

COUNCIL MEETING AGENDA

Thursday

21 May 2020

7 PM (Online)



**Recommendations in reports are not to be
taken as Council Policy until adopted by Council**

CENTRAL SOUTH ISLAND REGION

CENTRAL SOUTH ISLAND FISH AND GAME COUNCIL

Notice is given that an **ONLINE** meeting will be held on **Thursday 21 May 2020 at 7 PM.**

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our external costs with the Covid-19 situation. It also needed to be recognised that the ability of staff to move around could change in the coming weeks.

Resolved (Hall/Isbister)

20-019

THAT COUNCIL RECEIVES THE FINANCIAL REPORT AND RATIFIES THE SCHEDULE OF PAYMENTS FOR JANUARY 2020 AND FEBRUARY 2020 IN THE GST INCLUSIVE AMOUNTS OF \$101,682.40 AND \$335,780.09, RESPECTIVELY.

20-019 DOC LIAISON:

No representative from DoC attended the meeting.

20-020 ECAN LIAISON:

No representative from Environment Canterbury attended the meeting.

20-021 CHAIR'S REPORT:

021.1 SI Chair's Letter to NZ Council (8.1)

Chair advised that he had not yet received a response from NZC on the letter sent over a month ago by the South Island Chairs. Council felt that it was reasonable to expect a response in a month so therefore thought it would be appropriate to request a response. It was deemed a matter of integrity for NZC to respond.

021.2 Communications with Stakeholders (8.2)

Chair advised that he had informally approached a dairy company about a meeting to discuss matters of mutual interests and this company has informally agreed to this. Councillors suggested that more than one dairy company be approached, and this was agreed to.

Chair asked that S Bannister and M Hall please bring their Communications Policy to the May Council meeting for discussion.

021.3 CSI Strategic Planning Workshop (8.3)


Chair advised that with the Covid-19 situation now escalating and affecting things such as air travel Council needed to postpone the Strategy Workshop planned for 28 March 2020. He recognised Council wished to move forward with this as soon as practicable and would be planning to progress this as the situation allows.


20-022 CHIEF EXECUTIVE'S REPORT:

022.1 Draft 2020/21 OWP (9.1)

Chief Executive presented the draft OWP for Council's consideration. To further facilitate Council's review of the OWP the various objectives were colour-coded to the following key:

Key:

 Must do per statutory function

 Necessary based on current work programme

 Councillor interests

 Could delete or defer to fit available Staff time

■ Consider whether a “priority”

This was to provide Councillors with a basis to apply a priority to each objective in accordance with its status.

CE advised that the total time allocation for all objectives listed resulted in over-commitment of staff time by 95 days and stated that some objectives needed to be deleted or postponed in order for the total OWP objectives to be achieved within the full-time staff allocation.

Various comments were forthcoming, and it was generally accepted that it was not possible to complete all the objects listed. M Hall queried how the CE thought Council should tackle this? CE responded that in the first instance the grey and dark grey areas could be postponed.

Resolved (Koevoet/Hall)

20-020

THAT COUNCIL APPROVE THE 2020/2021 OWP SUBJECT TO THE CHIEF EXECUTIVE MAKING SUBSEQUENT NECESSARY ADJUSTMENTS TO FIT WITHIN STAFF WORKING HOURS.

022.2 Draft 2020/21 Budget (9.2)

Chief Executive explained the various outputs and their expenditures and advised that he had balanced the budget according to the allocated CSI bulk fund. He suggested that CSI apply for Contestable Funding from reserves to complete salmon spawning surveys and Deep Stream restoration works. Council **AGREED** to apply for contestable funds on those suggested projects.

Resolved (McKenzie/Koevoet)

20-021

THAT COUNCIL APPROVE THE 2020/2021 BUDGET WITH APPROVAL TO SUBMIT CONTESTABLE FUNDS ON SALMON SPAWNING SURVEYS AND DEEP STREAM RESTORATION.

022.3 Fish and Game Strategic Communication Plan (9.3)

NZ Fish and Game Council requested that Councils consider and provide comment on their Draft Strategic Communications Plan. The NZC has requested feedback from regional Fish and Game Councils for consideration at its April meeting.

Chair felt that this document would be a good format to use as a baseline to develop CSI's Communications Strategy.

CSI Council did not agree or accept that regions must seek NZC approval before speaking to the media on regional issues. Regions are autonomous and must have the ability to speak on their regional issues. Examples given were NZC staff have inadequate expertise to comment on local resource consent issues such as the Rangitata and McKenzie country.

THAT CSI COUNCIL RECEIVES THE NZ COUNCIL DRAFT STRATEGIC COMMUNICATIONS PLAN AND PROVIDE COMMENT ON THE CONTENT OF THE PLAN TO FORM A SUBMISSION TO THE NZ COUNCIL.

022.4 Upper Tekapo Canal Trout Harvest and Angler Use Survey (9.4)

Council commended R Adams on an excellent report. It was noted that the report was readable, accessible and persuasive. R Adams responded to queries on various aspects of his report.

THAT COUNCIL RECEIVE THE REPORT ON THE UPPER TEKAPO CANAL TROUT HARVEST AND ANGLER USE SURVEY AND APPROVE ALL FIVE RECOMMENDATIONS SET OUT IN THE REPORT.

The recommendations were as follows:

1. Introduce a closed season for all sports fishing above the SH8 Bridge on the Tekapo Canal from June 1 to August 31, 2021.
2. Make no additional spawning season closures at the canal fishery for the 2020-2021 sports fishing season.
3. Repeat this survey during the trout spawning season of 2020 and include the Month of May to better capture brown trout spawning.
4. Proactively promote best practice catch and release techniques targeted to canal anglers before and during the spawning season fishing opportunities.
5. Produce a scoping document that identifies options for long-term management of sustainable hydro-canal trout and salmon populations in the recreational interests of anglers.

20-023 NZFGC REPORT:

Report Received.

R Adams left the meeting at 9 10 pm.

20-024 URGENT GENERAL BUSINESS:

024.1 P Hodgson – Rangitata River Statutory Plan

The Chair referred to an email received from P Hodgson advising that the Salmon Anglers Association will make a deputation to ECan regarding the need for ECan to prepare a statutory plan for the Rangitata River.

M Hall noted that CSI has formally submitted on this and have received a reply from Environment Canterbury which has been made available to Council.

Council agreed that it would be prepared to meet with the Salmon Anglers Assn to discuss the issue of the statutory plan and a way forward on the issue of the Rangitata River.

024.2 Risk Management Matrix

Chief Executive advised that he wished to add the situation of Covid-19 to the Risk Management Matrix. M Hall added that this issue is also on Council's shoulders and felt

that the Chief Executive should not have to be shouldering this alone. CE agreed to keep Council informed on issues as the situation progresses.

024.3 Winnemem Wintu

Chief Executive provided Council with a paper seeking approval/support from Council for CSI to assist the Winnemem Wintu People with a project to collect tissue samples from NZ chinook salmon. The purpose is to assess the genetic similarity between chinook salmon resident in NZ with those from northern California rivers. The long-term goal is to restore salmon to the McCloud River. Authority was sought from the Council for the CSI CE to sign a joint agreement with North Canterbury F&G Council and the Winnemem People. L Koevoet declared his 'interest' in this matter as he is a member of the Waitaki Salmon Enhancement Society who would be assisting with some of the sample collection.

Resolved (Hall/Brooks)

20-024

THAT COUNCIL GIVES AUTHORITY FOR ITS CHIEF EXECUTIVE TO SIGN THE AGREEMENT WITH THE WINNEMEM WINTU PEOPLE TO ASSIST WITH A CHINOOK SALMON TISSUE COLLECTION PROJECT.

L Koevoet abstained from voting.

024.4 Inventory

S Gerard queried the status of the email he sent regarding inventory. Chair responded that Council currently has an OWP that it can't presently resource, particularly with the Covid-19 situation ahead. He felt the topic of inventory would be more suited for discussion at Council's Strategic Planning session.

S Gerard further expressed his frustration that no Councillors responded to his email on the issue. M Hall responded that he was not prepared to undertake Council business via emails as Council meetings are the appropriate place for Council discussion and decisions.

Chair undertook to discuss with Geoff Thorn some alternative dates for a Strategic Planning session to be held.

20-025 INWARD CORRESPONDENCE:

No discussion took place.

Meeting closed: 9:45 pm.

Next Council Meeting: Thursday 21 May 2020

Signed _____ Date _____

4.1 Status of Previous Resolutions

Meeting of 14 February 2019 – All Actioned

Meeting of 13 March 2019 – All Actioned

Meeting of 18 April 2019 – All Actioned

Meeting of 14 June 2019 – All Actioned

Meeting of 15 August 2019 – All Actioned

Meeting of 17 October 2019 – All Actioned

Meeting of 12 December 2019 – All Actioned

Meeting of 30 January 2020 – All Actioned

7. BUDGET & FINANCE

to the 21st May 2020 Council Meeting

7.1 Financial Reports

Attached is the summary Profit and Loss report for the period ended 30 April 2020. As previously explained, the financial report will look different and there will be a transition period while moving from the former “cashbook” way of reporting to “accrual” reporting.

The “accrual” Profit and Loss report shows monthly and YTD actuals; YTD budget and variance; 2019/20 total budget and variance; and YTD % of total budget. We are 8-months into the financial year, so the usual comparative is 67 %. You will note some “overs” and “unders” in the Profit and Loss report for various line items (far right columns). The YTD Total Expenditure as a % of Total Budget is 66 %. (See* on last page of P&L report).

Income

Fish licence income received from Eyede to 30 April is \$1,234,632, as shown by “accrual”. This compares approximately to \$1,368,409 to the same point for the 2018/19 fishing season as shown by “cashbook” (see fish licence income chart attached). To give a more accurate picture of fish licence income, please see table that compares 2018/19 sales to 2019/20 sales as at 14 May in both seasons. This shows that fish licence income is down about \$81,000 to the same date last year. This reflects the downturn in fish licence income due to Covid-19.

7.2 Schedules of Payments

Schedules of payments for March and April 2020, in the GST inclusive amounts of \$85,820.83 and \$87,595.06, respectively, are included for Council ratification.

Significant expenditure for March 2020 includes: Timpany Walton (prosecutions), Corporate Print (stationery), Gary Hawkins Earthmoving (Aviemore Spawning Race annual grooming - to be reimbursed by Meridian), Black Forest Helicopters (sockeye spawning count – to be partially reimbursed by Meridian), and MTech (office support for staff to work remotely).

Significant expenditure for April 2020 includes: Blairs Excavation (Scotts Creek – to be reimbursed by Genesis), Timpany Walton (prosecution), North Canterbury FGC (1/2 cost of combined weekly fishing report e-zine), CSI Helicopters (spraying gorse at Lower Kurow Island - to be reimbursed by Meridian Energy Ltd), Canterbury Aviation (Duck Transect Survey (partial cost to be reimbursed by North Canterbury FGC).

Recommendation:

THAT COUNCIL RECEIVES THE FINANCIAL REPORT AND RATIFIES THE SCHEDULE OF PAYMENTS FOR MARCH 2020 AND APRIL 2020 IN THE GST INCLUSIVE AMOUNTS OF \$85,820.83, AND \$87,595.06, RESPECTIVELY.

Profit and Loss - Council

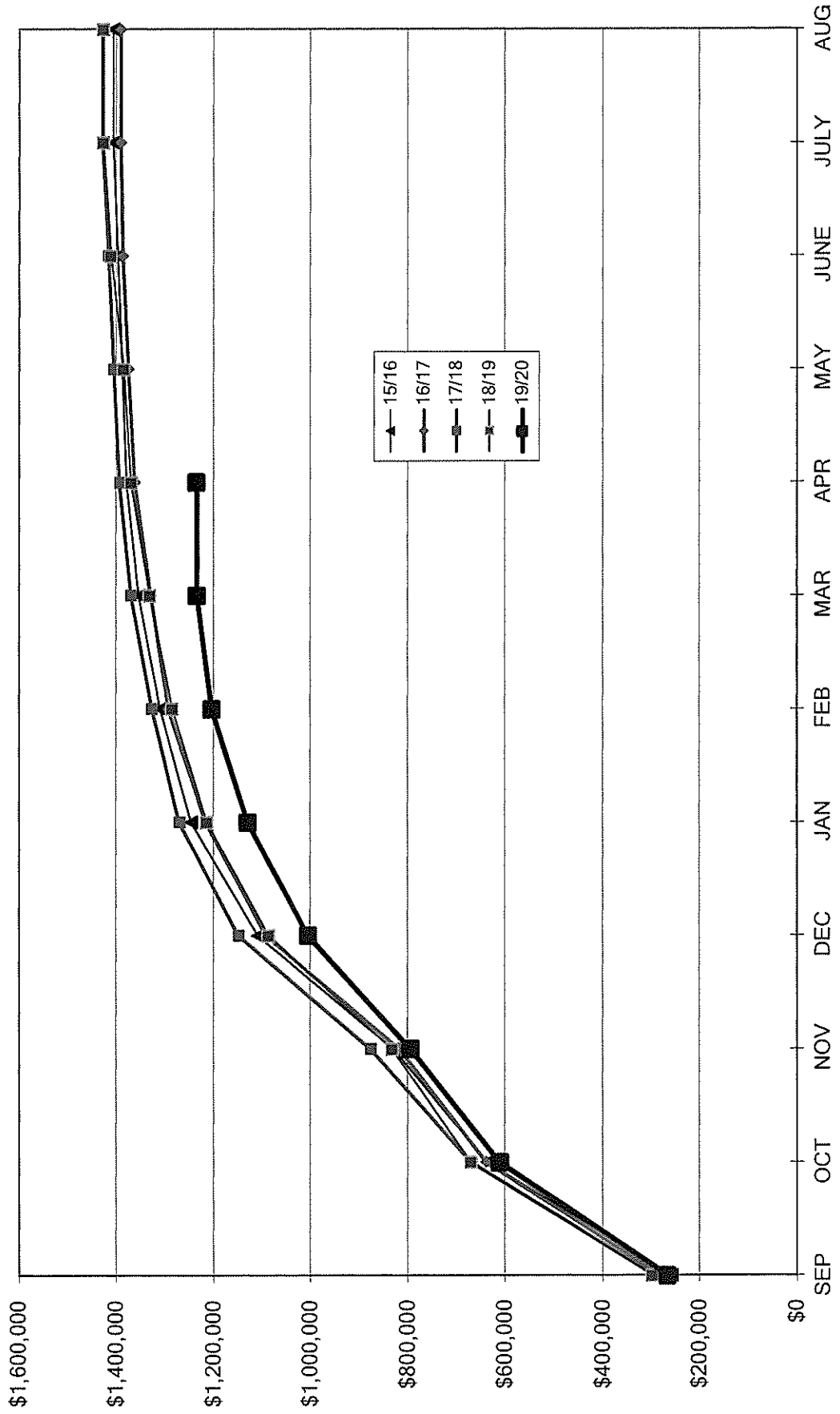
Central South Island Fish and Game Council For the 4 months ended 30 April 2020

	MAR 2020	APR 2020	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	2020 TOTAL BUDGET	VAR TO TOTAL BUDGET	YTD ACTUAL BUDGET
INCOME								
Licence Income								
Fishing Licences Income - IFISH	30,648	458	1,234,632	1,380,061	(145,429)	1,474,912	(240,280)	84%
Game Licences Income - IGAME	15,943	1,410	17,963	26,819	(8,856)	192,414	(174,451)	9%
Non Resident Licence Revenue	2,592	-	38,816	-	38,816	-	38,816	-
Total Licence Income	49,183	1,868	1,291,411	1,406,880	(115,469)	1,667,326	(375,915)	77%
Other Income								
Interest received - INTER	11	9	209	12,000	(11,791)	21,207	(20,998)	1%
Aviemore Spawning Race Income - IASR	-	-	-	1,650	(1,650)	1,650	(1,650)	-
Diversion for Fish/Game Offences - IREP	600	-	11,575	1,328	10,247	2,000	9,575	579%
Donations Received - IDONA	-	-	50,000	-	50,000	-	50,000	-
Fish Competition Income - ICOMP	-	-	-	900	(900)	900	(900)	-
Fish Lic Commission - IFCOM	-	-	-	150	(150)	150	(150)	-
Game Lic Commission - IGCOM	-	-	-	-	-	50	(50)	-
Hut Rental - IHUT	52	-	52	300	(248)	300	(248)	17%
Miscellaneous Income - IMISC	-	-	333	-	333	-	333	-
Smolt Releases - ISMOL	-	-	-	200	(200)	200	(200)	-
Sockeye Salmon Spawning Income - ISSS	-	-	-	8,300	(8,300)	8,300	(8,300)	-
Waitaki Habitat Enhancement Income - IWHE	-	-	-	12,800	(12,800)	32,000	(32,000)	-
Government Wage Subsidy	-	49,207	49,207	-	49,207	-	49,207	-
Total Other Income	663	49,216	111,376	37,628	73,748	66,757	44,619	167%
Total INCOME	49,845	51,084	1,402,787	1,444,508	(41,721)	1,734,083	(331,296)	81%

	MAR 2020	APR 2020	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	2020 TOTAL BUDGET	VAR TO TOTAL BUDGET	YTD ACTUAL BUDGET
EXPENDITURE								
OUTPUT COSTS								
SPECIES MANAGEMENT								
Population Monitoring	15,640	4,368	23,051	52,256	(29,205)	100,800	(77,749)	23%
Harvest Assessment	-	-	440	-	440	3,500	(3,061)	13%
Fish Salvage	85	43	339	328	11	500	(161)	68%
Fish and Game Regulations	-	-	3,360	3,000	360	3,000	360	112%
Control	-	-	-	100	(100)	100	(100)	-
Total SPECIES MANAGEMENT	15,725	4,410	27,189	55,684	(28,495)	107,900	(80,711)	25%
HABITAT PROTECTION								
Resource Management Act	-	(43)	783	4,000	(3,217)	5,600	(4,817)	14%
Works & Mngt Council Land	-	-	2,076	6,712	(4,636)	10,100	(8,024)	21%
Assisted Habitat	5,838	(975)	5,763	7,150	(1,387)	9,450	(3,687)	61%
Total HABITAT PROTECTION	5,838	(1,018)	8,621	17,862	(9,241)	25,150	(16,529)	34%
PARTICIPATION								
Access	183	-	2,860	6,146	(3,286)	7,050	(4,190)	41%
Newletters	1,620	-	1,620	350	1,270	2,500	(880)	65%
Training	-	-	-	200	(200)	300	(300)	-
Huts	-	-	728	1,000	(272)	1,500	(772)	49%
Total PARTICIPATION	1,803	-	5,207	7,696	(2,489)	11,350	(6,143)	46%
PUBLIC INTERFACE								
Public Promotions	204	-	364	400	(36)	600	(236)	61%
Visitor/Education	-	-	454	1,128	(674)	1,300	(846)	35%
Total PUBLIC INTERFACE	204	-	818	1,528	(710)	1,900	(1,082)	43%
COMPLIANCE								
Ranging Administration	31	-	1,630	2,264	(634)	3,400	(1,770)	48%
Ranger Training	-	-	992	1,500	(509)	1,500	(509)	66%
Compliance	-	995	5,350	3,328	2,022	5,000	350	107%
Total COMPLIANCE	31	995	7,972	7,092	880	9,900	(1,928)	81%

	MAR 2020	APR 2020	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	2020 TOTAL BUDGET	VAR TO TOTAL BUDGET	YTD ACTUAL BUDGET
LICENSING								
Agent Liaison	-	-	-	60	(60)	100	(100)	-
Commission	2,127	118	52,686	64,613	(11,927)	75,030	(22,344)	70%
Total LICENSING	2,127	118	52,686	64,673	(11,987)	75,130	(22,444)	70%
COUNCIL								
Council Meetings	849	-	1,344	2,000	(656)	3,000	(1,656)	45%
Total COUNCIL	849	-	1,344	2,000	(656)	3,000	(1,656)	45%
PLANNING/REPORTING								
Annual Report/Audit	57	57	835	1,220	(385)	12,700	(11,865)	7%
Total PLANNING/REPORTING	57	57	835	1,220	(385)	12,700	(11,865)	7%
Total OUTPUT COSTS	26,633	4,561	104,672	157,755	(53,083)	247,030	(142,358)	42%
OVERHEAD COSTS								
SALARIES	47,790	34,725	369,257	390,584	(21,327)	589,643	(220,386)	63%
STAFF EXPENSES	-	-	1,998	3,406	(1,408)	6,500	(4,502)	31%
OFFICE PREMISES	658	532	14,377	12,792	1,585	16,600	(2,223)	87%
OFFICE EQUIPMENT	302	255	2,672	3,456	(784)	4,300	(1,628)	62%
COMMUNICATIONS	1,069	1,011	9,919	10,520	(601)	15,800	(5,881)	63%
GENERAL	133	6	1,758	2,064	(306)	2,600	(842)	68%
GENERAL FIELD EQUIPMENT	-	-	3,945	3,300	645	3,500	445	113%
VEHICLES	750	36	15,151	19,028	(3,877)	27,200	(12,049)	56%
Total OVERHEAD COSTS	50,702	36,565	419,077	445,150	(26,073)	666,143	(247,066)	63%
DEPRECIATION	-	-	13	-	13	-	13	-
LEVIES	-	240,465	721,395	721,395	-	961,860	(240,465)	75%
Total EXPENDITURE	77,335	281,591	1,245,157	1,324,300	(79,143)	1,875,033	(629,876)	66%
Net Profit	(27,490)	(230,507)	157,630	120,208	37,422	(140,950)	298,580	*

CSI FISH LICENCE INCOME



CSI Regional Fish Licence Sales to 14 May in 2018/19 and 2019/20, Respectively

2018 - 2019	Channel	FWF	FWA	FWNA	FSIA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ
	Agency Online	2,278	2,224	247	585	722	126	43	512	1,719	660	490
	Eyede Call Centre	7	6	2	5	5	0	0	0	47	8	0
	Mail Order	0	0	0	0	0	0	0	0	0	0	0
	Public Online	1,189	1,194	632	172	250	59	24	293	1,496	611	214
	Retail Book	0	0	0	0	0	0	0	0	0	0	0
	Total	3,474	3,424	881	762	977	185	67	805	3,262	1,279	704
2019 - 2020	Channel	FWF	FWA	FWNA	FSIA	FLAA	FWIA	FLBA	FSBA	FDA	FDNA	FWJ
	Agency Online	2,120	2,121	163	627	727	17	45	381	1,362	487	429
	Eyede Call Centre	4	11	0	5	1	0	0	0	1	0	2
	Mail Order	0	0	0	0	0	0	0	0	0	0	0
	Public Online	1,093	1,107	587	171	260	48	32	279	1,396	640	218
	Retail Book	0	0	0	0	0	0	0	0	0	0	0
	Total	3,217	3,239	750	803	988	65	77	660	2,759	1,127	649

2018 - 2019	Channel	FWNJ	FWIJ	FDJ	FDNJ	FWC	FWNC	FDC	FDNC	Total	Fish LEQ	Fish \$
	Agency Online	15	0	190	20	0	21	0	5	9,857		
	Eyede Call Centre	0	0	0	0	0	0	0	0	80		
	Mail Order	0	0	0	0	0	0	0	0	0		
	Public Online	20	0	145	9	0	13	0	1	6,322		
	Retail Book	0	0	0	0	0	0	0	0	0		
	Total	35	0	335	29	0	34	0	6	16,259	11,598	1,560,680
2019 - 2020	Channel	FWNJ	FWIJ	FDJ	FDNJ	FWC	FWNC	FDC	FDNC	Total	Fish LEQ	Fish \$
	Agency Online	9	0	204	11	0	6	0	15	8,724		
	Eyede Call Centre	0	0	0	0	0	0	0	0	24		
	Mail Order	0	0	0	0	0	0	0	0	0		
	Public Online	15	0	124	19	0	4	0	4	5,997		
	Retail Book	0	0	0	0	0	0	0	0	0		
	Total	24	0	328	30	0	10	0	19	14,745	10,738	1,479,392

8.0 CHAIR'S REPORT to the 21 May 2020 Council Meeting

8.1 CSIFGC Finances

CSIFGC's finances will continue to be under extreme pressure for the rest of our term as members, due to declining licence fee revenues (and possibly, if we are called on to financially support NZC and other regions).

I am very grateful to Jay, Matthew and Chanaide for the vigilance, expertise and significant time they are applying to the problem. This matter calls for all of our attention and ideas, both for the sake of our gamebird and fish resources and for proper performance of our statutory functions.

As governors, each of us has an obligation to give close attention to this issue, to understand it, and to make the best decisions we can in the best interests of the organisation. If there is information you feel you need, do ask for it.

Jay will report to us shortly on his work with NZC regarding revised financial projections for the balance of the financial year, to August 2020. We must bear in mind that the problems will persist into the financial year ending August 2021, and beyond.

In short, I draw to Members' attention to Jay's projections (to August 2020) for:

- A decline in fishing and gamebird licence revenue of around \$278,000
- Savings from cutting back various habitat, angler, and other projects of around \$42,000.
- An increase in budget deficit of around \$217,000
- Outstanding levies to NZC of around \$240,500 due 20 May 2020 and another \$240,500 due 20 August 2020.

We do not currently have underway any costly RMA litigation or other large elective projects that can be sacrificed to reduce outgoings.

I propose to stay in communication with other regional Chairs and for Jay to cooperate with other Managers in relation to this continuing challenge.

8.2 Second Meeting of South Island Chairs

On April 26th the six South Island Chairs met again, online, for an informal discussion of issues confronting our regions. By invitation, newly elected NZC Chair Paul Shortis joined for much of our discussion. Paul was candid regarding a change of approach at NZC and assured us he is keen to keep up dialogue with the regions and improve transparency. All chairs are deeply concerned by the impact of covid-19 restrictions on licensing revenue and will remain in contact as that issue evolves. South Island Chairs tentatively support a 'strategic review' of Fish and Game, provided it is objective, includes NZC, and fully consults the regions, anglers and hunters.

8.2 Communications with Stakeholders

A media release summarising the work on our Governance Framework was sent to the *Timaru Herald* at the start of May and formed the base of a (modified) article due to be published on 14 May.

Salmon hatcheries are attracting some controversy among stakeholders. I have asked Jay to develop points for communication to stakeholders (and incorporation in CSIFGC communications generally) regarding Council's position on hatcheries.

At our October 2019 meeting we reaffirmed our Communications Policy as forming part of our Governance Framework. Steven Bannister has offered some suggestions for amending our current Communications Policy. Proposed edits to that Policy are still awaited.

8.3 CSIFGC Strategy Workshop

Our December meeting agreed to appoint Geoff Thorn as strategy workshop facilitator. Geoff briefed members on the project and their 'homework' for that in an online meeting of Council on April 30th.

Some members have provided Geoff with their suggestions for formulating our Strategic Goals and Outcomes. Geoff will circulate to members these suggestions in collated form, and we will schedule an online strategy workshop in the first half of June, with the aim of consolidating and agreeing our approach.

8.4 EGM and Game Season

I thank members for adapting successfully to meeting online, instead of face-to-face. The resolution adopted by members at our first online EGM, on 14 April, was implemented by a letter from me to NZC setting out CSI's recommendation. While the opening day has been delayed, we should all look forward to a safe and successful gamebird season opening on 23 May.

Andrew Simpson, Chair

12 May 2020

9. CHIEF EXECUTIVE'S REPORT

to the 21 May 2020 Council Meeting

- 9.1 Risk Register
This will become a regular addition to my CE's report. Please consider it draft and open for your input.
- 9.2 2020/21 Angler Notice
Report provided separately.
- 9.3 CSI Council Financial Position
The appearance of Coronavirus in New Zealand and the Government's active response has created the potential to significantly impact on CSI's fish and game licence income. By necessity, we find ourselves in the position of reacting to the conditions imposed by the Government's response to these rapidly changing conditions.

Various processes have been undertaken by Fish & Game to model different scenarios to give a range of impacts and likely responses in these uncertain times. In addition, the NZ Council has appointed a Standing Finance Committee with the task of developing principles to apply for the remainder of FY 2019/20, and the next two financial years as well as principles to apply to reserves management and determining levies and grants.

The first step is to plan for the financial impacts to the end of the 2019/20 financial year. The 'head winds' identified include no or a delayed 2020 game season and reduced fish licence income for the remainder of the 2019/20 fishing season. Looking ahead for the next two financial years is to plan for reduced fish licence income caused by the closure of NZ's borders to 'non-residents' resulting in reduced fish licence income from non-resident fish licence sales.

To address planning to the end of the current FY, 31 August 2020, I recast the CSI budget as shown in the attached spreadsheet. This is based on scenarios that applied as at 30 April. I briefed Council on this at an informal workshop held via video on 30 April. Since that exercise the country has gone to Covid-19 alert level 2 and the 2020 game season has been approved to open on 23 May. I may be able to provide a further verbal update at the meeting.

Recommendation:

THAT COUNCIL RECEIVE THE RECAST 2019/20 BUDGET AS AT 30 APRIL 2020.

The Standing Finance Committee has met several times since its appointment, but no advice or recommendations have been received. This is reasonable under the circumstances of their short tenure and the rapid pace of Government decisions in response to Covid-19.

9.1

RISK REGISTER & RISK TREATMENT ACTION PLAN - CENTRAL SOUTH ISLAND FISH & GAME

Risk Type	Risk Description	Likelihood	Impact	Actions already in place	Person Responsible	Further Actions Required (if any)
1 Operational	Data loss from virus, data corruption	Possible - 3	Major - 4	External hard-drive back-up is completed each week and hard drive stored off-site. M-Tech to maintain anti-virus protection and deal with any issues in relation to computer software.	Office Administrator & M-Tech	
2 Operational	Health and Safety related event resulting in significant harm or injury to staff, contractors or volunteers	Possible - 3	Major - 4	Ensure staff and volunteers comply with Health and Safety Policy. Carry out regular auditing of H&S system.	CE	Carry out monthly H&S checks that are documented and actively identify new hazards.
3 Environment	Fish - severe weather or geomorphological events impacting on fish population	Almost certain - 5	Moderate - 3	Unable to mitigate. Carry out regular monitoring of key populations to identify changes.	CE	
4 Environment	Game and Fish - climate induced events i.e. drought impacting on gamebird population	Almost certain - 5	Moderate - 3	Unable to mitigate. Carry out regular monitoring of key populations to identify changes.	CE	
5 Species Management	Decline of the salmon fishery	Likely - 4	Major - 4	CSI Salmon Management Plan implemented in 2012. Following sustainability principles approved by Council.	CE	Seek overseas and local advice on restoration of the fishery. Develop a restoration plan that includes thresholds, adaptive management and regulation options.
6 Financial	Decline in licence revenues	Likely - 4	Major - 4	Assist National programme to monitor reasons for loss of licence sales via personal emails to lapsed licence holders and try to mitigate reasons. Hold regular Kids Fishing Days.	CE	Implement the R3 programme in co-operation with other F&G regions (Recruitment, Retention & Reactivation).
7 Reputational	Poor relationship with salmon anglers	Possible - 3	Moderate - 3	Held meeting with salmon angler interests to inform process and outcomes of RDR consents process.	CE	Organise meeting with salmon angler interests to discuss areas of mutual interest and ways of working more closely together.
8 Council	Disruption by public at Council meetings	Possible - 3	Moderate - 3	Chair to maintain order if there are disruptions from members of the public at Council meetings. If personal threats are made or if councillors or staff are made to feel unsafe then: inform the Police and Chair to write letter to offender to maintain personal decorum at future meetings.	Chair & CE	If disruptive behavior continues then take out a trespass order against the offender.
9 Political	Status of indigenous biodiversity is promoted over that of sports fish by statutory agencies and legislation	Likely - 4	Major - 4	Freshwater fishing to be retained as a valid recreational pursuit with huge financial and recreational benefits to resident and non-resident anglers as well as other tourism benefits. Continue to portray F&G in positive light as an environmental organisation. Promote strong angler ethics amongst anglers. Clarify interaction of native fish and sports fish based on science.	CE	Liaise with runaka on the status of sports fish.
10 Health	Staff are put in situations that could potentially jeopardise their health & safety	Almost certain - 5	Major - 4	Health & Safety - respond and adhere to conditions imposed at Government-determined Alert Levels that would include work place conditions and safety, personal protective gear, etc	CE	Implement further work place and personal protective measures as imposed by Ministry of Health
11 Financial	Decline in fish and game licence sales due to virus outbreak	Almost certain - 5	Severe - 5	Model scenarios of expected decline in licence income. Review and reduce expenditure to remain financially viable.	CE	Monitor financial state of the Council and remain alert to adjust in response to changing financial conditions

9.3

CSI Fish and Game Forecast					
Original Budget vs Forecast to 31 August 2020					
	CSI Original Budget	YTD Actual per P & L to 31 March 2020	Forecast Income/ Spend April - August 2020	Reforecast Budget to 31 August 2020	Variance to Original Budget
Anticipated Income (Inflow)					
Fish Licence Revenue (NET)	1,408,541	1,182,749	0	1,182,749	225,792
Non resident Income (NET)	0	38,816	0	38,816	-38,816
Game Licence Revenue (NET)	183,755	15,410	76,468	91,878	91,877
TOTAL LICENCE FEE (NET)	1,592,296	1,236,975	76,468	1,313,443	278,853
Other Income					
Grants - Govt - wage subsidy					0
Interest Income	21,207	200	17,800	18,000	3,207
Other Revenue	45,550	61,959	0	61,959	-16,409
				0	0
Total Anticipated Inflow	66,757	62,159	17,800	79,959	(13,202)
Anticipated Project Costs - Regions (Outflow)					
Species Management	107,900	22,779	51,500	74,279	33,621
Habitat Protection & Management	25,150	9,640	9,000	18,640	6,510
Angler/Hunter Participation	11,350	5,207	1,800	7,007	4,343
Public Interface	1,900	818	0	818	1,082
Compliance	9,900	6,977	3,950	10,927	-1,027
Licensing	100	0	0	0	100
Councils	3,000	1,344	3,900	5,244	-2,244
Planning/Reporting	12,700	778	12,500	13,278	-578
Total Anticipated Project Costs - Regions (Outflow)	172,000	47,543	82,650	130,193	41,807
Anticipated Overheads (Outflow)					
Salaries	589,643	334,531	255,112	589,643	0
Other Overheads	76,500	47,981	22,150	70,131	6,369
Total Overheads (Outflow)	666,143	382,512	277,262	659,774	6,369
ARF	0	0	0	0	0
Total Anticipated Outflow	1,800,003	910,985	840,842	1,751,827	48,176
NET BUDGET	771,386	367,896	342,112	710,008	61,378
Grants from NZC (inflow) - show as a positive				0	0
Levies to NZC (Outflow) - show as a positive	961,860	480,930	480,930	961,860	0
Projected Surplus/(Deficit) for year	(140,950)	388,149	(746,574)	(358,425)	217,475
% of Wages to Total Budget	76%			76%	
General & Dedicated Reserves as at 1 Sept 2019	665,209			665,209	
Forecast Reserves as at 31 August 2020	524,259			306,784	
% of Reserves to Budget as at 1 Sept 2019	86%			86%	
% of Reserves to Budget as at 31 August 2020	68%			40%	