



PERFORMANCE REPORT OF THE

GAME BIRD HABITAT TRUST BOARD

**FOR THE YEAR ENDED
31 AUGUST 2017**

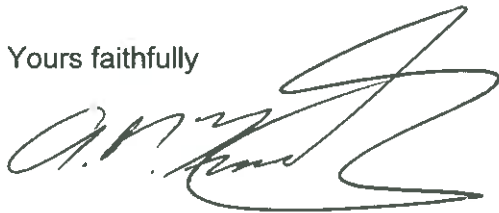
23 January 2018

Minister of Conservation
Parliament Buildings
WELLINGTON

Dear Minister

I have the honour to submit, pursuant s.150(3) of the Crown Entities Act 2004, the Performance Report and Financial Statements of the New Zealand Game Bird Habitat Trust Board for the year ended 31 August 2017.

Yours faithfully



Andy Tannock
Chairman

GAME BIRD HABITAT TRUST BOARD

Members of the Trust Board:

Mark Airey

Chairman (until 31 October 2016)

Andy Tannock

*(Board Member until 31 October 2016)
Chairman (from 23 March 2017)*

John Cheyne

Ian Hogarth

Susan King

Steve Scragg

(from 23 March 2017)

Mark Sutton

The three year term of appointment of Board Members expired on 31 October 2016.
The new Board was appointed for a three year term from 23 March 2017.

The Game Bird Habitat Trust Board is serviced by the secretariat of

Fish & Game New Zealand
2 Jarden Mile, Ngauranga, Wellington
PO Box 13141, Johnsonville, Wellington 6440

Telephone (04) 499-4767
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E-mail NZCouncil@fishandgame.org.nz

Chairperson's Report

Introduction:

The purpose of the New Zealand Game Bird Habitat Trust Board is to enhance New Zealand's game bird habitat and to improve the habitat of other wildlife. Its primary function is to disperse, by way of grants, income received from the proceeds of the New Zealand Game Bird Habitat Stamp programme administered by the New Zealand Fish & Game Council.

The game bird habitat stamp and art prints programme raises funds for game bird habitat conservation initiatives. The stamp is launched each year to coincide with World Wetlands Day on 2nd February. The artwork on which the stamp is based features a different species each year of game bird or associated birdlife. The stamp, limited edition prints of the artwork, first day covers and a miniature sheet of stamps available are produced through NZ Post. These products are sold both in New Zealand and internationally. The stamp is also used to endorse game bird hunting licences with \$3 on each licence sold going towards this conservation fund. This makes it a significant conservation effort by New Zealand hunters in safeguarding wildlife habitat.

The 2017 Habitat Stamp was launched at a special opening of the Underwood Wetland near Dargaville on the 19th February 2017. Organised by the Northland Fish and Game Council, the Associate Minister of Conservation Nicky Wagner officiated by unveiling the original artwork for the Stamp and cut the ribbon allowing guests to walk through and appreciate the wetland.

NZ Gamebird Habitat Trust Board:

The Game Bird Habitat Trust Board is appointed by the Minister of Conservation for a three year term. The current Board, appointed in March 2017 consists of Andy Tannock (Chairperson), John Cheyne (DU nominee), Susan King (DG of Conservation nominee), and Ian Hogarth, Mark Sutton and Steve Scragg (Fish and Game nominees). It means that this year is the inaugural year for a new Board whose three-year term expires on 31 March 2020.

In the financial year of 1 September 2016 to 31 August 2017 the Trust Board held its annual meeting in Martinborough, Wairarapa on Thursday & Friday 22-25 August 2017. A telephone conference call was also held on 20 June to enable Board members to follow-up initial consideration of pre-circulated applications with a view to obtaining further detail before decisions were made in the allocation of grants at the August 2017 meeting of the Board.

As Chairperson, I also spoke to a local Ornithological Society about the Game Bird Habitat Trust, what it is and what it does. Not a lot is known about the Trust outside of the immediate Fish and Game and hunting fraternity. Even then, many do not appreciate that it is a Charitable Trust and able to receive public donations, that by investing in New Zealand wildlife habitat benefits occur to the public or a sufficient section of the public, and not just to an individual hunter, or an organisation like Fish & Game. There is certainly an opportunity to promote the Trust and what it does more widely than is done currently and this is something I and the Board will be exploring more during our term in office.

Habitat Grant Applications:

During this year the Board considered 31 applications for funding assistance which were assessed against established criteria set by the Board. Funding was allocated to the following 24 projects subject to a range of conditions for a total of \$96,000:

- | | |
|--|---|
| <p>1 Mark JELICICH Northland
 275a Campbell Road Wetland
 Referee: Andrew Kirk
 Grant approved: \$2,500.00</p> <p>2 Laing CAMPBELL & Neville VESTY
 Taranaki
 Tom Ron Ltd Wetlands
 Referee: Allen Stancliff
 Grant approved: \$3,000.00</p> <p>3 Bevan SMITH and Josh PAICE
 Taranaki
 Smith Wetland
 Referee: Allen Stancliff
 Grant approved: \$2,000.00</p> <p>4 Andrew WATERS
 Auckland/Waikato
 TUXDUX Wetland
 Referee: John Dyer
 Grant approved: \$1,500.00</p> <p>5 NELSON/MARLBOROUGH Fish and
 Game Council Nelson/Marlborough
 Top Valley Wildlife Management
 Reserve
 Referee: Ben Mineham (Weed
 Solutions Ltd)
 Grant approved: \$2,500.00</p> <p>6 Steve PAGET Hawke's Bay
 Glenn Fouran Wetland
 Referee: Nathan Burkepile
 Grant approved: \$2,000.00</p> <p>7 Glenn HALLETT Auckland/Waikato
 Owhango Wetland
 Referee: Glenn Maclean
 Grant approved: \$4,000.00</p> <p>8 Daniel GORDON Taranaki
 Rotokawa Swamp Wetland
 Development
 Referee: Glenn Maclean
 Grant approved: \$7,000.00</p> <p>9 Garry DEADMAN on behalf of
 G Deadman Family Trust Taranaki
 Ratamaire Wetland
 Referee: Glenn Maclean
 Grant approved: \$6,000.00</p> <p>10 Robbie CUMMINS Taranaki
 Arranmore Wetland</p> | <p>Referee: Glenn Maclean
 Grant approved: \$10,000.00</p> <p>11 Wax COUPER and family members Ben
 and Georgia HUMPHREY (Lybster
 Holding Company Ltd) Hawke's Bay
 Greenless Wetland
 Referee: Nathan Burkepile
 Grant approved: \$4,000.00</p> <p>12 Grant GREVILLE Hawke's Bay
 Wanstead Wetland
 Referee: Nathan Burkepile
 Grant approved: \$3,000.00</p> <p>13 Bill JAMIESON Wellington
 Jamieson's Wetland
 Referee: Phil Teal
 Grant approved: \$5,000.00</p> <p>14 Simon WALKER Wellington
 Cull Ruain Lochan Wetland
 Referee: Phil Teal
 Grant approved: \$3,000.00</p> <p>15 Mike MEREDITH Wellington
 Ngatoka Wetlands
 Referee: Phil Teal
 Grant approved: \$4,000.00</p> <p>16 NORTHLAND Fish and Game Council
 Northland
 Underwood Wetland
 Referee: Chris Jenkins (Private
 Consultant ex DOC)
 Grant approved: \$5,000.00</p> <p>17 HAWKE'S BAY Fish and Game
 Council Hawke's Bay
 HBF&G Educational Wetland
 Referee: Mark Venman
 Grant approved: \$4,000.00</p> <p>18 John BUTLER Hawke's Bay
 Te-Hiwi Wetland
 Referee: Nathan Burkepile
 Grant approved: \$5,000.00</p> <p>19 Angus MACKIE Hawke's Bay
 Little Hatuma
 Referee: Nathan Burkepile
 Grant approved: \$5,000.00</p> |
|--|---|

- Grant approved: \$4,000.00
- | | | | |
|----|--|----|--|
| 20 | HAWKE'S BAY Fish and Game Council
Hawke's Bay
Pukeora Ponds
Referee: Daniel Winchester
Grant approved: \$2,000.00 | 23 | James GREER Hawke's Bay
Paretai Wetland (Phase 1)
Referee: Nathan Burkepile
Grant approved: \$4,000.00 |
| 21 | Mark CHITTICK Auckland/Waikato
Waikato Stud Wetland
Referee: David Klee
Grant approved: \$6,000.00 | 24 | Sam Booth Wellington
Mellow Rise Wetland
Referee: Ross Cottle
Grant approved: \$1,500.00 |
| 22 | Andrew BARRETT Hawke's Bay
Glendee Wetland
Referee: Nathan Burkepile | | |

Major Project:

The Trust Board has selected two projects from the South Island (Para Wetland Marlborough and Takitakitoa Wetland Otago) as major projects and committed larger funding allocation to enable restoration and development.

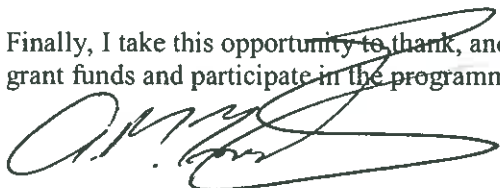
The Para wetland was selected as the Board's first major project due to it having strategic location value adjacent to Highway 2 between Blenheim and Picton. The Takitakitoa wetland that abuts the Taieri River near Henley Dunedin was the second project to receive such support. The Trust Board is now considering where its third and possibly fourth major project effort in the North Island will be and what form of involvement that might take. The two prime project contenders are the Underwood Wetland near Dargaville and the JK Donald Block on the shores of Lake Wairarapa.

Voluntary Board and its support staff:

Trust Board members undertake their duties on a voluntary basis with their sole payment being the satisfaction of knowing that they are contributing to an improvement in gamebird habitat in New Zealand. My special thanks are extended to them along with the support from Fish and Game staff for maintaining the Board's focus during the year. I take this opportunity to record the Board's appreciation to Sue MacLeod for the processing of grant applications and agenda papers. We wish her all the best after many years' service in this capacity in her retirement to the Hawke's Bay.

This is my first year as Chairperson of the Trust Board. One of my first official acts is to acknowledge the valuable contribution provided by my predecessor Mark Airey who became the Chairperson in 2008 after David Lawrie as the founding Chair stood down from the position.

Finally, I take this opportunity to thank, and indeed continue to encourage, applicants to apply for grant funds and participate in the programme.



Andy Tannock
Chairperson
New Zealand Gamebird Habitat Trust Board

New Zealand Game Bird Habitat Trust Board

Performance Report

For the year ended

31 August 2017

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New Zealand Game Bird Habitat Trust Board

Entity Information

For the year ended
31 August 2017

Legal Name of Entity:	The New Zealand Game Bird Habitat Trust
Type of Entity and Legal Basis (if any):	The New Zealand Game Bird Habitat Trust is a charitable organisation established under the Wildlife Amendment Act 1993. The New Zealand Game Bird Habitat Trust is a Fifth Schedule Crown Entity as defined by the Public Finance Act 1989.
Registration Number:	CC33828

Entity's Purpose or Mission:

The New Zealand Game Bird and Habitat Trust Board was set up to enhance New Zealand's game bird habitat and as a second priority to improve the habitat of other wildlife. It's primary function is to disperse by way of grants, income received from the proceeds of the New Zealand Game Bird Habitat Stamp programme, administered by Fish and Game New Zealand.

Entity Structure:

The parent and ultimate controlling party of the Trust is the NZ Game Bird Habitat Trust Board. Trust Board members are elected for a 3 year term, with the current board sitting until 31 October 2019. The members provide their time for free. Administrative support is provided by NZ Fish and Game Council staff.

Main Sources of the Entity's Cash and Resources:

Revenue is earned from the Game Bird Habitat Stamp Programme.

- \$3 from each game license fee is allocated to the Habitat Stamp
- Revenue from sale of stamps
- Interest

Contact details

Physical Address:	2 Jarden Mile, Ngauranga, Wellington
Postal Address:	P O Box 13141, Johnsonville, Wellington 6440
Phone/Fax:	Phone: 04 499 4767, Fax: 04 499 4768
Email/Website:	NZCouncil@fishandgame.org.nz



**NEW ZEALAND GAME BIRD HABITAT TRUST
STATEMENT OF SERVICE PERFORMANCE
YEAR ENDED 31 AUGUST 2017**

The Statement of Service Performance sets out the objectives, targeted outcomes and performance measures set by the New Zealand Game Bird Habitat Trust and documents the outputs achieved.

OBJECTIVE 1

TARGETED OUTCOME

The Trust Board conducts its business in a cost-effective and an efficient manner.

Performance Measure

- At least one meeting of the Trust Board to be held during the year to consider grant applications.
- Other business promoting the funding and development of game bird habitat is developed as necessary.

Output

- *One telephone conference call between all Board members was conducted on 20 July 2017.*
- *One meeting of the Trust Board was held during the financial year on 24 August 2017 to consider grant applications.*
- *A field visit was also undertaken of Lake Wairarapa wetlands by the Board on 25 August 2017, hosted by Wellington Fish and Game Council staff.*
- *The Chairperson made a presentation on the Trust Board to the Wairarapa Ornithological Society.*

OBJECTIVE 2

TARGETED OUTCOME

Distribution of funds to approved Game Bird Habitat projects or projects to benefit game bird habitat protection performance measures.

Performance Measure

- Application forms for grants made available and invitations for applications promoted.
- Referees' reports on applications obtained where necessary.
- Successful applications entered in the Habitat Grant Register and appropriate monitoring procedures initiated.

Output

- *The Trust Board and grants awarded in 2016 were promoted in the Fish & Game NZ Special Game Issue No 44 of the magazine published in March 2017.*
- *Applications for new grants were sought with a close-off date of 30 June for consideration in the 2017 grant period.*



- *Thirty-one grant applications were received for the 2017 grant period complete with referees' reports.*
- *Twenty-four grants totalling \$95,000 were approved by the Board at its August 2017 meeting.*
- *Monitoring of past grants were undertaken and the grant register updated.*

OBJECTIVE 3

TARGETED OUTCOME

Recommend to New Zealand Fish and Game Council the species to feature on the Game Bird Habitat stamp, the face value of the stamp and the cost of the licence validating stamps for licence holders.

Performance Measure

- Select the bird species and recommend the face value and the fee payable by licence holders for stamps used to validate the Game Bird Hunting licence.

Output

- *The chukar and Central South Island upland habitat were chosen to feature in the artwork for the 2019 New Zealand Game Bird Habitat Collection.*
- *The cost of the licence validating stamp for game licence holders was recommended to be retained at \$3.00.*



New Zealand Game Bird Habitat Trust Board
Statement of Financial Performance
For the year ended
31 August 2017

	Note	Actual 2017 \$	Budget 2017 (Unaudited) \$	Actual 2016 \$
Revenue				
Revenue from providing goods and services	1	122,013	92,000	91,550
Interest, dividends and other investment revenue	1	25,373	32,000	28,627
Total Revenue		147,386	124,000	120,177
Expenses				
Costs related to providing goods or services	2	28,550	28,000	28,418
Grants and donations made	2	42,609	85,000	75,068
Other expenses	2	12,115	9,600	9,300
Total Expenses		83,274	122,600	112,786
Surplus/(Deficit) for the Year		64,112	1,400	7,391



New Zealand Game Bird Habitat Trust Board

Statement of Financial Position

As at
31 August 2017

	Note	Actual 2017 \$	Actual 2016 \$
Assets			
Current Assets			
Cash and Cash Equivalents	3	129,450	89,686
Receivable from NZ Fish and Game Council	3	107,482	72,602
Other current assets	3	13,745	15,118
Investments	3	698,831	697,199
Total Current Assets		949,508	874,605
Total Assets		949,508	874,605
Liabilities			
Current Liabilities			
Creditors and accrued expenses	3	15,876	5,085
Total Current Liabilities		15,876	5,085
Total Liabilities		15,876	5,085
Total Assets less Total Liabilities (Net Assets)		933,632	869,520
Accumulated Funds			
Accumulated surpluses or (deficits)	4	933,632	869,520
Total Accumulated Funds	4	933,632	869,520



New Zealand Game Bird Habitat Trust Board

Statement of Cash Flows

For the year ended

31 August 2017

	Actual 2017 \$	Actual 2016 \$
Cash Flows from Operating Activities		
Cash was received from:		
Receipts from providing goods or services	91,682	64,411
Interest, dividends and other investment receipts	25,250	30,071
Net GST	2,456	3,033
Cash was applied to:		
Payments to suppliers	(37,015)	(13,335)
Donations or grants paid	(42,609)	(77,618)
Net GST		-
Net Cash Flows from Operating Activities	39,764	6,562
Net Increase / (Decrease) in Cash	39,764	6,562
Opening Cash	89,686	83,124
Closing Cash	129,450	89,686
This is represented by:		
Bank Accounts and Cash	129,450	89,686



New Zealand Game Bird Habitat Trust Board

Statement of Accounting Policies

For the year ended

31 August 2017

Basis of Preparation

New Zealand Game Bird Habitat Trust Board ("The Trust") has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Presentation Currency

These financial statements are presented in New Zealand dollars. All financial information presented in New Zealand dollars has been rounded to the nearest dollar.

Goods and Services Tax (GST)

The Trust is registered for GST. All amounts are recorded exclusive of GST, except for Receivables and Creditors which are stated inclusive of GST.

Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable.

Contributions from the game license sales and managed stamp sales are recorded as revenue as they are earned in accordance with the substance of agreement between NZ Fish & Game Council and the NZ Post.

Interest on investment is recorded as revenue as it is earned during the financial period.

Income Tax

The New Zealand Game Bird Habitat Trust Board is a public authority and consequently exempt from the payment of income tax under CW 31(2)

Financial Assets and Liabilities

The Trust Board's financial assets comprise bank accounts and cash, receivables, GST receivable, interest receivable and investment. All of these financial assets are categorised as "loan and receivables" for accounting purposes in accordance with financial reporting standards.

Financial assets are fixed interest deposits with varying maturity dates in excess of three months.

The Trust Board's financial liabilities comprise creditors. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

At balance date The Trust Board assesses whether there is any objective evidence that an investment is impaired. Any impairment loss is recorded as an expense in the Statement of Financial Performance.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Receivables

Debtors and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provisions for impairment.

Creditors

Creditors represent liabilities for goods and services provided to the Trust Board prior to the end of the financial year which are unpaid. Creditors are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Capital Management

The Trust's capital is accumulated surpluses from operations. The Trust manages its revenue, expenses, assets and liabilities prudently, retaining funds to meet future requirements in order that the objectives of the ultimate charitable trust are met. The Trust has no external third party imposed capital management requirements.

Changes in Accounting Policies

There have been no changes in accounting policies since the last date of the last performance report.



New Zealand Game Bird Habitat Trust Board
Notes to the Performance Report
For the year ended
31 August 2017

Note 1: Analysis of Revenue

Revenue Item	Analysis	2017	2016
		\$	\$
Revenue from providing goods or services	Income from Licence Sales	100,425	67,845
	Income from Stamp Sales	21,588	23,705
	Total	122,013	91,550
Revenue Item	Analysis	2017	2016
		\$	\$
Interest, dividends and other investment revenue	Interest	25,373	28,627
	Total	25,373	28,627



New Zealand Game Bird Habitat Trust Board
Notes to the Performance Report
For the year ended
31 August 2017

Note 2: Analysis of Expenses

		2017	2016
Expense Item	Analysis	\$	\$
Costs related to providing goods or services	Production	12,820	13,418
	Programme Administration	15,730	15,000
	Total	28,550	28,418
		2017	2016
Expense Item		\$	\$
Grants and donations made	Grants and Donations	42,609	75,068
	Total	42,609	75,068
		2017	2016
Expense Item	Analysis	\$	\$
Other expenses	Accounting Fees	2,157	1,144
	Audit Fees	4,500	4,075
	Consultation Fees	-	1,425
	Trust Board Meeting Expenses	5,098	2,656
	General	360	-
	Total	12,115	9,300



New Zealand Game Bird Habitat Trust Board
Notes to the Performance Report
For the year ended
31 August 2017

Note 3: Analysis of Assets and Liabilities

Asset Item	Analysis	2017	2016
		\$	\$
Cash and Cash Equivalents	Cheque Account Balance	49,414	9,650
	Savings Account Balance	80,036	80,036
	Total	129,450	89,686
		2017	2016
		\$	\$
Receivables	NZ Fish and Game Council	107,482	72,602
	Total	107,482	72,602
		2017	2016
		\$	\$
Other current assets	Interest Receivable	13,745	13,623
	GST Receivable	-	1,495
	Total	13,745	15,118
		2017	2016
		\$	\$
Investments	Term Deposit Westpac 12	645,592	645,592
	Term Deposit Westpac 14	53,239	51,607
	Total	698,831	697,199
		2017	2016
		\$	\$
Creditors and accrued expenses	Accrued Expenses	8,573	5,085
	GST Payable	7,303	-
	Total	15,876	5,085



New Zealand Game Bird Habitat Trust Board
Notes to the Performance Report
For the year ended
31 August 2017

Note 4: Accumulated Funds

2017				
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	-	869,520	-	869,520
Surplus/(Deficit)		64,112		64,112
Closing Balance	-	933,632	-	933,632

2016				
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	-	862,129	-	862,129
Surplus/(Deficit)		7,391		7,391
Closing Balance	-	869,520	-	869,520

Note 5: Commitments and Contingencies

	At Balance Date 2017	At Balance date 2016
Commitments	\$	\$
Commitments to provide loans or grants	137,097	168,369

Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (2016 - nil)

Note 6: Related Party Transactions

Related Party Transactions	2017	2016
	\$	\$
New Zealand Game Bird Habitat Stamp Fee	107,482	72,602

New Zealand Fish and Game collects from each Fish and Game Council the Game Bird Habitat stamp fee. The fee is (\$3) from the sale of every Game Bird Licence sold from the most recently completed financial year. This fee is restricted in the use for the purpose of improving New Zealand's game bird habitat and secondarily to improve the habitat of other wildlife. Administration time is donated to the Trust by NZ Fish and Game.

Note 7: Events after the Balance Date

Events after the balance date:

There were no events that have occurred after the balance date that would have a material impact on the Report. (2016- Nil)

