

Agenda Item 10: Operational Report.

Operational Report – for the period ended September 2021

Prepared by: Dean Kelly – Manager

Introduction

The Council's adopted governance policies require the manager to provide an Operational Report, specific proposals for capital expenditure and acquisitions as well as major issues and opportunities for the Council. There are further requirements for the Manager to provide assurance that the Management Limitations are being observed. The format of this report is therefore to certify compliance with Governance Policies, Management Limitations and provide other material, responses, or assurance that Council objectives, strategies, plans, performance, risks, operation, resources and structure are being met.

Notifications of intention to purchase unbudgeted capital items in excess of \$10,000

It is the intention to order and replace LDY407 over the next few months through the AoG contract. This vehicle is 4.5yrs old and has 126,000k. It was scheduled for replacement last year but due to COVID cost-saving measures it was postponed. A favourable price from the AoG contract plus high resale of the Hilux brand results in a low replacement cost for Fish and Game.

Matters for the information of council

Staff:

Staff holidays due: Manager, 1.7wks
 Hokitika Officer, 0wks

Vehicles:

Managers Vehicle: (start)122,731km (fin)126,299km. Total private for period: 1,630km

Fish & Game Officer Vehicle MML: (start) 58,262km (fin.) 62,443 km. Total private for period: 2131km

Fish & Game Officer Vehicle LTQ: 91,043 k. Total private for period: 0 km

Bi-monthly report on outputs

1114 Trend Counts

Annual shoveler and grey teal survey completed, counting 121 shoveler and 212 grey teal.

1115 Sportsfishery Research

Sports fishery research report complete. Attached

1121 National Hunter Survey

National hunter survey report complete. Attached

1171 Regulations/Gazette Notices

Preparation underway for three yearly review of sports fishing regulations.

1181 Game Bird Control

One pukeko/swan permit issued.

1211 RMA Plans/Policy/Consents

Applicant	Area	Type	Nature of work	Comments
Road Metals Ltd	Moeraki River	Land use consent	Gravel Extraction	Approved
Arahura Resources	Kaniere Forest	Mining Permit	Alluvial Gold Mining	Consulting
Leisure Land Ltd	Kaniere Forest	Mining Permit	Alluvial Gold Mining	Consulting

Regional Staff provided input into a National Submission on the proposed RMA replacement legislation. This is available on request.

1212 Dairy Industry/Farmer Advocacy

Continued liaison with landowners regarding new freshwater standards and regulations.

1213 DOC

Discussed weed surveillance program and liaised regarding restructures.

1311 Access

New Waitaha River sign erected. Sign audit completed and signs have been either cleaned or replaced when missing/damage.

1331 Website/Ezines/Social Media

Relevant material has been posted on website. Regular Facebook engagements have been done, focusing on promoting spring fishing and the upcoming season.

1341 Sportsfisheries Guides

Distribution of guides to licence agents in preparation of new season.

1371 Okuru Hut

Hutt serviced including removing vegetation to allow the hut to get more light. One ranger has utilised the hut in the period.

1411 Cons.Bds. Iwi, Allied Groups

A very draft copy of the 10yr plan was provided to the Tai Poutini Runanga for input. A productive meeting was held with the chair of Makaawhio and items discussed were; Governance and Representation, Input into plans, working relationships, Issues in common.

There is significant action and progress on indigenous freshwater fish protection. Regionally we will have to consider our advocacy position on Sportsfish in habitats where valued introduced species co-exist with indigenous species and our involvement in habitat restoration/sportsfish exclusion etc.

1421 Media/Communication

Article release regarding spring angling and upcoming season.

1511 Compliance

There is one active prosecution, an angler found to be fishing without a licence, fishing closed waters, and using a preparation not attached to a lure to attract fish at Lake Ianthe. Staff also responded to a complaint of anglers fishing closed waters in the Orangipuku River. No offences were detected but a strong deterrence was achieved.

1621 Agent Liaison

Increased liaison required regarding the issue of new licences and the upcoming season. We intend to increase our presence and interaction with agents as our staff capacity has just increased.

1841 National Liaison

Managers are meeting more frequently via internet meetings with the rapidly changing financial and regulatory environment. Promotion of the new fishing season have been a focus.

The Manager has also been seconded to partake in the Regional Structure/Amalgamation Working Group led by David Hunt of Concept Consulting. ToR have been drafted and provided to the NZ Council/Implementation Team for ratification.

1927 Occupational Safety and Health.

Attended staff H&S meetings. See Health and Safety Report.

1980 Offices

With the offices being utilised more with additional staff it is timely to upgrade the heating system and complete the office repaint etc.

1980 Equipment

Some field equipment was updated such as; Drone Tablet and a battery drill/driver for access and paraphernalia for re-establishing the Admin position.

Staffing

Helen Cate has joined the team in a fixed term contract for 2 years in an Office Administrator role. Helen comes with good experience with small business administration from previous roles.

Staff Recommendation:

That this report be received.