

MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON 20TH JULY 2016 AT GREYMOUTH AT 6:52P.M.

Meeting commenced at 6:52 pm with a welcome to members.

PRESENT: Andy Harris (Chair), Rob Roney, Jan Derks, Mark Smith, Bruce Erickson, David Heine.

In attendance: Tim Shaw (DoC), Sean Climo (Nga Tahu), Dean Kelly (Manager), Kim McPherson (Office Administrator & Minute Taker).

APOLOGIES:

Motion proposed: **That the apologies from Dean Phibbs and Owen Smith be accepted.**

Proposer: D Heine Secunder: B Erickson Outcome: Carried

AGENDA

Council agreed on the pre-circulated agenda.

PUBLIC FORUM

No members of the public requested to speak.

ACCUMULATIVE ACTIONS LIST

Council revised the accumulative action list.

Motion proposed: **That items numbered 1 to 8 be removed from the accumulative action list.**

Proposer: J Derks Secunder: R Roney Outcome: Carried

CONFLICTS OF INTEREST

Mark Smith made the Council aware of a conflict with the Health and Safety Agenda Item.

Motion proposed: **Mark Smith remain present for and contribute to health and safety discussions due to his expertise in this field.**

Proposer: R Roney Secunder: B Erickson Outcome: Carried

MINUTES

Motion proposed: **That the Minutes of the 15th June 2016 meeting be approved as a true and accurate record of that meeting.**

Proposer: R Roney Secunder: B Erickson Outcome: Carried

FINANCIAL REPORT.

Motion proposed: **That the Financial Report be received.**

Proposer: J Derks Secunder: B Erickson Outcome: Carried

OPERATIONAL REPORT

Motion proposed: **That the Operational Report be received.**

Proposer: J Derks Secunder: M Smith Outcome: Carried

HEALTH AND SAFETY

Mark Smith gave a Power Point Presentation on Health and Safety legislation and the new requirements and obligations of the Council.

Motion proposed: **Consider adopting the Health and Safety Policy that the Manager and staff have and if not adopted, that Council formulate a specific alternative policy.**

Proposer: J Derks Secunder: R Roney Outcome: Carried

Motion proposed: **That Council develop a Health and Safety charter and strategy for the region.**

Proposer: J Derks Secunder: R Roney Outcome: Carried

Motion proposed: **That Council amend the Council Governance Policies to specifically include Health and Safety.**

Proposer: J Derks Secunder: R Roney Outcome: Carried

Motion proposed: **That Council receive the Health and Safety Report presented to this meeting.**

Proposer: J Derks Secunder: M Smith Outcome: Carried

Motion proposed: **That Council approves the format of the bimonthly Health and Safety Report as presented at this meeting for future use.**

Proposer: J Derks Secunder: None Outcome: Lapsed

Motion proposed: **That Council approve the format of the bimonthly Health and Safety Report as presented at this meeting for future use with the addition of an Audit topic.**

Proposer: J Derks Secunder: B Erickson Outcome: Carried

PERSONNEL POLICY

Motion proposed: **That the Council adopt the policy on Use of Fish and Game Assets as tabled at this meeting by Jan Derks. Adoption to be effective from 30 September 2016.**

Proposer: J Derks Secunder: R Roney Outcome: Carried

Motion proposed: **The West Coast Fish and Game Council Remuneration Committee negotiate replacement contract terms with the Manager and Staff member to recognise withdrawal of use of vehicles.**

Proposer: J Derks Seconder: None Outcome: Withdrawn

Motion proposed: **West Coast Fish and Game Council adopt the Policy on Use of Fish and Game Assets for any new employee contracts. This motion to supersede the previous motion.**

Proposer: J Derks Seconder: A Harris Outcome: Withdrawn

Motion proposed: **That the Council rescind the previous (initial) motion on adoption of the policy on Use of Fish and Game Assets as tabled at this meeting by Jan Derks.**

Proposer: J Derks Seconder: R Roney Outcome: Carried

GOVERNANCE POLICIES

Council reviewed the policies on a page by page basis.

Motion proposed: **Mark Smith and Jan Derks will review the document and circulate a draft prior to the meeting to be held in October 2016.**

Proposer: J Derks Seconder: B Erickson Outcome: Carried

QUESTIONS

There were no questions.

Meeting closed at 10:10 pm.

Chair..... Date.....