

**MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD AT THE ASHLEY HOTEL, GREYMOUTH, ON 13<sup>TH</sup> APRIL 2021.**

Meeting commenced at 7:00 pm with a welcome to members.

**PRESENT:** Jan Derks, David Heine, Owen Smith, Rob Roney (Chair) and Dean Phibbs.

*In attendance:* Dean Kelly (Manager), Baylee Kersten (Officer & Minute taker), William Wilson (Ngai Tahu appointee), Tim Shaw (DG of Conservation representative).

**APOLOGIES:**

Apologies from Andy Harris and Mark Smith were received.

Motion proposed: **That the apologies from Andy Harris and Mark Smith be accepted.**

Proposer: J Derks      Second: D Phibbs      Outcome: Carried

**AGENDA**

The Council agreed on the pre-circulated Agenda.

**PUBLIC FORUM**

No individuals or groups asked for an opportunity to speak.

**DECLARATIONS AND CONFLICTS OF INTEREST**

Dean Kelly raised staffing discussion be added to the agenda. Jan offered to leave at such discussions.

**ACCUMULATIVE ACTIONS LIST**

The council reviewed the pre-circulated list. No actions were required.

**MINUTES**

The Manager followed up on a query from the last meeting regarding the potential of acoustic monitoring of trout in lakes and rivers.

Motion proposed: **That the Minutes of the February 2021 meeting be approved as a true and accurate record of that meeting.**

Proposer: J Derks      Second: D Heine      Outcome: Carried

**CORRESPONDENCE:**

None Received

**FINANCIAL REPORT.**

The Manager provided an update on licence sales and informed the Council that sales were tracking ahead of the cost-saving budget.

Motion proposed: **That the Financial Report be received.**

Proposer: D Phibbs      Seconder: J Derks      Outcome: Carried

### OPERATIONAL REPORTS

The Manager presented the pre-circulated bi-monthly operational report.

7:45pm Due to a declared interest in a discussion around staffing Jan Derks left the meeting while the issue was discussed. Baylee Kersten (Fish and Game Officer) also left the meeting for this discussion.

7:55pm Jan Derks and Baylee Kersten returned to the meeting.

Motion proposed: **That the Operational Report be received.**

Proposer: D Heine      Seconder: D Phibbs      Outcome: Carried

Staff presented the Drift Dive report for 2021.

Motion proposed: **That the Drift Dive Report for 2021 be received with Glen Newton (Fish and Game Officer) thanked for an informative report.**

Proposer: J Derks      Seconder: D Phibbs      Outcome: Carried

Staff presented the Paradise Shelduck Moults Surveys for 2021.

Motion proposed: **That the report received and that the recommendations be accepted on the circulated amended page 7 of the report.**

Proposer: J Derks      Seconder: O Smith      Outcome: Carried

### HEALTH AND SAFETY REPORT

The Manager informed the Council of the procurement and training of staff in 'Epipen' use for allergic reactions. The Manager also informed the Council of a near miss in the boat where damage was sustained to the boat during field operations.

Motion proposed: **That the Health and Safety Report be received.**

Proposer: D Heine      Seconder: J Derks      Outcome: Carried

### 2021/22 WORKPLAN

The Council reviewed the 2021/22 workplan and provided input.

Meeting closed at 8:57pm.

Chair A.B. Jarvis Date 16-6-21