500 | 5,886 | 152% |

Table 2 Profit and Loss

| | MAY 2022 | JUN 2022 | YTD ACTUAL | YTD BUDGET | TOTAL BUDGET | VARIANCE YTD | VARIANCE YTD % |
|-----------------------------------|---------------|-----------------|----------------|----------------|-----------------|-----------------|----------------|
| 1930 Staff Houses | - | 63 | 4,532 | 6,344 | 6,500 | 1,812 | 40% |
| 1940 Office Premises | 179 | 203 | 3,867 | 7,275 | 8,944 | 3,408 | 88% |
| 1950 Office Equipment | 120 | - | 1,081 | 2,440 | 2,900 | 1,359 | 126% |
| 1960 Communications/Consumables | 723 | 521 | 8,668 | 10,056 | 12,100 | 1,388 | 16% |
| 1970 General | 13 | 14 | 2,051 | 630 | 7,300 | (1,421) | -69% |
| 1980 General Equipment | - | - | 1,529 | 2,000 | 2,500 | 471 | 31% |
| 1990 Vehicles | 1,110 | 719 | 9,717 | 8,970 | 13,800 | (747) | -8% |
| Total 1900 ADMINISTRATIONS | 21,031 | 23,806 | 208,771 | 251,106 | 310,623 | 42,335 | 20% |
| NZ F&G Levy | 1 | - | 36,479 | 36,479 | 48,638 | - | 0% |
| Total Operating Expenses | 38,301 | 26,947 | 330,742 | 382,131 | 479,587 | 51,389 | 16% |
| Net Profit | 46,186 | (18,953) | 141,434 | 58,844 | (30,115) | (82,590) | -58% |

Table 3: Balance Sheet

Hawke's Bay Fish and Game Council As at 30 June 2022

| | 30 JUN 2022 | 31 AUG 2021 |
|---|---------------------|---------------------|
| Assets | | |
| Bank | | |
| Westpac Call Account | 93,769.81 | 118,606.69 |
| Westpac Current Account | 76,395.30 | 2,331.57 |
| Petty Cash & Licence Float | 30.00 | 30.00 |
| Donation Account | 65,620.47 | 65,200.74 |
| Total Bank | 235,815.58 | 186,169.00 |
| Current Assets | | |
| Debtors & prepayments | | |
| Accounts Receivable | 70,297.39 | 6,117.85 |
| Interest Accrued & Prepayments | - | 1,366.79 |
| GST | - | 7,757.91 |
| Total Debtors & prepayments | 70,297.39 | 15,242.55 |
| Investments | 507,844.31 | 503,172.56 |
| Farmlands Shares | 1,835.00 | 1,835.00 |
| Total Current Assets | 579,976.70 | 520,250.11 |
| Fixed Assets | 404,693.08 | 419,711.77 |
| Total Assets | 1,220,485.36 | 1,126,130.88 |
| Liabilities | | |
| Current Liabilities | | |
| Creditors and accrued expenses | | |
| Accounts Payable | 5,356.27 | 25,348.37 |
| Accrued Expenses | 4,264.40 | 35,374.80 |
| Income in Advance | 23,811.00 | 25,760.00 |
| GST | 8,777.71 | - |
| Game Bird Habitat Trust | 7,760.69 | - |
| Westpac Credit cards | 174.18 | 2,170.79 |
| Total Creditors and accrued expenses | 50,144.25 | 88,653.96 |
| Employee costs payable | 8,349.91 | 16,920.07 |
| Rounding | 0.06 | - |
| Total Current Liabilities | 58,494.22 | 105,574.03 |
| Total Liabilities | 58,494.22 | 105,574.03 |
| Net Assets | 1,161,991.14 | 1,020,556.85 |
| Equity | | |
| Accumulated Funds | | |
| Accumulated Funds | 854,612.76 | 792,711.21 |
| Current Year Earnings | 141,434.29 | 61,901.55 |

Table 3: Balance Sheet

| | 30 JUN 2022 | 31 AUG 2021 |
|---------------------------------|---------------------|---------------------|
| Transfer To/From Reserves | (3,127.78) | (1,629.59) |
| Total Accumulated Funds | 992,919.27 | 852,983.17 |
| Dedicated Reserves | | |
| Asset Replacement Reserve | 42,595.00 | 42,595.00 |
| Back Country Fisheries Reserve | 61,276.13 | 59,777.94 |
| Hawke's Bay Pheasants Unlimited | 1,610.89 | 1,610.89 |
| River/Water Quality Donations | 63,589.85 | 63,589.85 |
| Total Dedicated Reserves | 169,071.87 | 167,573.68 |
| Total Equity | 1,161,991.14 | 1,020,556.85 |

Table 4 : Aged Receivables Summary

Hawke's Bay Fish and Game Council

As at 30 June 2022

| CONTACT | CURRENT | <1 MONTH | 1 MONTH | 2 MONTHS | OLDER | TOTAL |
|-----------------|------------------|----------|----------|----------|----------|------------------|
| EYEDE SOLUTIONS | 70,247.39 | - | - | - | - | 70,247.39 |
| Paul Bibby | 50.00 | - | - | - | - | 50.00 |
| Total | 70,297.39 | - | - | - | - | 70,297.39 |

Table 5 : Aged Payables Summary

Hawke's Bay Fish and Game Council

As at 30 June 2022

| CONTACT | CURRENT | < 1 MONTH | 1 MONTH | 2 MONTHS | OLDER | TOTAL |
|-------------------------------|-----------------|-----------|---------|----------|-------|-----------------|
| Aged Payables | | | | | | |
| Bo's Mows | 207.00 | - | - | - | - | 207.00 |
| Cardlink Systems | 751.64 | - | - | - | - | 751.64 |
| Eastern Fish and Game Council | 3,527.51 | - | - | - | - | 3,527.51 |
| S A Robinson | 345.00 | - | - | - | - | 345.00 |
| Smartrak Limited | 98.76 | - | - | - | - | 98.76 |
| Thomas Winlove | 39.99 | - | - | - | - | 39.99 |
| Vodafone Mobile | 386.37 | - | - | - | - | 386.37 |
| Total Aged Payables | 5,356.27 | - | - | - | - | 5,356.27 |
| Total | 5,356.27 | - | - | - | - | 5,356.27 |

Table 6:

Region: Hawkes' Bay to 30 June 2022

2021/22 YTD REPORT OF VARIANCES BETWEEN BUDGET AND ACTUAL EXPENDITURE AND INCOME

| Code | Project | EXTERNAL COSTS | | HOURS | | INTERNAL COST | | NETABLE INCOME | | NET COST | | NET COST | Variance | % |
|------|--|----------------|-----------|--------|--------|---------------|-----------|----------------|----------|-----------|-----------|------------|----------|---|
| | | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget | Actual | | | |
| | | | | | | | | | | | | | | |
| 1110 | Population Monitoring | \$ 14,500 | \$ 6,322 | 1,029 | 675 | \$ 62,819 | \$ 40,461 | \$ - | \$ - | \$ 77,319 | \$ 46,783 | \$ 30,536 | 60.5 | |
| 1120 | Harvest Assessment | \$ - | \$ - | 206 | 29 | \$ 12,576 | \$ 1,738 | \$ - | \$ - | \$ 12,576 | \$ 1,738 | \$ 10,838 | 13.8 | |
| 1130 | Fish Salvage | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| 1140 | Hatchery Operations | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| 1150 | Game Farm | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| 1160 | Liberations | \$ 3,319 | \$ 350 | 20 | 14 | \$ 1,221 | \$ 839 | \$ - | \$ - | \$ 4,540 | \$ 1,189 | \$ 3,351 | 26.2 | |
| 1170 | Regulations | \$ - | \$ - | 24 | 24 | \$ 1,465 | \$ 1,409 | \$ - | \$ - | \$ 1,465 | \$ 1,409 | \$ 57 | 96.1 | |
| 1180 | Control | \$ 100 | \$ - | 45 | 29 | \$ 2,747 | \$ 1,738 | \$ - | \$ - | \$ 2,847 | \$ 1,738 | \$ 1,109 | 61.1 | |
| | TOTAL - SPECIES MANAGEMENT | \$ 17,919 | \$ 6,672 | 1,324 | 771 | \$ 80,829 | \$ 46,185 | \$ - | \$ - | \$ 98,748 | \$ 52,857 | \$ 45,890 | 53.5 | |
| 1210 | RMA | \$ 10,000 | \$ 2,430 | 383 | 188 | \$ 23,992 | \$ 11,239 | \$ - | \$ - | \$ 33,992 | \$ 13,669 | \$ 20,323 | 40.2 | |
| 1220 | Works & Management | \$ 1,500 | \$ 604 | 35 | 15 | \$ 2,137 | \$ 899 | \$ - | \$ - | \$ 3,637 | \$ 1,503 | \$ 2,134 | 41.3 | |
| 1230 | Assisted Habitat | \$ 4,000 | \$ 1,212 | 115 | 189 | \$ 7,021 | \$ 11,299 | \$ - | \$ 3,282 | \$ 11,021 | \$ 9,229 | \$ 1,791 | 83.7 | |
| 1240 | Assessment | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| 1250 | Legal Expenses Reimbursed | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| | TOTAL - HABITAT PROTECTION & MANAGEMENT | \$ 15,500 | \$ 4,246 | 543 | 391 | \$ 33,149 | \$ 23,437 | \$ - | \$ 3,282 | \$ 48,649 | \$ 24,401 | \$ 24,248 | 50.2 | |
| 1310 | Access | \$ 2,500 | \$ 1,350 | 120 | 99 | \$ 7,326 | \$ 5,904 | \$ - | \$ - | \$ 9,826 | \$ 7,254 | \$ 2,572 | 73.8 | |
| 1320 | Satisfaction Survey | \$ 500 | \$ - | 30 | 21 | \$ 1,831 | \$ 1,259 | \$ - | \$ - | \$ 2,331 | \$ 1,259 | \$ 1,073 | 54.0 | |
| 1330 | Newsletters | \$ 3,000 | \$ 644 | 195 | 176 | \$ 11,905 | \$ 10,520 | \$ 500 | \$ - | \$ 14,405 | \$ 11,164 | \$ 3,241 | 77.5 | |
| 1340 | Other Publications | \$ - | \$ - | 40 | 4 | \$ 2,442 | \$ 240 | \$ - | \$ - | \$ 2,442 | \$ 240 | \$ 2,202 | 9.8 | |
| 1350 | Training | \$ 4,500 | \$ 2,834 | 408 | 240 | \$ 24,908 | \$ 14,356 | \$ - | \$ - | \$ 29,408 | \$ 17,190 | \$ 12,218 | 58.5 | |
| 1360 | Club Relations | \$ 100 | \$ - | 55 | 12 | \$ 3,358 | \$ 719 | \$ - | \$ - | \$ 3,458 | \$ 719 | \$ 2,738 | 20.8 | |
| 1370 | Huts | \$ 2,500 | \$ 2,753 | 125 | 143 | \$ 7,631 | \$ 8,572 | \$ 1,500 | \$ - | \$ 8,631 | \$ 9,630 | \$ (999) | 111.6 | |
| | TOTAL - ANGLER & HUNTER PARTICIPATION | \$ 13,100 | \$ 7,581 | 973 | 694 | \$ 59,400 | \$ 41,570 | \$ 2,000 | \$ 1,695 | \$ 70,500 | \$ 47,456 | \$ 23,045 | 67.3 | |
| 1410 | Liaison | \$ - | \$ - | 70 | 39 | \$ 4,273 | \$ 2,338 | \$ - | \$ - | \$ 4,273 | \$ 2,338 | \$ 1,936 | 54.7 | |
| 1420 | Communication | \$ - | \$ - | 40 | 8 | \$ 2,442 | \$ 480 | \$ - | \$ - | \$ 2,442 | \$ 480 | \$ 1,962 | 19.6 | |
| 1430 | Advocacy | \$ - | \$ - | 40 | 32 | \$ 2,442 | \$ 1,918 | \$ - | \$ - | \$ 2,442 | \$ 1,918 | \$ 524 | 78.5 | |
| 1440 | Public Promotions | \$ 1,000 | \$ - | 30 | 26 | \$ 1,831 | \$ 1,558 | \$ - | \$ - | \$ 2,831 | \$ 1,558 | \$ 1,273 | 55.0 | |
| 1450 | Visitors/Education | \$ 15,800 | \$ 21,725 | 605 | 529 | \$ 36,934 | \$ 31,679 | \$ 5,000 | \$ 3,391 | \$ 47,734 | \$ 50,013 | \$ (2,279) | 104.8 | |
| | TOTAL - PUBLIC INTERFACE | \$ 16,800 | \$ 21,725 | 785 | 634 | \$ 47,923 | \$ 37,973 | \$ 5,000 | \$ 3,391 | \$ 59,723 | \$ 56,307 | \$ 3,416 | 94.3 | |
| 1510 | Ranging | \$ 2,000 | \$ 176 | 205 | 118 | \$ 12,515 | \$ 7,073 | \$ - | \$ - | \$ 14,515 | \$ 7,249 | \$ 7,266 | 49.9 | |
| 1520 | Ranger Training | \$ 1,000 | \$ - | 50 | 19 | \$ 3,052 | \$ 1,109 | \$ - | \$ - | \$ 4,052 | \$ 1,109 | \$ 2,944 | 27.4 | |
| 1530 | Compliance | \$ 500 | \$ 1,171 | 55 | 41 | \$ 3,358 | \$ 2,458 | \$ - | \$ - | \$ 3,858 | \$ 3,629 | \$ 229 | 94.1 | |
| | TOTAL - COMPLIANCE | \$ 3,500 | \$ 1,347 | 310 | 178 | \$ 18,925 | \$ 10,640 | \$ - | \$ - | \$ 22,425 | \$ 11,987 | \$ 10,438 | 53.5 | |
| 1610 | Licence Production | \$ - | \$ - | 115 | 102 | \$ 7,021 | \$ 6,120 | \$ - | \$ - | \$ 7,021 | \$ 6,120 | \$ 901 | 87.2 | |
| 1620 | Agent Servicing | \$ 500 | \$ 82 | 90 | 53 | \$ 5,494 | \$ 3,147 | \$ - | \$ - | \$ 5,994 | \$ 3,229 | \$ 2,765 | 53.9 | |
| 1630 | Agent Payments | \$ - | \$ - | 0 | 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0 | |
| | TOTAL - LICENSING | \$ 500 | \$ 82 | 205 | 155 | \$ 12,515 | \$ 9,267 | \$ - | \$ - | \$ 13,015 | \$ 9,349 | \$ 3,666 | 71.8 | |
| 1710 | Council Elections | \$ - | \$ - | 30 | 0 | \$ 1,831 | \$ - | \$ - | \$ - | \$ 1,831 | \$ - | \$ 1,831 | 0.0 | |
| 1720 | Council Meetings & Expenses | \$ 3,800 | \$ 2,640 | 333 | 330 | \$ 20,329 | \$ 19,781 | \$ - | \$ - | \$ 24,129 | \$ 22,421 | \$ 1,708 | 92.9 | |
| | TOTAL - COUNCILS | \$ 3,800 | \$ 2,640 | 363 | 330 | \$ 22,161 | \$ 19,781 | \$ - | \$ - | \$ 25,961 | \$ 22,421 | \$ 3,540 | 86.4 | |
| 1810 | Management Plan | \$ - | \$ - | 10 | 5 | \$ 610 | \$ 300 | \$ - | \$ - | \$ 610 | \$ 300 | \$ 311 | 49.1 | |
| 1820 | Annual Planning | \$ - | \$ - | 112 | 20 | \$ 6,837 | \$ 1,199 | \$ - | \$ - | \$ 6,837 | \$ 1,199 | \$ 5,639 | 17.5 | |
| 1830 | Reporting - Auditing | \$ 7,350 | \$ 4,152 | 200 | 109 | \$ 12,210 | \$ 6,534 | \$ - | \$ - | \$ 19,560 | \$ 10,886 | \$ 8,674 | 54.6 | |
| 1840 | National Liaison | \$ 100 | \$ - | 60 | 34 | \$ 3,663 | \$ 2,038 | \$ - | \$ - | \$ 3,763 | \$ 2,038 | \$ 1,725 | 54.2 | |
| | TOTAL - PLANNING/REPORTING | \$ 7,450 | \$ 4,152 | 382 | 168 | \$ 23,321 | \$ 10,070 | \$ - | \$ - | \$ 30,771 | \$ 14,222 | \$ 16,548 | 46.2 | |

10.3. LICENCE SALES REPORT

3 August 2022

1. 2021-2022 Fish Licence Sales

- 1.1 Fish licence sales for the 2021-22 season compared with the 2020-21 season to 31 July are summarised in Table One.
- 1.2 Sales of Fish licences are reporting to be 4.8% below 2020-21 season results and this is likely to have been contributed to by the Covid lockdowns earlier in the season.
- 1.3 Due to the conservative licence sales budgets for the 2021-22 year the annual Fish licence sales target for the Hawke's Bay region has now been met.

Table One: Fish Licence Sales 2021-22 vs 2020-21 YTD results to 31 July 2022

| Licence Category | Agency Online | Public Online & Call Centre | Total YTD 2020-21 | Agency Online | Public Online & Call Centre | Total YTD 2021-22 | Inc/Dec on prior Season |
|--------------------------------------|---------------|-----------------------------|-------------------|---------------|-----------------------------|-------------------|-------------------------|
| Fish Adult | | | | | | | |
| Family Season | 213 | 230 | 443 | 204 | 220 | 424 | -19 |
| Season Non-Resident | 653 | 583 | 1,236 | 551 | 605 | 1,156 | -80 |
| Loyal Senior | 17 | 18 | 35 | 9 | 21 | 30 | -5 |
| Local Area Adult | 153 | 80 | 233 | 157 | 95 | 252 | 19 |
| Winter Adult | 121 | 108 | 229 | 122 | 105 | 227 | -2 |
| Long Break Adult | 74 | 77 | 151 | 69 | 72 | 141 | -10 |
| Short Break Adult | 4 | 6 | 10 | 1 | 8 | 9 | -1 |
| Day | 57 | 134 | 191 | 42 | 132 | 174 | -17 |
| Day Non-Resident | 226 | 458 | 684 | 177 | 422 | 599 | -85 |
| Total Adult | 1,528 | 1,729 | 3,257 | 1,341 | 1,699 | 3,040 | -217 |
| Fish Junior | | | | | | | |
| Season | 123 | 105 | 228 | 99 | 134 | 233 | 5 |
| Season Non-Resident | 1 | 3 | 4 | 2 | 3 | 5 | 1 |
| Day | 55 | 71 | 126 | 60 | 65 | 125 | -1 |
| Day Non-Resident | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| Total Junior | 179 | 179 | 358 | 161 | 203 | 364 | 6 |
| Fish Child | | | | | | | |
| Season Non-Resident | 1 | 1 | 2 | 0 | 0 | 0 | -2 |
| Day Non-Resident | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Child | 1 | 1 | 2 | 0 | 0 | 0 | -2 |
| Total Fish | 1,708 | 1,909 | 3,617 | 1,502 | 1,902 | 3,404 | -213 |
| Whole Season Equivalent (LEQ) | | | 2,562 | | | 2,438 | -124 |
| Variance between Seasons | | | | | | | -4.8% |
| \$(excl GST) | | | \$296,323 | | | \$290,471 | -\$5,852 |

Summary 2021-2022 Season YTD Actual vs Total Budget

| | | | |
|-----------------------------------|----------|-------------|-------------|
| 2021-22 Annual Budgeted FISH LEQs | 2,438 | 100.0% | \$290,381 |
| 2021-22 Actual | 2,438 | 100.0% | \$290,471 |
| Variance to budget | 0 | 0.0% | \$90 |

1.4 2. 2022 Game Licence Sales

2.1 Game licence sales for the 2022 Game Bird Hunting season compared with the 2021 season to 31 July are summarised in Table Two.

2.2 Game licence sales are currently reporting to be 3.5% ahead of the 2021 season results for the same period.

2.3 Game licence sales targets were also set conservatively and as a result the Game licence sales to 31 July have exceeded the budget by 274 LEQ's (16.7%).

Table Two: Game Licence Sales 2021-22 vs 2020-21 YTD results to 31 July 2022

| Licence Category | Agency Online | Public Online & Call Centre | Total YTD 2020-21 | Agency Online | Public Online & Call Centre | Total YTD 2021-22 | Inc/Dec on prior Season |
|---|---------------|-----------------------------|-------------------|---------------|-----------------------------|-------------------|-------------------------|
| Game | | | | | | | |
| Adult Season | 1,381 | 413 | 1,794 | 1,404 | 459 | 1,863 | 69 |
| Adult Day | 20 | 85 | 105 | 13 | 56 | 69 | -36 |
| Junior Season | 119 | 49 | 168 | 125 | 60 | 185 | 17 |
| Junior Day | 1 | 5 | 6 | 1 | 5 | 6 | 0 |
| Child Season | 44 | 25 | 69 | 40 | 29 | 69 | 0 |
| Total Game | 1,565 | 577 | 2,142 | 1,583 | 609 | 2,192 | 50 |
| Whole Season Equivalent (LEQ) | | | 1,849 | | | 1,914 | 64 |
| Variance between Seasons \$ (excl GST) | | | | | | | 3.5% |
| | | | \$151,171 | | | \$159,737 | \$8,566 |

Summary 2021-2022 Season YTD Actual vs Total Budget

| | | | |
|-----------------------------------|--------------|---------------|------------------|
| 2021-22 Annual Budgeted Game LEQs | 1,640 | 100.0% | \$136,900 |
| 2021-22 Actual | 1,914 | 116.7% | \$159,737 |
| Variance to budget | 274 | 16.7% | \$22,837 |