

**MINUTES OF THE WEST COAST FISH AND GAME COUNCIL MEETING HELD ON 19<sup>TH</sup> OCTOBER 2016 AT HOKITIKA AT 7:00 P.M.**

Meeting commenced at 7:05 pm with a welcome to members.

**PRESENT:** Andy Harris (Chair), Rob Roney, Jan Derks, Mark Smith, Dean Phibbs, David Heine, Owen Smith.

*In attendance:* Shaun Climo (Ngai Tahu), Dean Kelly (Manager), Lee Crosswell (Field Officer), Kim McPherson (Office Administrator & Minute Taker), Richard Cosgrove (South Island Communications Advisor).

**APOLOGIES:**

Motion proposed: **That the apology from Bruce Erickson be accepted.**

Proposer: J Derks      Secunder: D Phibbs      Outcome: Carried

**AGENDA**

The Chair requested that a public excluded session be added to the agenda.

**PUBLIC FORUM**

No members of the public requested the opportunity to speak.

**CONFLICTS OF INTEREST**

No conflicts of interest were registered.

**ACCUMULATIVE ACTIONS LIST**

The governance policy, personnel policy, game regulation review and council meeting dates items were removed from the list.

**MINUTES OF THE PREVIOUS MEETING**

Motion proposed: **That the Minutes of the 17th August 2016 meeting be approved as a true and accurate record of that meeting.**

Proposer: J Derks      Secunder: R Roney      Outcome: Carried

**CORRESPONDENCE:**

Motion proposed: **That the inwards correspondence be received.**

Proposer: J Derks      Secunder: D Heine      Outcome: Carried

NZ Council Recommendation to extend licencing contract.

Motion proposed: **That the West Coast Fish and Game Council instruct the Manager to ratify the licence contract extension on behalf of the Council.**

Proposer: D Phibbs      Secunder: R Roney      Outcome: Carried

Motion proposed: **That the Manager to write a letter to NZ Council on behalf of the West Coast Fish and Game Council requesting an explanation of the first three sentences of paragraph four of the memorandum by Robert Sowman as to what risks are identified and why this material is included.**

Proposer: D Phibbs      Secunder: R Roney      Outcome: Carried

#### **OPERATIONAL REPORT**

Mr Kelly gave an overview of the proposed WCRC Regional Policy Statement. Mr Martin Kennedy has had to stand down due to a conflict of interest and it is proposed to engage the legal services of Dean Van Mierlo.

Mr Kelly is requesting support from the Council to apply to the regional legal fund approximately \$10,000 - \$20,000 for Mr Van Mierlo's services.

Motion proposed: **The Council gives the Manager permission to engage the services of Mr Van Mierlo and seek legal funding from NZ Council.**

Proposer: R Roney      Secunder: J Derks      Outcome: Carried

Motion proposed: **That the Operational Report be received.**

Proposer: J Derks      Secunder: M Smith      Outcome: Carried

#### **HEALTH AND SAFETY REPORT**

Motion proposed: **That the Health and Safety report be received.**

Proposer: D Heine      Secunder: M Smith      Outcome: Carried

#### **COUNCIL MEETING DATES AND LOCATION**

Motion proposed: **That the Council meetings be moved to the Second Tuesday of the months as listed. At the locations listed.**

Proposer: J Derks      Secunder: R Roney      Outcome: Carried

#### **STAFF MANUAL AND PERSONNEL POLICIES**

Motion proposed: **That the West Coast Fish and Game Council adopt the document subject to any minor changes that Mr Derks has highlighted (2.9 the word "company" changed to "Fish and Game" and 2.4 replace "should" with "must")**

Proposer: D Phibbs      Secunder: J Derks      Outcome: Carried

#### **STAFF LICENCES**

Motion proposed: **That the staff receive complimentary sportsfish and game hunting licences.**

Proposer: R Roney      Seconder: J Derks      Outcome: Carried

### **STANDING ORDERS**

Motion proposed: **That the West Coast Fish and Game Council adopt the standing orders as circulated.**

Proposer: J Derks      Seconder: D Phibbs      Outcome: Carried

### **GAME REGULATIONS**

The Council discussed a pre-circulated list of proposed changes by the chair. Agreeing to notify the following proposed regulations to West Coast Licence Holders;

- Increase Black Swan limit to 4 – encourage harvest of a bird that is under-utilised.
- Retain Shelduck and Greylard limits as they are at 15 bag limit- to maximise hunting opportunities.
- Pukeko – maintain current bag limit.
- Maintain current hunting season length.
- Amend the current March junior Paradise Shelduck hunting period to include Pukeko and lengthen to period to the first two weeks in March.
- Limit the ammunition capacity in guns used for game bird hunting to 5 shots.

Motion proposed: **That the West Coast Fish and Game Council propose the above set of changes to the regulations with rationale, and notify these to West Coast Licence Holders with a one month submission period.**

Proposer: M Smith      Seconder: J Derks      Outcome: Carried

### **VOLUNTEER SERVICE RECOGNITION**

Motion proposed: **That the West Coast Fish and Game council instruct staff to prepare medals for volunteers for presentation at the AGM in December.**

Proposer: D Phibbs      Seconder: R Roney      Outcome: Carried

### **COUNCIL GOVERNANCE POLICIES**

Motion proposed: **Amend section 3.8.3.1 to:**

- 1. Increase the delegation amount for capital expenditure or capital disposals to \$10,000.**
- 2. Allow the Manager to advise council via one or other of the Financial Report or Operational Report of the intention to purchase capital items over \$10,000, prior to their purchase.**
- 3. Contain provision for urgent purchases exceeding \$10,000 whereby the Manager is to obtain written approval for the individual purchase from the Chairperson or Deputy Chair in his/her absence, prior to any such purchase.**

Proposer: D Phibbs      Seconder: J Derks      Outcome: Carried

Motion proposed: **Adopt the Governance Policies subject to the changes to be made as above. That the West Coast Fish and Game council thank Mr Derks and Mr Smith for their work.**

Proposer: R Roney      Second: M Smith      Outcome: Carried

**HEALTH AND SAFETY**

Due to timeframes it was agreed to carry this item over to the December meeting.

**WEST COAST FISH AND GAME COUNCIL RESOLUTION TO EXCLUDE THE PUBLIC** (*Section 48, Local Government Official Information and Meetings Act 1987.*)

Time: 9:05pm

Motion proposed: **That the public be excluded from the following parts of the proceedings of this meeting, namely agenda item 18.**

Proposer: R Roney      Second: D Phibbs      Outcome: Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b>
Consideration of Managers Performance	Good reason to withhold exists under section 9 of the Official Information Act 1982	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>ITEM</b>	<b>REASON UNDER THE OFFICIAL INFORMATION ACT 1982</b>	<b>SECTION</b>	<b>PLAIN ENGLISH REASON</b>	<b>WHEN REPORT CAN BE RELEASED</b>
18.	Protect the privacy of natural persons.	Sec. 9(2)(a)	Information provided identifies a particular person or can easily be connected with a particular person.	Once the person to whom the information relates consents to its disclosure.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the Council.”

Time: 9:24pm

Motion proposed: **That the open meeting of the West Coast Fish and Game Council resumes.**

Proposer: D Phibbs      Seconder: M Smith      Outcome: Carried

Meeting closed at 9.25pm.

Chair..... Date.....